



AGENDA

JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS

July 14, 2026

THE ERNIE PADGETT BOARD ROOM

9:00 AM

CALL TO ORDER

Invocation and Pledge of Allegiance
Approval of Agenda

I. RECOGNITIONS, RESOLUTIONS, & PRESENTATIONS

1. Legislative Session Update - **Alan Suskey**, Shumaker Advisors
2. Board consideration of life jacket board - **Danny Melvin**, Volunteer
3. Recognition: Board Recognition of Employees for Years of Service-
Maile Ontiveros, HR Director

II. PUBLIC HEARING

III. COMMUNITY DEVELOPMENT

IV. REPORTS AND REQUESTS

1. Consent Agenda Items
 - a) Request: Pay Bills - Finance
 - b) Request: Board approval of Meeting Minutes - **Marie Richards**, Finance
 - c) Request: Board Approval of Right-of-Way Use Permit -
Jeffrey Register, Road and Bridge Director
 - d) Request: Board approval of TDC grant to Bows, Bling, & Peanut Queens -
Kelsi Jackson, TDC Director
 - e) Request: Board approval of TDC grant to Cole Burges 5k Memorial -
Kelsi Jackson, TDC Director
 - f) Request: Board approval of TDC grant reimbursement to Partners for Pets -
Kelsi Jackson, TDC Director
 - g) Request: Board approval of TDC budget amendment -
Kelsi Jackson, TDC Director
 - h) Request: Board Approval of Annual Mosquito Control Reports -
Jana Barfield, MSN, RN Administrator Florida Department of Health-Jackson
 - i) 2026-27 Forestry Operations Plan - **Charlie Brunner**, Fire Rescue Chief
 - j) Request: Board approval of Educational Reimbursement Contracts for Fire Rescue
Employees attending upcoming Paramedic Program. - **Chief Brunner**, Fire Rescue
2. Request: Board approval to Surplus the Supervisor of Elections out of commission Vote-By-Mail folder and inserter machine - **Carol Dunaway**, Jackson County Supervisor of Elections
3. Report: TDC Quarterly Report - **Kelsi Jackson**, TDC Director



4. Request: Board approval of updates to rental policies and MOU with Jackson County School District - **Kelsi Jackson**, TDC Director
5. Request: Board approval of Alday-Howell Work Authorization for Blue Springs Road - **Jeffrey Register**, Road and Bridge Director
6. Request: Board set special meeting for selection of 2526-11 - Property Liability & Risk Insurance - **Tyler Schaeffer**, Procurement Officer
7. Request: Board recommendation of award for 2526-19 Land Surveying Services - **Tyler Schaeffer**, Procurement Officer
8. Request: Recommendation of award for 2526-20 Barber Road Lift Station - **Tyler Schaeffer**, Procurement Officer
9. Request: Board approval of Amendment #3 to EDA Grant 04-79-07448 for Project Blue Sky - **Lucas Mayo**, Grants/Contracts Manager
10. Request: Board approval of Economic Development Incentive Agreement for Project Fast - **Lucas Mayo**, Grants/Contracts Manager
11. Request: Board approval of Work Change Directive #4 for the Jackson Hospital Air Purification Project - **Lucas Mayo**, Grants/Contracts Manager
12. Request: Board approval of Purchase & Sale Agreement with Eco Development North FL, LLC for Project CleanHealth - **Lucas Mayo**, Grants/Contracts Manager
13. Request: Board approval of NFWFMD Amendment 8 for Blue Springs Phase 3A and work authorization for AHE - **Rett Daniels**
14. Request: Board approval of a sales contract for the former Jackson Alternative School Building - **Jim Dean**, County Administrator

V. OTHER MATTERS/MATTERS OF THE PUBLIC

AGENDA ITEM # 792026-667
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Alan Suskey, Administration

SUBJECT: Legislative Session Update - Alan Suskey, Shumaker Advisors

Background: Alan Suskey, Executive Vice President of the County's lobbying firm,
will present an update on the recent legislative session.

Strategic Plan Goal: Sustainable Services & Budgeting

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Administration

Reviewed By:
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation:

Potential Motion: No motion necessary.

AGENDA ITEM # 6292026-644
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Rett Daniels, Public Works

SUBJECT: Board consideration of life jacket board - **Danny Melvin,**
Volunteer

Background: Danny Melvin would like to present the concept of a "life jacket board" at county-managed boat landings. A life jacket board is a simple kiosk-style structure that allows boaters to donate/borrow/return children's life jackets. These are in use in other locations in the state and allow boaters who may have forgotten life jackets for the kids to still enjoy a safe day on the water.

Strategic Plan Goal: Not Applicable

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Public Works

Reviewed By: Billy Bailey
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion:

AGENDA ITEM # 782026-662
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Maile Ontiveros, Administration

SUBJECT: Recognition: Board Recognition of Employees for Years of
Service-
Maile Ontiveros, HR Director

Background:	Employee Name	Department	Years of Service	Department Director/Presenter
	John Howard	Road & Bridge	5	Jeffrey Register
	Donnie Lipford	Road & Bridge	5	Jeffrey Register
	Harold Spates	Maintenance	5	Abraham Johnson

Strategic Plan Goal: Not Applicable

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Administration

Reviewed By:
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation:

Potential Motion: No motion necessary.



JACKSON COUNTY
BOARD OF COUNTY COMMISSIONERS

Certificate of Recognition

This certificate is proudly presented to

Harold Spates

For

5 YEARS OF LOYAL AND DEDICATED SERVICE

Chairman of the Board

County Administrator



JACKSON COUNTY
BOARD OF COUNTY COMMISSIONERS

Certificate of Recognition

This certificate is proudly presented to

Donnie Lipford

For

5 YEARS OF LOYAL AND DEDICATED SERVICE

Chairman of the Board

County Administrator



JACKSON COUNTY
BOARD OF COUNTY COMMISSIONERS

Certificate of Recognition

This certificate is proudly presented to

John Howard

For

5 YEARS OF LOYAL AND DEDICATED SERVICE

Chairman of the Board

County Administrator

AGENDA ITEM # 3252026-382
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: , Administration

SUBJECT: Consent Agenda Items

Background:

Strategic Plan Goal:

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Administration

Reviewed By: Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation:

Potential Motion: I move to approve

AGENDA ITEM # 3252026-383
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: , Finance

SUBJECT: Request: Pay Bills - Finance

Background:

Strategic Plan Goal:

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Finance

Reviewed By: Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation:

Potential Motion: I move to approve

AGENDA ITEM # 782026-660
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Marie Richards, Finance

SUBJECT: Request: Board approval of Meeting Minutes - Marie Richards,
Finance

Background: June 23, 2026 Regular Meeting

Strategic Plan Goal: Sustainable Services & Budgeting

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Finance

Reviewed By: Marie Richards
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the minutes as presented.

**REGULAR MEETING
JUNE 23, 2026**

The Jackson County Board of Commissioners and Industrial Licensing Board met in regular session on Tuesday, June 23, 2026 at 9:00 AM in Board Chambers and via ZOOM/YouTube. Commissioners present were as follows: Chairman Jamey Westbrook, Willie Spires (online), Edward Crutchfield, Donnie Branch, and Paul Donofro. Others attending were: Jim Dean, County Administrator, Clayton Knowles, County Attorney, Clay Rooks, Clerk of Court and Tony Pumphrey, Finance Officer.

Commissioner Branch led the invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

Jim Dean, County Administrator, presented the agenda with the addition of Section IV, Item 9 – Approval of Memorandum of Understanding with Chipola College; and the addition of Section IV, Item 1F, Consent – Approve Settlement Agreement for pending litigation.

A motion was made by Commissioner Donofro, seconded by Commissioner Crutchfield and carried unanimously to approve the agenda as amended.

City of Marianna Manager, William Long spoke about the air conditioner needing replacement at the Marianna Fire Station on Kynesville Hwy. The county owns the building and Marianna Fire Rescue uses it rent free. He is requesting the county pay for half of the bill to replace the air conditioner in the amount of \$3,935. A motion was made by Commissioner Donofro, seconded by Commissioner Spires and carried 4-1 (Branch opposed) to pay half the replacement cost of the air conditioner in the amount of \$3,935.

Jim Dean presented a request to adopt Proclamation 26-15 honoring Shira McKinnie, Sr. on the occasion of his 100th Birthday on June 30, 2026. Mary Smith read the proclamation recognizing his lifetime of contributions, and his dedication to family and the community. Mr. McKinne was not in attendance. A motion was made by Commissioner Donofro, seconded by Commissioner Crutchfield and carried unanimously to adopt Proclamation 26-15 honoring Shira McKinnie, Sr. on his 100th Birthday and authorize the Chairman to sign.

Jim Dean for Kim Cole Sweazy, Community Development Director presented a second reading of Ordinance 26-04 amending the Jackson County Code of Ordinances to establish a ban on certain development types in the unincorporated area of the county. Attorney Knowles read the Ordinance by title as follows:

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY, FLORIDA, PROHIBITING DATA CENTERS AND ASSOCIATED FACILITIES WITHIN THE UNINCORPORATED AREA OF JACKSON COUNTY; PROHIBITING THE ACCEPTANCE, PROCESSING, REVIEW, AND ISSUANCE OF DEVELOPMENT APPLICATIONS, DEVELOPMENT ORDERS, DEVELOPMENT PERMITS, BUILDING PERMITS, AND OTHER COUNTY APPROVALS FOR DATA CENTERS AND ASSOCIATED FACILITIES; PROVIDING FINDINGS; PROVIDING DEFINITIONS; PROVIDING FOR APPLICABILITY AND PENDING APPLICATIONS; PROVIDING LIMITED EXCEPTIONS; PROVIDING THAT THE ORDINANCE DOES NOT REGULATE MATTERS WITHIN THE JURISDICTION OF THE FLORIDA PUBLIC SERVICE COMMISSION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Knowles stated that the Land Development Changes will be brought back at a future meeting.

REGULAR MEETING

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Commissioner Donofro requested Section 8. Staff Direction, from the original Moratorium Ordinance, be added to section 7. Periodic Review, of the current version of the Ordinance.

Kim Cole-Sweazy answered questions from the Board.

After some discussion, a motion was made by Commissioner Donofro, seconded by Commissioner Crutchfield and carried unanimously to add section 8. *Staff Direction* from the original Moratorium Ordinance to section 7. *Periodic Review* of the current Ordinance.

After further discussion, a motion was made by Commissioner Crutchfield, seconded by Commissioner Branch and carried 4-1 (Donofro opposed) to delete *Item 10* in Section 6. *Exceptions* in the current Ordinance.

After further discussion, Chairman Westbrook open the Hearing to public comment.

The following members of the public spoke in favor of the Ordinance to ban Data Centers:

Theryn Engal	Robert Dillan	Beverly Cowan
Thomas Trofatter	Craig Brown	Savanna Dillan
Jenny Robinson	Loretta Forster	Noreen Quincey
Alan Barber	Karen Schoen	Autumn Krisotoman
Sally Baptiste	Jerod Massey	Marcell Georgemyer, Jr
Sarah Evans	Tom Hicks	

The following members of the public spoke in opposition of the Ordinance to ban Data Centers:

Tommy Nocera	Darnell McInnis
Donald Bailey	Evan Ross Davis

Chairman Westbrook closed the Hearing to the public and opened it to the Board.

A motion was made by Commissioner Crutchfield and seconded by Commissioner Branch to adopt Ordinance 26-04 as amended establishing a ban on the development of data centers and associated accessory uses effective immediately and authorize the Chairman to sign. After further discussion, the motion carried 4-0 (Spires offline).

Chairman Westbrook recessed the meeting for a break from 10:38 AM - 10:54 AM.

Commissioner Spires did not re-join the meeting.

Consent Agenda Items -

- a) Request: Pay Bills
- b) Request: Approve Annual Memorandum of Understanding (MOU) with the City of Marianna to use a set-aside portion of the Marianna Airport as an Emergency Workers Base Camp and to utilize the Marianna Farmer's Market for distribution of items after disasters. This year the MOU will be for a three (3) year period.

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- c) Request: Approve Meeting Minutes from June 9, 2026, Regular Meeting
- d) Request: Approve a grant match from the Volunteer Critical Needs fund for Malone-Bascom Volunteer Fire Department (VFD) in the amount of \$14,901.38 for wildland and structural firefighting equipment and tools. The VFD was awarded a forestry grant for this equipment.
- e) Request: Approve a grant match from the Volunteer Critical Needs fund for Campbellton VFD in the amount of \$7,203 for forestry and wildfire related equipment. The VFD was awarded a Forestry Grant for this equipment.
- f) ADDED: Request: Approve pending litigation settlement for Jackson County vs Wooden Case #2017-CA-269

A motion was made by Commissioner Donofro, seconded by Commissioner Crutchfield and carried 4-0 (Spires out) to approve the Consent Agenda with the addition of Item f).

Jim Dean for Lynsey Darragh, Administrative Services Director, presented a request to approve the FY 26-27 budget schedule. A motion was made by Commissioner Branch, seconded by Commissioner Donofro and carried 4-0 (Spires out) to approve the FY 26-27 Budget Schedule as presented.

Jim Dean for Lucas Mayo, Grants/Contracts Manager, presented a request to adopt Resolution 26-16 and approve Florida Department of Transportation (FDOT) SCRAP Grant Agreement 453534-1-54-01 for Construction and CEI on CR 167 (Old US Road) from SR 2 to the Alabama line. The project will consist of resurfacing the existing roadway, drainage improvements and upgrading signage and pavement markings. Total award amount is \$3,469,324. A motion was made by Commissioner Crutchfield, seconded by Commissioner Donofro and carried 4-0 (Spires out) to approve FDOT SCRAP Grant Agreement 453534-1-54-01 for Old US Road in the amount of \$3,469,324; adopt accompanying Resolution 26-16; and authorize the Chairman to sign.

Jim Dean for Lucas Mayo presented a request to adopt Resolution 26-17 and approve FDOT SCRAP Grant Agreement 453791-2-34-01 for the design and permitting of roadway improvements on CR 164 Blue Springs Road from Sylvania Plantation Road to Butler Road. The proposed improvements in this project will be reconstruction for 2 - 12' travel lanes and providing 8' shoulders (4' paved), applying profiled thermoplastic striping, signage and drainage improvements, as needed. Total award amount is \$452,579. A motion was made by Commissioner Donofro, seconded by Commissioner Branch and 4-0 (Spires out) to approve FDOT SCRAP Grant Agreement 453791-2-34-01 in the amount of \$452,579 for CR 164 Blue Springs Road; adopt accompanying Resolution 26-17; and authorize the Chairman to sign.

Jim Dean for Lucas Mayo presented a request to approve Amendment 001 with DAG Architects adding \$175,000 for a new contract price of \$216,500 for RFP 2223-16 Architectural Design Services for CDBG Hometown Revitalization Grant M0043 - Old Madison's Street building Project. The Project has been awarded additional funding to fully repair the structure to be move in ready for the third party. Additional funding allows for complete design of the structure, and the increased Architect fees. A motion was made by Commissioner Donofro, seconded by Commissioner Branch and carried 4-0 (Spires out) to approve Amendment 001 with DAG Architects adding \$175,000 for a new contract price of \$216,500 for RFP 2223-16 Architectural Design Services for GDBG M0043 – Old Madison's Street building Project and authorize the Chairman to sign.

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Jim Dean for Lucas Mayo presented a request to approve Change Order #3 with Monolith Construction adding 62 days with no price increase for Phase 2 of the Jackson Endeavor Museum Project. This change order makes the Substantial Completion date August 2, 2026. A motion was made by Commissioner Crutchfield, seconded by Commissioner Branch and carried 4-0 (Spires out) to approve Change Order #3 with Monolith Construction adding 62 days with no price increase for Phase 2 of the Jackson Endeavor Museum Project and authorize the Chairman to sign.

Jim Dean for Lucas Mayo presented a request to adopt Resolution 26-18 and approve the Purchase Sale Agreement for Surplus Land along Kynesville Road to Shilpan Dilal, Owner of Shyam Sunder, LLC for the 0.31 acres (approximately) adjacent to the 4.5-acre lot that was purchased from the County. The purchase price for this parcel will be \$3,875. Mr. Dilal provided a survey for the adjacent property, which was used to calculate the dimensions of the proposed parcel. He is required to pay for the survey to create the new parcel. A motion was made by Commissioner Crutchfield, seconded by Commissioner Donofro and carried 4-0 (Spires out) to adopt Resolution 26-18 and approve the Purchase Sale Agreement with Shyam Sunder, LLC for Surplus Land along Kynesville Road and authorize the Chairman to sign.

Jim Dean for Lucas Mayo presented a request to approve a revised Sales Contract for the Smokestack Building at Endeavor in the amount of \$35,000. Additional language was added to the sales contract with CAAD Development LLC for the Smokestack Building to protect the unique feature of the structure and outline progress milestones for the purchaser.

Lauren Lyons, realtor, answered questions from the Board.

Alan Barber spoke about the low sales price of the smokestack building.

A motion was made by Commissioner Donofro, seconded by Commissioner Crutchfield and carried 4-0 (Spires out) to approve the revised Sales Contract with CAAD Development LLC for the Smokestack Building at Endeavor and authorize the Chairman to sign.

Jim Dean for Charlie Brunner, Fire Rescue Chief, presented a request to approve a Memorandum of Understanding (MOU) with Chipola College and Jackson County Fire Rescue for the Rural Health Transformation Program for workforce development. This MOU will remain in effect until October 30, 2030. This provides incentives and bonuses for Fire Rescue staff participating in the program. A motion was made by Commissioner Crutchfield, seconded by Commissioner Branch and carried 4-0 (Spires out) to approve the MOU with Chipola College and Jackson County Fire Rescue for the Rural Health Transformation Program for workforce development and authorize Keith Maddox, Fire Rescue Deputy Chief to sign.

A motion was made by Commissioner Branch, seconded by Commissioner Donofro and carried 4-0 (Spires opposed) to authorize staff to initiate an RFQ for a consultant to perform an EMS Assessment Study estimated to cost approximately \$30,000 - \$40,000. Karen Shoen inquired if there are people in the county that could make the same type of assessment without hiring a consultant. Jim Dean stated that anyone can participate in the RFQ.

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Jim Dean presented a request to allow employees to have Friday July 3rd and Monday July 6th as paid holidays for the 4th of July 250 Year celebration. The State has granted their employees three (3) days, Thursday, Friday and Monday. A motion was made by Commissioner Crutchfield, seconded by Commissioner Branch and carried 4-0 (Spires out) to allow Friday July 3rd and Monday July 6th as paid holidays for the 4th of July 250 Year celebration.

Jim Dean presented a request to authorize staff to apply for two (2) Rural Infrastructure Fund (RIF) Grant Projects as follows:

1. Construct a road off Penn Avenue joining in with Mashburn Road with utilities leading into the Commercial Park at Endeavor.
2. Build a Campground at Jackson Blue Springs

A motion was made by Commissioner Branch, seconded by Commissioner Crutchfield and carried 3-0 (Westbrook abstained) to authorize staff to apply for two (2) RIF Grant Projects as presented and authorize the Chairman to sign.

Jim Dean presented a request from the State Representatives Office for the County to host a Town Hall meeting at the Convention Center for the Representative to answer questions regarding the Homestead Property Tax issue. By consensus, the request was approved.

Jim Dean stated the County has received funds to pay for improvements at the Magnolia Boat Landing for additional parking for vehicles with boat trailers. To make the improvements, we need an additional 1.5 acres. He is requesting the county purchase 1.5 acres on the Chipola River from Ms. Mott for \$100,000 using TDC funds. That leaves her about 12.5 acres, and she would like to be approved for a Development Order to build a home on it. A motion was made by Commissioner Donofro, seconded by Commissioner Crutchfield and carried 4-0 (Spires out) to purchase 1.5 acres from Ms. Mott on the Chipola River for \$100,000 with funds to be expended from TDC funds, to be used to make improvements at the Magnolia Boat Landing; authorize her to apply for a Development Order to put a home on her remaining 12.5 acres; and authorize the Chairman to sign.

A motion was made by Commissioner Crutchfield, seconded by Commissioner Branch and carried 4-0 (Spires out) to write a letter to the State and National Agriculture Commission and request them to look at how the rain has affected the farmland and authorize the Chairman to sign.

Charlie Brunner, Fire Chief reminded the Board the Executive Order from Governor DeSantis declaring a statewide state of emergency to address the dual impacts of severe winter weather, extreme drought, and increased wildfire still stands.

Tommy Nocera thanked Kim Cole-Sweazy and Jim Dean for their help with his application and he requested the engineers for his specific project be allowed to speak to the Board.

Chairman Westbrook adjourned the meeting at 11:51 AM.

AGENDA ITEM # 3252026-384
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Jeffrey Register, Road and Bridge

SUBJECT: Request: Board Approval of Right-of-Way Use Permit -
Jeffrey Register, Road and Bridge Director

Background: WES Environmental has submitted a Right-Of-Way Use permit for two additional monitoring wells on Birchwood Rd. The permitting fee has been received.

Strategic Plan Goal: Healthy & Safe Communities

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Road and Bridge

Reviewed By:
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the Right-Of-Way Use Permit and authorize the Chairman to sign.

Road Name(s) Birchwood Road
At Intersection of Highway
69 and Birchwood Road

JACKSON COUNTY RIGHT-OF-WAY USE PERMIT

This license and agreement are made this 14th day of July, 2026, between JACKSON COUNTY, FLORIDA, a political subdivision of the State of Florida (herein "JACKSON COUNTY"), with offices at 2864 Madison Street, Marianna, Florida, 32446, and WES Environmental, LLC, (herein "Grantee"), with principal offices at P.O. Box 70057, Albany, GA 31708.

WHEREAS, JACKSON COUNTY is the owner of and has the right to license the use of all road rights-of-way located in Jackson County, Florida, which are under its jurisdiction under the provisions of Florida law (which rights-of-way are referred to herein as the "rights-of-way"); and

WHEREAS, JACKSON COUNTY has enacted its Ordinance No. 94-03, as amended from time to time, relating to the licensing of use of its rights-of-way; and

WHEREAS, the Grantee has requested a license to place above ground or underground structures or utilities on the rights-of-way, as more completely described in Exhibit "A"; and

WHEREAS, the Grantee intends and promises to commence construction or installation of such utilities within two (2) years from the date of this license;

NOW, THEREFORE, for and in consideration of the premises and conditions contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Grantee is granted permission to install and maintain, at its sole own expense, structures as briefly described herein two (2) monitoring well in the county's right-of-way to 55 feet below land surface and as further indicated on the attached Exhibit A on the county rights-of-way indicated on that Exhibit A. In order to facilitate such installation, JACKSON COUNTY hereby grants to the Grantee a non-exclusive license, right and privilege of passage and use, both pedestrian and vehicular, for ingress and egress into, upon, through and over county property for the sole purpose of installation, maintenance, repair and use of the utilities indicated on the attached Exhibit A. The rights and privileges herein granted shall be used and enjoyed in such a manner as to cause the least possible interference with the use by the general public of the rights-of-way. The Grantee agrees and acknowledges that this license and any permission, license or privilege granted hereby or previously allowed or granted by Jackson County shall not be deemed to constitute or create (now, or in the past or future) any irrevocable easement, license or any vested property right of any kind in the Grantee to use or occupy the County's rights-of-way.

2. **SPECIAL CONDITIONS:** The following are special conditions for or limitations on the use by the Grantee of county right-of-way:

If installed in pavement well cover must be flush with pavement. If installed in natural ground well cover must be 3 inches below natural ground, or in a way that does not interfere with mowing operations. Concrete pad must be at least 4 inches thick. Grantee is responsible for maintenance of traffic in accordance with Florida Department of Transportation standards.

3. The terms and conditions of this license and of Grantee's use of county right-of-way are expressly subject to all use fee payment requirements and other provisions of Jackson County Ordinance No. 94-03 and Florida Statutes Sections 337.401-404, all of the provisions of which are incorporated into this agreement, and are further subject to all limitations and conditions set forth in section 2 above or elsewhere in this license. It is expressly anticipated by the parties hereto that Jackson County may, in the future, amend its comprehensive right-of-way use and permitting ordinance which may provide for (but will not necessarily be limited to) additional restrictions or limitations on the Grantee's use or occupation of the rights-of-way, additional conditions on this license or some subsequent license, and the modification of fees for the continued effectiveness of this license. The Grantee agrees and consents to such enactment and acknowledges and further agrees that, as a condition to the issuance of this license, this license is and shall be subject to all such present and future ordinances, enactments, restrictions, limitations, conditions and fees, without the need of any further approval, agreement or consent of the Grantee. As additional consideration for the issuance of this license, the Grantee acknowledges and agrees that the ordinance (as currently in effect) is valid and binding on the Grantee.

4. The Grantee agrees, in perpetuity, to restore that portion of the right-of-way disturbed during any installation, maintenance or repair of said utilities to the condition of the right-of-way prior to any installation, maintenance or repair and further agrees to maintain said utilities at no expense to Jackson County. In addition, the Grantee agrees to pay to JACKSON COUNTY the actual damages to JACKSON COUNTY's rights-of-way or other property interests, including damages to any roadway or transportation improvements or structures, arising out of initial construction or subsequent maintenance of said utilities. The Grantee acknowledges the existence of and agrees to fully comply with all county ordinances regarding damages to public roads or rights-of-way.

5. The undersigned agrees that the utilities and other improvements, fixtures, equipment or other personal property located on the county rights-of-way shall remain the property of the Grantee, removable at the option of Jackson County in accordance with applicable Florida law. The Grantee is hereby prohibited from creating or maintaining, and agrees to prevent the creation or maintenance of, any temporary or permanent obstructions or conditions, which might be or might become dangerous to any member of the general public using the rights-of-way.

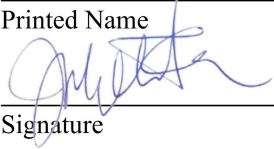
6. The Grantee shall hold Jackson County and its Board of County Commissioners harmless from the payment of any compensation or damages resulting from the exercise of any rights or privileges granted in this license.

7. This license shall not be assigned by the Grantee without the prior official Board approval and written consent by Jackson County.

8. This license shall be effective for a term of twenty (20) years, commencing the date of execution hereof by Jackson County, unless earlier abandoned by the Grantee by the giving by the Grantee of 30 days written notice certified mail return receipt to: County Administrator, 2864 Madison Street, Marianna, Florida, 32446; PROVIDED, that if the time requirements for improvements, as set forth above, are not complied with, this license may be terminated by Jackson County without notice or hearing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date first above written.

GRANTEE:

Jennifer McWhorter WES CFO
Printed Name Title

Signature Date 6/25/2026

jmcwhorter@wes-environmental.com
Email Address

JACKSON COUNTY, FLORIDA BY:

 6/29/2026
Road and Bridge Director – Jeffrey Register Date
BOCC Chairman – Jamey Westbrook Date

Attachment A
Sunshine OneCall
Information

From: [Sunshine 811 Exactix](#)
To: [Samantha McWhorter](#)
Subject: SSOCOF CONFRM 2026/06/25 #00000 176607870-000 NORM NEW
Date: Thursday, June 25, 2026 4:37:52 PM

CONFRM 00000 CALL SUNSHINE 06/25/26 16:37:47ET 176607870-000 STREET
Ticket : 176607870 Rev:000 Taken: 06/25/26 16:37ET

State: FL Cnty: JACKSON GeoPlace: GRAND RIDGE
CallerPlace: GRAND RIDGE
Subdivision:

Address : 1105
Street : SR 69
Cross 1 : BIRCHWOOD RD
Within 1/4 mile: Y

Locat: LOCATE WEST 150 FT FROM THE NORTHWEST AND SOUTHWEST CORNERS OF
BIRCHWOOD RD AND STATE RD 69. LOCATE NORTH 200 FT FROM THE NORTHEAST CORNER OF
BIRCHWOOD RD AND STATE RD 69. SEE THE ATTACHED MONITORING WELL AND SOIL BORING
MAP.

:

Remarks : *** LOOKUP BY PARCEL ***

*** Attachments can be seen at

https://exactix.sunshine811.com/viewticket/FL811/MXIKn7Z60HDxEbS4fgOZ_7Ov

*** Boundary: n 30.643881 s 30.642838 w -85.038210 e -85.036991

:

Grids : 3038B8502C 3038B8502D

Work date: 07/08/26 Time: 08:00ET Hrs notc: 183 Category: 3 Duration: 01 DAY

Due Date : 06/29/26 Time: 23:59ET Exp Date : 07/27/26 Time: 23:59ET

Work type: MONITORING WELL INSTALLATION AND SOIL BORING - DRILLING Boring: N White-lined:
N

Ug/Oh/Both: U Machinery: Y Depth: 55 FT Permits: N N/A

Done for : WES ENVIRONMENTAL LLC

Company : W E S ENVIRONMENTAL LLC Type: CONT

Co addr : 419 W ROOSEVELT AVE

City : ALBANY State: GA Zip: 31707

Caller : SAMANTHA MCWHORTER Phone: 229-854-5177

Contact : JENNIFER MCWHORTER Phone: 229-869-7396

BestTime:

Mobile : 229-854-5177

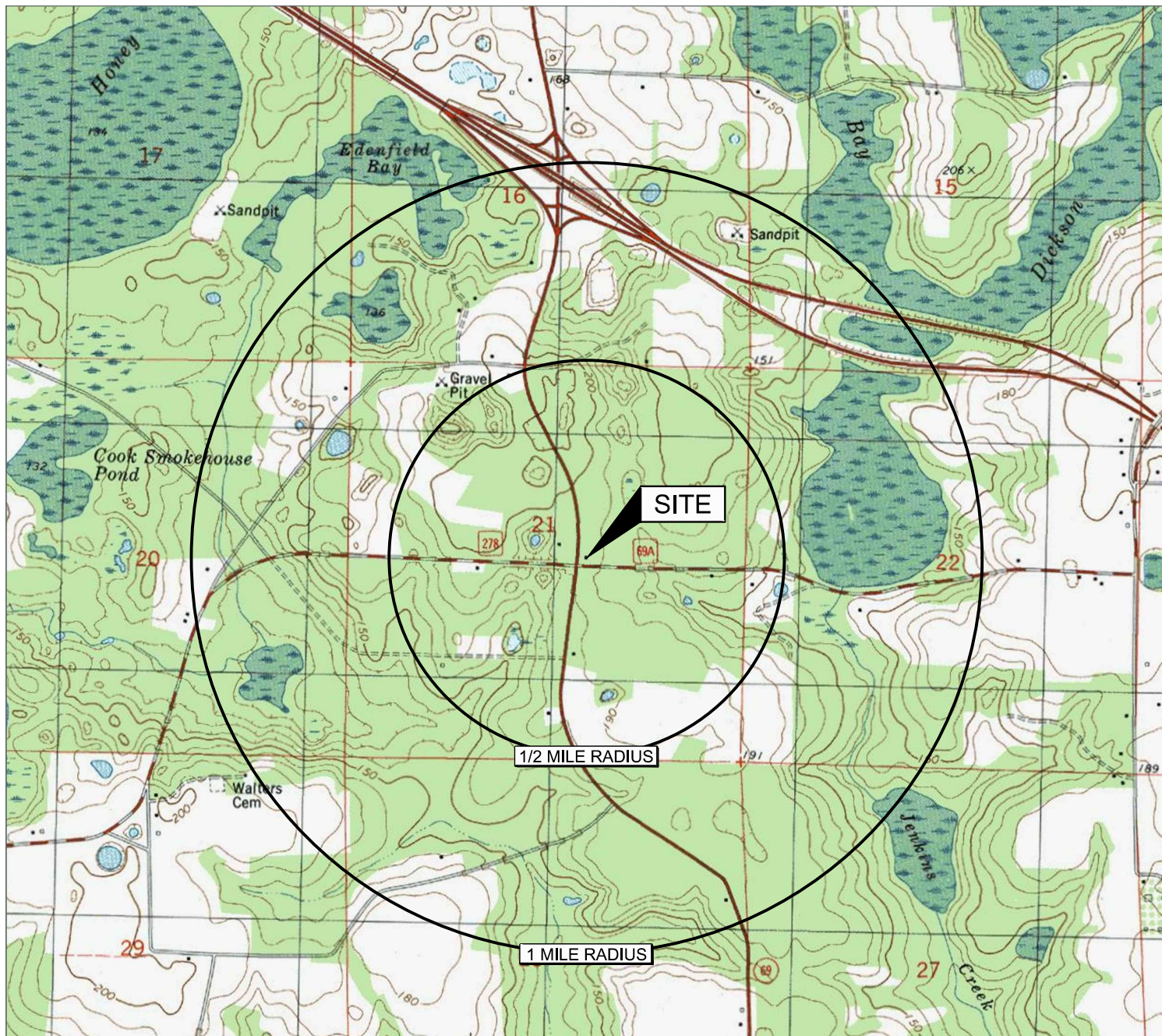
Email : SMCWHORTER@WES-ENVIRONMENTAL.COM

Submitted: 06/25/26 16:37ET Oper: SAM Chan: WEB

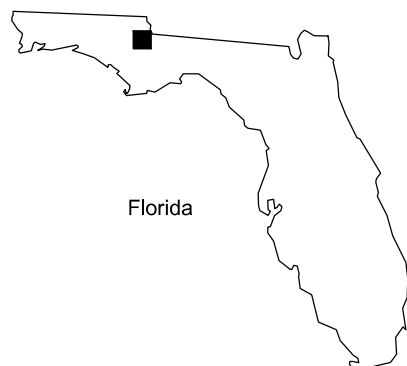
Mbrs : CNTL01 WFE743

Attachment B

Site Maps



Source:
USGS 7.5 Minute Series
Topographic Quadrangle, 1994
Cypress, Florida
Contour Interval = 10'



Florida

Quadrangle Location
LAT. 030° 38' 34.75" N
LONG. 085° 02' 12.83" W
(Approximate Site Coordinates)

Site Location Map

Florida Dept. of Environmental Protection
Drew Property
6785 Birchwood Road, Grand Ridge, Florida
FDEP FAC # 32/9201840

Drawn
T.P.
Designed
Approved

Date
06/04/20
Figure
1

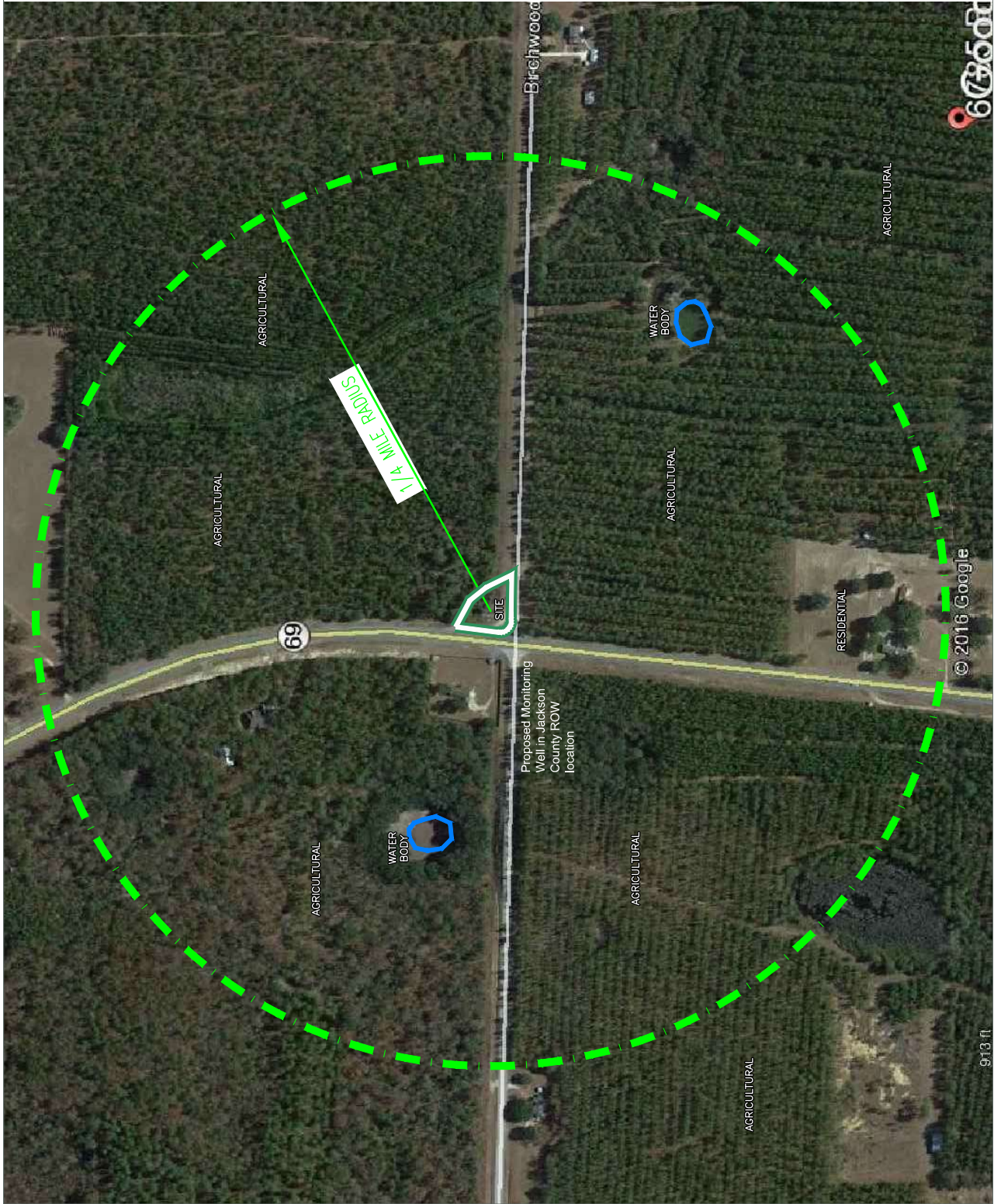


Scale In Feet

0 2,000



Groundwater & Environmental Services, Inc.



LEGEND

APPROXIMATE PROPERTY BOUNDARY
DREW PROPERTY

Local Area Map

Florida Dept. of Environmental Protection
Drew Property
6785 Birchwood Road, Grand Ridge, Florida
FDEP FAC # 32/9201840

Drawn
T.P.
Designed
Approved

Date
06/09/20
Figure
2



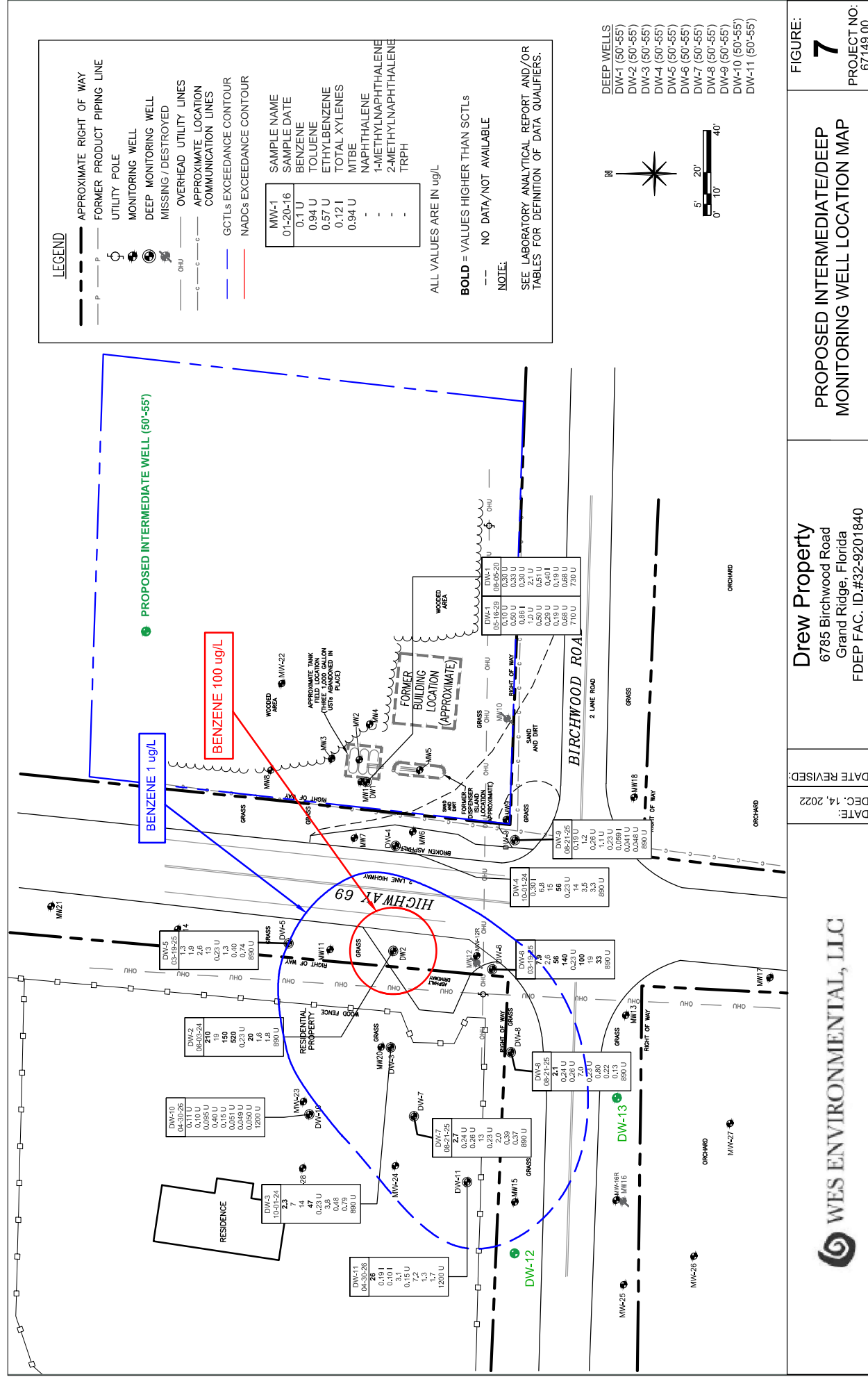
Scale In Feet (Approximate)

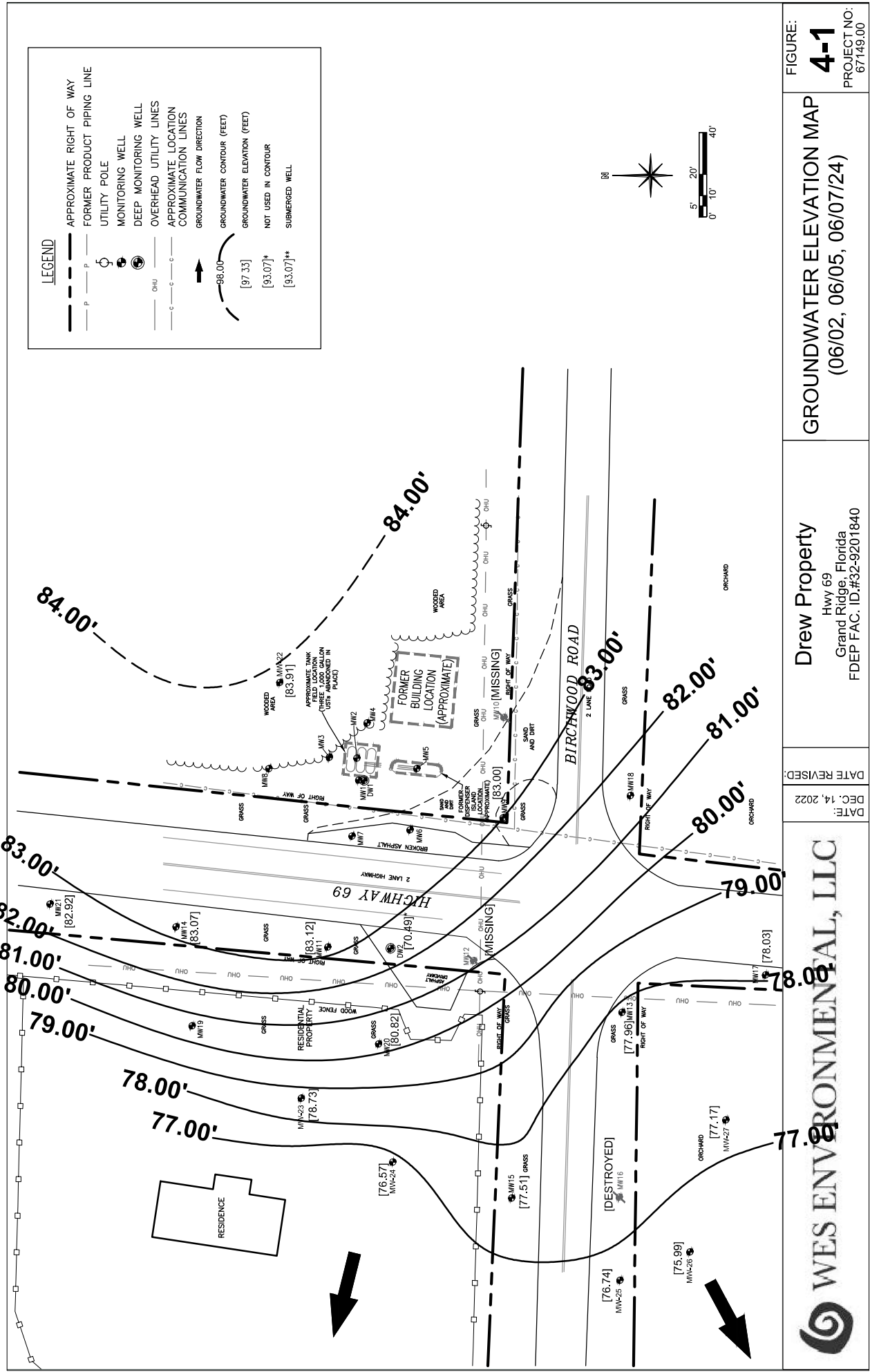
0 280



© 2016 Google

9/13 ft





Attachment C
FDEP Purchase Order

Purchase Order: C75AFF

This purchase order was delivered by SAP Business Network. For more information about Ariba and SAP Business Network, visit <https://www.ariba.com>.



From:
DEP-PETROLEUM RESTORATION PROGRAM

2600 BLAIR STONE RD
BMC RM 420 MS 4575
TALLAHASSEE, FL 32399
United States

To:
WES Environmental, LLC
207 W. Park Ave.
Tallahassee, FL 32301
United States
Phone: +1 (229) 8692322
Fax:
Email: dellion@wes-environmental.com,
jmcwhorter@wes-environmental.com

Purchase Order

(New)
C75AFF
Amount: \$ 34,770.68 USD
Version: 1

Comments

Comment Type:

Submit

Comment Body:

The following attachments are attached hereto and made a part of this Purchase Order:

Attachment A – Scope of Work

Attachment B – Schedule of Pay Items & Other Related Documents

Note:

Per Chapter No. 2025-199: Implementing the 2025-2026 General Appropriations Act, PRP is not applying the cap, deductible, or copayment for sites eligible under the Petroleum Liability Restoration Program or Petroleum Cleanup Participation Program.

Comment By:

Dalton Blair (Contracts)

Comment Date:

2026-06-10T10:40:13-07:00

Comment Type:

Approve

Comment Body:

Note: Attachment B language appearing in upper right-hand corner titled "Without Handling Fee" is used by the program to identify the total cost less the 6% handling and MFMP fee on reimbursable items. This information is only used as a check point for PRP staff. The total PO amount for the project is the amount appearing in the "FDEP Cost Share" section at the bottom lower-right side of the spreadsheet.

This work is associated with the attached cost-share/co-payment Agreement. The Department will only compensate you for the Department's share of the cleanup, pursuant to this Agreement. Therefore, you must make arrangements with the Participant/Applicant to that Agreement to receive payment for the remaining balance of your payment. You may not reduce the Applicant/Participants cost-share/co-payment. Contact information is in this Agreement. If the Applicant/Participant does not timely compensate you, please immediately inform the site manager.

Contractor has provided the DEP with quotes for some of the activities for this project. The terms and conditions of the DEP Agency Term Contract (ATC) apply to and control all work performed by the Contractor, and DEP does not accept, agree to, or incorporate any other terms and conditions. Any terms and conditions negotiated between the Contractor and any subcontractors or suppliers that seek to supplement, or are in conflict with the ATC, are not binding on or apply to the Contractor and DEP's contractual relationship. The Contractor bears the risk that additional terms and conditions negotiated between it and the subcontractors or suppliers will delay, interfere with or frustrate its performance under the ATC.

Comment By:

Jaylynn Lowery (Contracts)

Comment Date:

2026-06-16T09:04:26-07:00

http://dms.myflorida.com/mfmp_PO_TC

PUI.ID:	3701
PUI.Name:	3701 - FDEP Contracts
PO Start Date:	Tue, 16 Jun, 2026
PO End Date:	Tue, 29 Dec, 2026
Site Code.ID:	370000-12
Site Code.Name:	12
Purchasing Unit:	370000
Purchasing Unit Name:	370000

AttachmentB-SPI-329201840-SA.zip (application/x-zip-compressed) AttachmentA-SOW-329201840-SA.pdf (application/pdf) AC543-Agreement-329201840.pdf (application/pdf) Quote-329201840.pdf (application/pdf)

DEP-PETROLEUM RESTORATION
PROGRAM
2600 BLAIR STONE RD
BMC RM 420 MS 4575
TALLAHASSEE, FL 32399
United States
Ship To Code: DEP305S
Email: Christopher.J.Bayliss@FloridaDEP.
gov

DEP-PETROLEUM RESTORATION
PROGRAM
2600 BLAIR STONE RD
BMC RM 420 MS 4575
TALLAHASSEE, FL 32399
United States

Chris Bayliss
DEP-PETROLEUM RESTORATION PROGRAM

Line Items							
Line #	No. Schedule Lines	Part # / Description	Type	Return	Qty (Unit)	Unit Price	Subtotal
1		Not Available	Material		34,770.68 (DOL)	\$1.00 USD	\$34,770.68 USD
Contractor has been selected to perform Site Assessment (SA) at DREW PROPERTY, HWY 69, GRAND RIDGE, Jackson County, Florida, FAC ID 329201840. Attachment A, Scope of Work, attached to the purchase order (PO) describes the work to be completed by the Contractor. All work shall be performed in accordance with the terms of the Agency Term Contract (ATC). The PRP reference number for this project is 186-022B. Attached hereto and made a part of this PO is Attachment B - Schedule of Pay Items and Other Related Documents. Pay Items are at or below the negotiated maximum rates included in the ATC. Contractor must submit the appropriate completed documents from Attachment B to the Site Manager with each deliverable, as instructed. Upon completion and approval of all work under this PO, Contractor shall submit a signed Release of Claims document, along with the final invoice. Contractor must include Subcontractor Utilization Report form, included as a tab on Attachment B, with each invoice. The Department will retain 5% of the total amount of each payment made. Contractor may submit a request for release of retainage upon completion, and DEP approval of, all work performed under this PO.							

The Department will evaluate the Contractor as specified in the Agency Term Contract.

The Contractor agrees to perform the services described in the PO in accordance with the terms of its ATC (as those terms may have been amended) which are in effect on date of issuance of the PO. The applicable ATC terms are available at the following URL:
<https://facts.fldfs.com/Search/ContractDetail.aspx?AgencyId=370000&ContractId=GC186>

STATUS

34,770.68
Unconfirmed

Other Information

Req. Line No.:	1
Requester:	Chris Bayliss (Contracts)
PR No.:	PR997518
Method of Procurement:	J
Shipping Method:	Best Way
Advanced Payment Indicator:	No
Solicitation #:	2024019
Classification Domain:	unspsc
Classification Code:	77111600

Incoterms Information

Incoterm Code:
Incoterm Location:

Order submitted on: Tuesday 16 Jun 2026 12:05 PM GMT-04:00
Received by SAP Business Network on: Tuesday 16 Jun 2026 12:05 PM GMT-04:00
This Purchase Order was sent by State of Florida Next Gen AN01722330651 and delivered by SAP Business Network.
There are attachment(s) associated with this order that can be viewed online.

Sub-total: \$ 34,770.68 USD

Attachment A
Petroleum Restoration Program
Scope of Work

9-Digit Facility ID Number: 329201840

STCM Facility Name: Drew Property

SubPhase(s): SA

Specifications

All work must be performed in accordance with this Scope of Work (SOW) and any attachments, Chapters 62-160, 62-532, 62-777 and 62-780, F.A.C., all applicable DEP and Water Management District guidance memoranda, standard industry procedures and as described in the Agency Term Contract (ATC).

Copies of all referenced guidelines are available at:

<http://floridadep.gov/waste/petroleum-restoration>

Reports must be submitted using the appropriate DEP forms found at:

<http://floridadep.gov/waste/petroleum-restoration/content/procedures-guidance-documents>

All work must be conducted in accordance with PRP Standard Specification Details found at:

<http://floridadep.gov/waste/petroleum-restoration/content/templates-forms-tools-and-guidance>

The following tables are included as attachments to this SOW and further represent the details of the scope of work.

- ☒ Water Sampling Table
- ☒ Soil and Air Sampling Table
- ☒ Soil Boring (SB) and Well Installation Table

Task 1 Description:	This PO is for LCAR completion for AC 543. PO is a direct assignment to WES Environmental, LLC (CID 1366 / GC 186). Applicant Share is 25.1% and is based upon ATC Cost Savings via rate reductions. FDEP Share is 100%. Prepare and submit an updated Site Health and Safety Plan (HASP) for continued work at no cost to FDEP. *Please note, scheduling or performing the field tasks in this PO is prohibited until the preceding conditions have been completed.
----------------------------	--

Task 1 Deliverable:	Updated HASP
----------------------------	--------------

Task 1 Deliverable Due Date:	Thursday, July 30, 2026
-------------------------------------	-------------------------

Task 2 Description:	Obtain and submit an FDOT ROW permit. Conduct an onsite pre-drilling meeting. Submit field meeting notes to include: date, start and end time, list of participating parties, confirmation by the ATC that Property Owner recognizes the scope of work prior to field activities, summary of conclusions and recommendations. One (1) mobilization (SPI 3-1) and one (1) hour (SPI 19-6) has been allowed for the ATC and one (1) mobilization (SPI 3-1) and one (1) hour (SPI 19-8) for the driller to attend the pre-drilling meeting.
----------------------------	--

Task 2 Deliverable:	FDOT ROW Permit; Pre-Drilling Field Meeting Notes
----------------------------	---

Task 2 Deliverable Due Date:	Monday, August 31, 2026
-------------------------------------	-------------------------

Attachment A
Petroleum Restoration Program
Scope of Work

9-Digit Facility ID Number: 329201840

STCM Facility Name: Drew Property

Task 3 Description: Install three (3) soil borings, and two (2) intermediate monitoring wells per the attached tables and Figures 6 and 7. Three (3) additional step-out soil borings are included if needed based on OVA data collected in the field. Collect soil and groundwater samples per the attached tables. Fill drums to a minimum of 75% capacity, per industry standards, and provide photo w/documentation. Prepare and submit a Supplemental Site Assessment (SSA) Report with P.G./P.E. certification including updated tables and figures, monitoring well installation logs and sampling logs, soil boring and sampling logs, laboratory analytical reports, and field notes. No Contingent Funding amount included to remain under \$35K PO limit per AC agreement.

Task 3 Deliverable: SSA Report

Task 3 Deliverable Due Date: Friday, October 30, 2026

PO End Date: Tuesday, December 29, 2026

Schedule of Pay Items (SPI)

All unit rates and extended prices for all line item costs associated with this project are provided in the SPI [Attachment B to this Purchase Order (PO)] and shall not exceed the rates established in the ATC.

Requests for Change (RFC)

All requests for changes to the SOW must be submitted in writing and be approved in writing by the DEP/LP using the RFC form in accordance with the ATC and can be found at:

<http://floridadep.gov/waste/petroleum-restoration/content/templates-forms-tools-and-guidance>

Any change which results in an extension of the due dates, PO end date, or a change in quantities or costs, requires that a PO Change Order be formally issued prior to performance of the revised SOW.

Performance Measures

The DEP/LP Site Manager will review the submitted documentation to confirm that all work was performed in accordance with the Specifications referenced above. The DEP/LP Site Manager will notify the Contractor of acceptance or any deficiencies in the work and/or deliverables. The Contractor will be given an opportunity to remedy deficiencies at no additional cost to the DEP.

The DEP/LP Site Manager will review the work and/or deliverables within the timeframes established in DEP guidance documents. The Contractor will respond to any comments to complete the work and/or deliverables within the timeframe established in the comment letter or email correspondence.

Invoicing, Payments and Financial Consequences

The Contractor may submit an invoice for a Task upon written notification of acceptance of the work/deliverables by the DEP/LP Site Manager. Upon receipt of DEP/LP written approval of the required documentation for completed portions of each task, the Contractor must submit an invoice within thirty (30) days. Invoices for completed work may be submitted at any time for fully completed and approved tasks. Invoices may be submitted no more frequently than every thirty (30) days. Contractor shall not submit invoices for partial tasks. Each invoice request must contain all documentation of performance as specified in the ATC, this Purchase Order (PO), and its attachments.

Failure to provide all deliverables which are satisfactory or failure to meet the specified deliverable timetables, shall result in non-payment, loss of retainage, or other financial consequences, and/or termination of the PO, as specified in the ATC. If the deliverable due day occurs on a weekend, state holiday, or federal holiday the deliverable will be due the following business day.

Retainage shall be withheld in the amount of 5%, unless otherwise noted in the SPI, from each payment by the DEP/LP until completion and approval of all Tasks. The Contractor shall submit a Release of Claims and request for retainage payment with the final invoice. Payment of retainage will be reduced by the amount of any assessed financial consequences.

Attachment A
Petroleum Restoration Program
Scope of Work

9-Digit Facility ID Number: 329201840

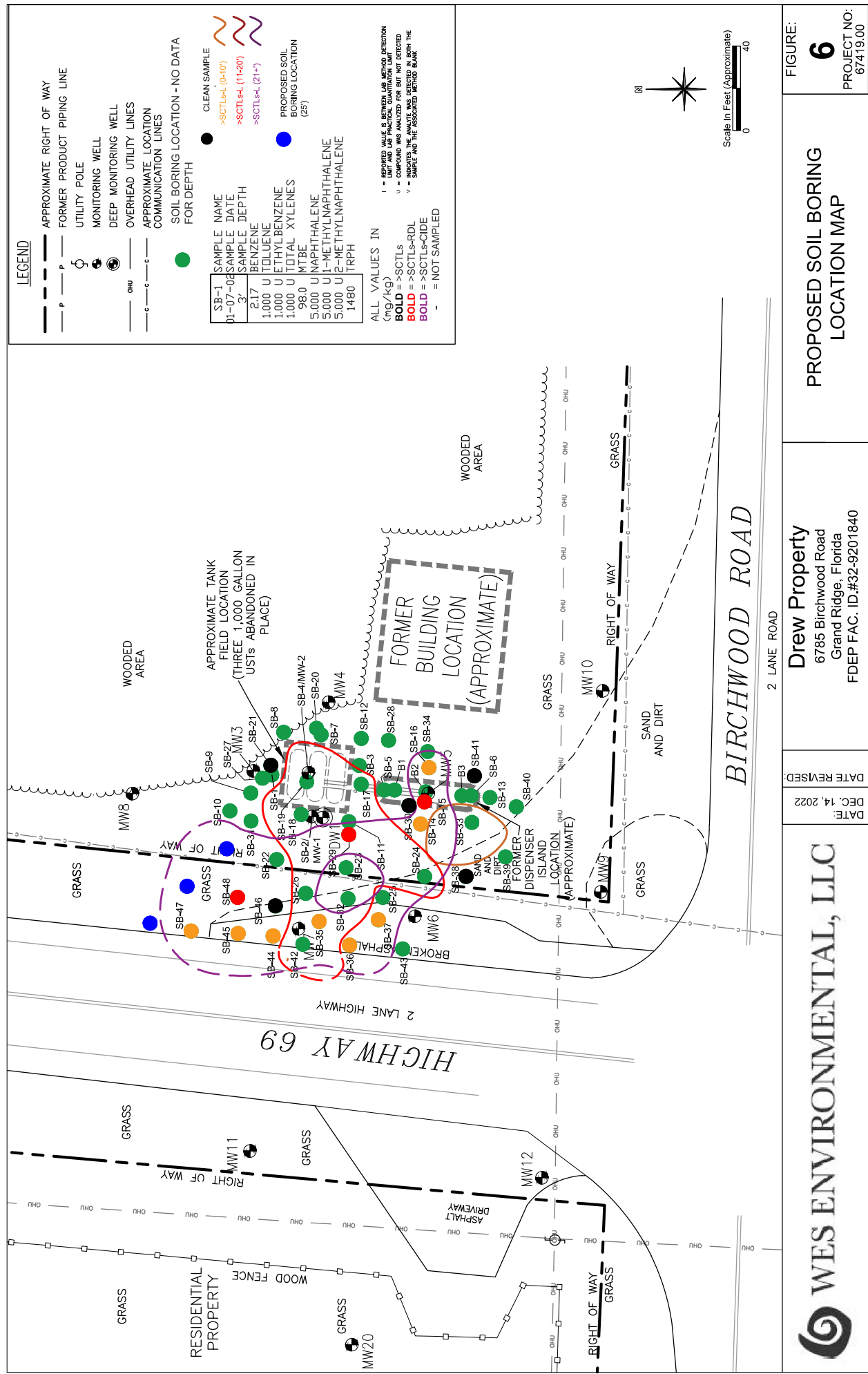
STCM Facility Name: Drew Property

Notice of Field Activities

The Contractor must provide written notification (emails are acceptable) of field activities at least seven (7) calendar days prior to the commencement of work to all applicable parties including the PRP site manager, PRP Inspector (PRP_Inspector@dep.state.fl.us), site operator, site owner, RP and affected off-site property owners.

Deliverables

All deliverables under this Purchase Order must be electronic. Paper copies should not be submitted unless the deliverable requires a Professional Engineer (PE) or Professional Geologist (PG) signature and seal, and the electronic signature and seal does not meet the requirements in Chapters 61G15 or 61G16, Florida Administrative Code, as applicable.



DEP Facility ID#: 329201840

STCM Facility Name: Drew Property

Any blank fields are not applicable to the scope of work.

WATER SAMPLING TABLE													
Task #	Well #(s) or Water Sample Location	Frequency (if applicable)	Expedited Turnaround (TA)	Water Level/FP Gauging Only	# MWs Sampled	BTEX + MTBE	PAHs	TRPH (FL-PRO)					
3	New lws	Once			2	2	2	2					
			Task 3 Subtotal	0	2	2	2	2	0	0	0	0	0
			GRAND TOTALS	0	2	2	2	2	0	0	0	0	0

DEP Facility ID#: 329201840

STCM Facility Name: Drew Property

Any blank fields are not applicable to the scope of work.

SOIL and AIR SAMPLING TABLE														
Task #	Soil /Air Sample Locations	Frequency (if applicable)	Expedited Turnaround (TA)	Depth Interval (if applicable)	BTEX + MTBE	PAHs	TRPH (FL-PRO)							
3	New SBs (3 + 3 step-out)	Once		High OVA	6	6	6							
Task 3 Subtotal					6	6	6	0	0	0	0	0	0	0
GRAND TOTALS					6	6	6	0	0	0	0	0	0	0

Florida Department of Environmental Protection - Petroleum Restoration Program

DEP Facility ID#: 329201840

STCM Facility Name: Drew Property

Any blank fields are not applicable to the scope of work.

SOIL BORING (SB) and WELL INSTALLATION TABLE																					
SOIL BORING DETAILS					WELL INSTALLATION DETAILS																
TASK #	Installation Method	Quantity	Depth (ft bls)	Total Boring Footage (ft)	Screening Depth Interval 1 & Spacing	Screening Depth Interval 2 & Spacing	Screening Depth Interval 3 & Spacing	Quantity	Well Type	Well Diameter (in)	Depth (ft bls)	Screen Interval (ft bls)	Total Well Footage (ft)	Surface Casing Diameter (in)	Surface Casing Depth (ft)	Total Casing Footage (ft)	Well Completion Type				
3	HSA/MR	6	25	150	0-25'@2'								0			0					
3	HSA/MR	2	55	110				2	IW	2	55	50-55	110	6	45	90	8" MH				
TOTALS				260														110		90	

Attachment D
Monitoring Well
Construction Detail

AGENDA ITEM # 6292026-635
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Kelsi Jackson, Jackson County Tourist Development Council

SUBJECT: Request: Board approval of TDC grant to Bows, Bling, & Peanut Queens -
Kelsi Jackson, TDC Director

Background: This is a request for Board approval to award a \$300 TDC grant for the upcoming Bows, Bling, & Peanut Queens event. Funds will be used for swag (\$250) and post cards (\$50) The TDC is recommending approval.

Strategic Plan Goal: Vibrant & Growing Economy

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Jackson County Tourist Development Council

Reviewed By: Kelsi Jackson
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: Consent agenda.



Jackson County Tourist Development Council Funding Request

I. ORGANIZATION INFORMATION

Organization Name: Jackson County Queens

Organization Contact Person: Kassie Lipford

Contact Person Title: Coordinator Phone: 805 272 1842

Email: kassiebranch@yahoo.com

Address: 6979 Birchwood Road

City: Grand Ridge State: FL Zip: 32442

Organization Web Address: _____

Type of Organization: ☒ Non-Profit ☐ Private ☐ Other: _____

State Registered: Florida Tax ID: 59 3433022

FOR OFFICE USE ONLY

Date Received: _____

TDC 1: _____

TDC 2: _____

TDC 3: _____

BOCC: _____

Amount Awarded: _____

Email Notification Sent: _____

Final Evaluation Due Date (45 Days After Event): _____

Final Evaluation Received: _____

TDC Staff Initials: _____ Close Date: _____

Funding Status:

☐ Awarded

☐ Denied

Funding Source:

☐ 833 – Sponsorships

☐ 834 – Grants

☐ Other: _____

II. EVENT INFORMATION

Event Name: Bows, Blings, and Peanut Queens

Event Date(s): July 26, 2026

Owner/Sanctioned Body: _____

Owner Contact Name: Kassie Lipford Phone: 850 272 1842

Director(s) Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Event Description:

Peanut summer party to invite contestants for the national peanut festival pageant that takes place in October in Dothan, AL. Contestants would be traveling from all over the tri state area, including Florida, Alabama, and Georgia.

Event Location/Facilities: Endeavor Convention Center

Location/Facilities Reserved: ☒ Yes ☐ No

Location/Facilities Contact: Chastity Sheffield Phone: _____

III. FUNDING

Amount of Funding Requested: \$300

Have you previously received funding from JCTDC: ☐ Yes ☒ No

If yes, please provide the amount and when it was received:

Year	Amount Funded
N/A	

Brief Description of Expenses	Unit Cost	Quantity	Total
Estimated Expenses:			
Swag items			\$250
Post card			\$50
Total:			\$300

Describe how the proposed advertising and marketing expenses will increase awareness of Jackson County as a tourist destination. Please provide at least one example:

It will provide advertising for a few hundred people traveling here out of state and county

Describe how the proposed advertising and marketing expenses will generate tourist traffic (specifically one or more overnight stay) to Jackson County. Please provide at least one example:

Some participants (up to 90 entries) will arrive a few days prior to the event and stay a few nights or at least 2 nights (night before and night of the event). Tee off time is 8 a.m. and if traveling from out of county/state they will want to be freshly rested to play. Visitors will need motel accommodations, fuel for their vehicles, restaurants, etc.

Explain the resources and support you have in place to ensure that this event will successfully attract visitors to Jackson County:

We have also received a donation from Dr Davis optometry

IV. SCOPE OF WORK

State goals and objectives for the event:

to advertise our County

Describe how this event meets its goals and objectives:

The more contestants that attend this nice venue the more people will see how beautiful Jackson County is .

Describe how the use of Tourism Enhancement funds will be monitored:

I as the director will oversee all funds, making sure to approve through Chasity and Kelsie

Describe the distribution plan for any promotional materials, if applicable:

Packets of information about Partners for Pets and Jackson County will be available to participants, spectators, and visitors at the event.

Describe how any profits made from the event will be distributed or used for future events:

There will be no profit

Other information (optional):

V. ECONOMIC IMPACT PROJECTION

Total expected participants including vendors, competitors, coaches, officials, etc.

Adult: Local: 10 In State: 5 Out of State: 5
Youth: Local: 10 In State: 3 Out of State: 5

Total expected spectators and attendees

Adult: Local: 40 In State: 35 Out of State: 50
Youth: Local: 40 In State: 35 Out of State: 50

Has a host hotel or campground been identified for a group block? If yes, please identify the hotel(s) and/or campground(s): _____

Projected length of stay for event: 1 day

Total Room Nights

Number of Rooms: _____ x Number of Nights: _____ = A: _____

Total Room Nights (A): _____ x Average Room Rate: _____ = B: _____

Total Campground/RV Park Nights

Number of Lots: _____ x Number of Nights: _____ = C: _____

Total Lot Nights (C): _____ x Average Lot Rate: _____ = D: _____

Total Transient Lodging Impact

Total Hotel Impact (B) _____ + Total Camping Impact (D) _____ = _____

Other Estimated Expenses by Participants and Attendees

Fuel: _____ Retail: _____ Dining: _____ Entertainment: _____

Total Anticipated Economic Impact

(Total Transient Lodging Impact + Fuel + Retail + Dining + Entertainment) = _____

VI. COMMUNITY SUPPORT

Please list any in-kind support such as donated facilities, municipal or county services, volunteers, and support from the community committed to this event:

We are welcoming anyone to help volunteer.

Please list any local business support secured for the event, including sponsorships:

Dr Davis, optometry, farmhouse, chick, TCA cheer, Kountry candy, candy Deese, Sonny's bbq

Please list any other sponsorships secured for the event:

AGENDA ITEM # 6292026-636
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Kelsi Jackson, Jackson County Tourist Development Council

SUBJECT: Request: Board approval of TDC grant to Cole Burges 5k
Memorial -
Kelsi Jackson, TDC Director

Background: This is a request for Board approval to award a \$300 TDC grant for the upcoming Cole Borges Memorial 5k. Funds will be utilized for social media ads (\$150) and for custom swag (\$150). The TDC is recommending approval.

Strategic Plan Goal: Vibrant & Growing Economy

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Jackson County Tourist Development Council

Reviewed By: Kelsi Jackson
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: Consent agenda.



Jackson County Tourist Development Council Funding Request

I. ORGANIZATION INFORMATION

Organization Name: Cole Borges Memorial Scholarship Foundation

Organization Contact Person: Stacy Borges

Contact Person Title: President Phone: 850 573 1990

Email: coleborgesmoonandstars@gmail.com

Address: 5251 Woodgate Way

City: Marianna State: FL Zip: 32446

Organization Web Address: coleborgesfoundation.org

Type of Organization: ☒ Non-Profit ☐ Private ☐ Other: _____

State Registered: Florida Tax ID: 92 3666253

FOR OFFICE USE ONLY

Date Received: _____

TDC 1: _____

TDC 2: _____

TDC 3: _____

BOCC: _____

Amount Awarded: _____

Email Notification Sent: _____

Final Evaluation Due Date (45 Days After Event): _____

Final Evaluation Received: _____

TDC Staff Initials: _____ Close Date: _____

Funding Status:

☐ Awarded

☐ Denied

Funding Source:

☐ 833 – Sponsorships

☐ 834 – Grants

☐ Other: _____

II. EVENT INFORMATION

Event Name: Cole Borges Moon & Stars 5k AND Little Dipper Dog Dash

Event Date(s): Saturday, September 26, 2026

Owner/Sanctioned Body: _____

Owner Contact Name: Stacy Borges Phone: 850 573 1990

Director(s) Name: Glen Borges Phone: 850 573 1991

Name: Laura Carasquillo Phone: 850 272 6456

Name: _____ Phone: _____

Event Description:

There are 2. Day Little Dipper Dog Dash. This will be a weiner dog race and community event with vendors. The Evening will be a 5k race and a 1 mile race

Event Location/Facilities: MERE Sports Complex 3625 Caverns Rd, Marianna, FL 32446

Location/Facilities Reserved: ☒ Yes ☐ No

Location/Facilities Contact: Jeff Faircloth Phone: 850 4821 4353

III. FUNDING

Amount of Funding Requested: \$300

Have you previously received funding from JCTDC: ☐ Yes ☒ No

If yes, please provide the amount and when it was received:

Year	Amount Funded

Brief Description of Expenses	Unit Cost	Quantity	Total
Social Ads			\$150
Swag			\$150
Total:			\$300

Describe how the proposed advertising and marketing expenses will increase awareness of Jackson County as a tourist destination. Please provide at least one example:

We would like the Weiner Dog Dash to be a yearly event involving the community. We would like local vendors, food trucks and photography for pets. The evening 5k will also bring people to Marianna from all the surrounding counties.

Describe how the proposed advertising and marketing expenses will generate tourist traffic (specifically one or more overnight stay) to Jackson County. Please provide at least one example:

The advertising will allow us to promote both events to non local people. We want to bring awareness to Suicide prevention and raise more money for our scholarship foundation.

Explain the resources and support you have in place to ensure that this event will successfully attract visitors to Jackson County:

This will be our 4th 5k run. We have several runners from other areas that come to support our foundation. The weiner dog dash is new this year. We feel by involving the County this will enhance our goal. We have sponsors from Jackson County who support our mission. If you see something... Say Something and #checkonyourfriends

IV. SCOPE OF WORK

State goals and objectives for the event:

We hope to raise additional money (the dog dash). Our 5k has raised over \$20,000 in the past 4 years. We have been able to give out 20, \$1,000 scholarships to our Jackson, Calhoun County kids. We want to make a difference in someones life.

Describe how this event meets its goals and objectives:

As I stated this is our 4th 5k run. We ask for sponsorship donations to give out.

Describe how the use of Tourism Enhancement funds will be monitored:

Any monies will go towards advertising our events. If we were blessed with any additional funds, we have an account under the tax ID number in the name of Cole Borges Scholarship Foundation at First Federal Bank of Florida in Marianna

Describe the distribution plan for any promotional materials, if applicable:

We hope to promote online and flyers around town

Describe how any profits made from the event will be distributed or used for future events:

ALL Profits are given in the form of scholarships. We give \$1,000 scholarships to any student who graduated from Jackson, Calhoun, Washington County Schools. We have an application process and a grading scale to choose who wins a scholarship. In 2024 we gave 4 to Marianna High School Student. in 2025 we gave out 9 scholarships, 1 to Chipley High School, 2 to Cottondale High School and 5 to Marianna High School and 1 to someone who graduated a few years ago

Other information (optional):

In 2023 my son Cole, died of Suicide in January 2023. This was a very hard thing for me and my family. Cole was in 10th grade at Marianna High School. This impacted not only us, his friends and everyone in the district. Cole was an honors student and played soccer for MHS and was a cross country runner. His death shocked us all. Cole was a superior kid that helped others all the time. As his mother I had no idea how much he impacted others and helped change their lives. I was a volunteer thru out all my kids school days. I was the Marianna Middle School VIP president for many years. I created the MK 8 VIP's. I spear headed the 2016 and 2018 MHS project graduations. Raising money for our schools has always been in my blood. Cole always helped me growing up. So what better way to keep Cole's memory alive than raising money for others. So, that is what my family decided to do, The TDC's help will help our foundation grow. With your help we can raise more money to give to others. This year, 2026 we are giving away 7, \$1,000 scholarships. The committee will have to decide out of 21 applicants. I want to give them all a scholarship, but need to raise more money. So your help.. will help us.

V. ECONOMIC IMPACT PROJECTION

Total expected participants including vendors, competitors, coaches, officials, etc.

Adult: Local: 30 In State: _____ Out of State: _____

Youth: Local: 70 In State: _____ Out of State: _____

Total expected spectators and attendees

Adult: Local: _____ In State: _____ Out of State: _____

Youth: Local: _____ In State: _____ Out of State: _____

Has a host hotel or campground been identified for a group block? If yes, please identify the hotel(s) and/or campground(s): No, we have not need this as of yet

Projected length of stay for event: The events will only be Saturday, September 26, 2026

Total Room Nights

Number of Rooms: _____ x Number of Nights: _____ = A: _____

Total Room Nights (A): _____ x Average Room Rate: _____ = B: _____

Total Campground/RV Park Nights

Number of Lots: _____ x Number of Nights: _____ = C: _____

Total Lot Nights (C): _____ x Average Lot Rate: _____ = D: _____

Total Transient Lodging Impact

Total Hotel Impact (B) _____ + Total Camping Impact (D) _____ = _____

Other Estimated Expenses by Participants and Attendees

Fuel: _____ Retail: _____ Dining: _____ Entertainment: _____

Total Anticipated Economic Impact

(Total Transient Lodging Impact + Fuel + Retail + Dining + Entertainment) = _____

VI. COMMUNITY SUPPORT

Please list any in-kind support such as donated facilities, municipal or county services, volunteers, and support from the community committed to this event:

We are the support team. I have many local sponsors including FP&L. I have many people who volunteer their time setting up, cleaning up and working the events. We all have the same goal. Keep Cole's memory alive and raise money for kids college.

Please list any local business support secured for the event, including sponsorships:

FP&L \$1500, Nail Spa \$1,000, JB's Contracting \$1000, Gold Sponsors \$500 Indian Springs Real Estate, Doms Mobile Hut, Bistro Palms, Alday Howell, Williams Panit & Body, Frank & Jaime Wendt Silver Sponsors \$250 Double "A" DJ Services, Anderson Columbia, Its Your Asphalt, Cobbs Front End & Tire, Sponsors \$100 Payne & Payne Dentistry, 1001 Uses, James & Sikes Funeral Home, Crazy Kofe Lady, Merle Norman Cosmetics, Help Me Rhonda Catering & Events, Dr. Susan Smith, NP, Pam Mathis, Realtor, First Commerce Credit Union

Please list any other sponsorships secured for the event:

We have not yet started advertising for 2026 yet. We will start June 1st

AGENDA ITEM # 6292026-637
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Kelsi Jackson, Jackson County Tourist Development Council

SUBJECT: Request: Board approval of TDC grant reimbursement to
Partners for Pets -
Kelsi Jackson, TDC Director

Background: This is a request for Board approval to reimburse Partners for Pets in the amount of \$350 for the Paws a Palooza event. The TDC met and reviewed necessary documents and is recommending reimbursement.

Strategic Plan Goal: Vibrant & Growing Economy

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Jackson County Tourist Development Council

Reviewed By: Kelsi Jackson
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: Consent agenda.

AGENDA ITEM # 6292026-638
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Kelsi Jackson, Jackson County Tourist Development Council

SUBJECT: Request: Board approval of TDC budget amendment -
Kelsi Jackson, TDC Director

Background: Budget amendment to balance TDC accounts, with the majority of the adjustments related to the Jackson County Museum capital project. These appropriations were not included in the original budget because the project's timeline and funding needs had not yet been determined during budget preparation.

Strategic Plan Goal: Vibrant & Growing Economy
Innovative Facilities & Infrastructure

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Jackson County Tourist Development Council

Reviewed By: Kelsi Jackson
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the budget amendment and authorize the Chairman to sign.

**JACKSON COUNTY BOARD OF COMMISSISONERS
FY 25-26 BUDGET AMENDMENT REQUEST**

FROM: TDC

181
DEPARTMENT CODE

ACCOUNT NO.	ACCOUNT NAME	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
181-2782-552-529-100	SMALL EQUIPMENT < \$1000	\$ 1,000.00	\$ 9,000.00		\$ 10,000.00
181-2782-552-529-200	SMALL EQUIP \$1000-\$4999	\$ -	\$ 6,000.00		\$ 6,000.00
181-2782-552-833-000	GRANTS-SPONSORSHIPS	\$ 40,000.00	\$ 12,000.00		\$ 52,000.00
181-2782-552-835-100	DIGITAL MARKETING	\$ 25,000.00	\$ 10,000.00		\$ 35,000.00
181-2782-552-623-000	GREAT OAKS IMPROV	\$ 60,000.00		\$ 30,000.00	\$ 30,000.00
181-2782-552-464-000	GREAT OAKS MAINTENANCE	\$ 10,000.00		\$ 7,000.00	\$ 3,000.00
181-2782-552-621-000	FUTURE MUSEUM	\$ -	\$ 300,000.00		\$ 300,000.00
181-2782-552-621-100	TDC/MUSEUM/DEPT STATE	\$ -	\$ 200,000.00		\$ 200,000.00
181-2782-552-999-000	RESERVE	\$ 1,303,331.00		\$ 500,000.00	\$ 803,331.00
181-2806-552-340-000	CONTRACT SERV - CONV CNTR	\$ -	\$ 2,000.00		\$ 2,000.00
181-2806-552-410-000	COMM/POSTAGE - CONV CNTR	\$ -	\$ 4,000.00		\$ 4,000.00
181-2806-552-493-000	ADVERTISING - CONV CNTR	\$ -	\$ 1,000.00		\$ 1,000.00
181-2806-552-521-000	OPERATING SUPPLIES - CONV	\$ -	\$ 1,000.00		\$ 1,000.00
181-2806-552-529-100	SMALL EQUIP < \$1,000 - CONV	\$ -	\$ 3,000.00		\$ 3,000.00
181-2806-552-552-200	SMALL EQUIP \$1000-\$4999 -	\$ -	\$ 15,000.00		\$ 15,000.00
181-2806-575-999-000	CONFERENCE CNTR-RESERVE	\$ 408,488.00		\$ 26,000.00	\$ 382,488.00
181-2806-552-470-000	PRINTING - CONV CNTR	\$ -	\$ 500.00		\$ 500.00
181-2782-552-470-000	PRINTING COSTS	\$ 25,000.00		\$ 500.00	
			\$ 563,500.00	\$ 563,500.00	

DATE: 06/29/26

APPROVED BY:
JACKSON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM # 6302026-647
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Jana Barfield, Jackson County Health Department

SUBJECT: Request: Board Approval of Annual Mosquito Control Reports -
Jana Barfield, MSN, RN Administrator Florida Department of
Health-Jackson

Background: Approval of the **Annual Mosquito Control Reports**, including the
Detailed Work Plan Budget and the **Integrated Mosquito
Management Plan**, for submission to the County as required for
Board review and authorization. These reports outline planned
mosquito control activities, associated costs, and operational
strategies for the upcoming fiscal year.

Strategic Plan Goal: Healthy & Safe Communities

Previous Action: Consent Agenda

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Jackson County Health Department

Reviewed By: Jana Barfield
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the Annual Mosquito Control Reports and authorize
the Chairman to sign.



WILTON SIMPSON
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

DETAILED WORK PLAN BUDGET - ARTHROPOD CONTROL

Rule 5E-13.022, F.A.C.

Telephone: (850) 617-7933; Fax: (850) 617-7939

Submit to:
Mosquito Control Program
MosquitoControlReports@FDACS.gov
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

RECOMMENDED FOR APPROVAL:

FOR FISCAL YEAR BEGINNING OCTOBER 1, 20 26

PREPARED BY: Shann Layne

ENDING SEPTEMBER 30, 20 27

DATE:

DATE: 6/25/2026

APPROVED BY:

COUNTY or DISTRICT JACKSON

APPROVED BY:

FDACS Mosquito Control Program Representative

Chairman of the Board, or Clerk of Circuit Court

DATE:

DATE:

PAGE 1 OF 3

TO BE PAID FROM

PROGRAM ELEMENTS

ACCOUNT	TITLE		RATE OR UNIT	TOTAL COST	LOCAL	STATE	GENERAL EXPENSE							
RECEIPTS														
311	Ad Valorem (Current/Delinquent)				\$ -									
334.1	State Grant	Quarterly	\$ 17,396.87	\$ 69,587.50		\$ 69,587.50								
362	Equipment Rentals													
337	Grants and Donations				\$ -									
361	Interest Earnings	Monthly	\$ 175.00	\$ 2,100.00	\$ 600.00	\$ 1,500.00								
364	Equipment and/or Other Sales													
369	Misc./Refunds (prior yr expenditures)													
380	Other Sources													
389	Loans													
TOTAL RECEIPTS				\$ 71,687.50	\$ 600.00	\$ 71,087.50	\$ -							
BEGINNING FUND BALANCE				\$ 97,890.27	\$ 42,199.38	\$ 55,690.89								
TOTAL BUDGETARY RECEIPTS AND BALANCES				\$ 169,577.77	\$ 42,799.38	\$ 126,778.39	\$ -							

[illegible]



INTEGRATED MOSQUITO MANAGEMENT PLAN

Submit to:
Mosquito Control Program
MosquitoControlReports@FDACS.gov
3125 Conner Blvd, Suite E

Fiscal year:	2026-2027
Program:	Jackson
Completed by:	Shann Layne & Jason Hamilton

[illegible]

Program Name	Jackson	Fiscal Year	2026-2027
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II(c). Efficacy/Resistance Testing

Starting Life Stage	Type/Location (i.e. CDC Bottle Bioassay/in house)	Frequency	Mosquito spp. tested	A.I. tested

III. Biological Control and Source Reduction

Biological Control	Type (Fish spp., SIT)	Number of Release Sites	Total Number of Releases	Average Number per Release
Source Reduction Efforts	Project Name/Type	Description of Work		

IV. Identification and Surveillance

Number of citizen service requests (Estimated average number)	220
---	-----

Identification

1. Number of employees capable of mosquito identification	2
2. Number of employees conducting mosquito identification	0
3. If none, what mechanisms do you use to identify mosquitoes? (i.e. UF IFAS, Contracted, other)	FDACS

Routine/Baseline Surveillance	Method (Trap type, landing rate etc.)	Number of locations	Frequency (i.e. weekly/ Mar-Oct)	Purpose (i.e. Baseline, Action Threshold)
	CDC Light Trap	4	Monthly	Baseline
Arboviral/Special Event (SE) Surveillance	Method (i.e. Trap type)	Type of cases responded to in past year (i.e. Arboviral or SE)	Past year total	Notes (if applicable)
Sentinel Chicken	Number of sites	Number of chickens at each site	Testing site (In house, FDOH or both)	Trap type utilized at sites

V. Outreach/Education

Public Relations/ Educational Programs	Event Type(s)/Program(s)	Frequency	Stakeholders	Primary Topic
	Jackson County Senior Citizens	Once	Senior Citizens	Education on Mosquito Spraying
	City of Graceville	Once	City Officials	Education on Mosquito Spraying
	Social Media	Once	City of Graceville Citizens	Education on Mosquito Spraying

Instruction Page

Pages 1 & 2 (complete each section as directed)

I. General Information

Completely fill out the general information section and be sure to provide the full name of the person completing and potentially updating this form. This information will automatically populate on the other pages.

II(a). Chemical Inventory: Adulticides

This section should include all adulticides which are either in inventory or will be purchased in the upcoming year. Please list the full product name on one line. If there are multiple active ingredients, list each on their own line with their percentages. If no more product will be purchased in the upcoming year, leave column H blank.

II(b). Chemical Inventory: Larvicides

Repeat the same process as the adulticides.

Page 3 (complete what is pertinent to your program)

II(c). Efficacy/Resistance Testing

Enter all resistance testing done for the program's jurisdiction whether in-house or sent to a separate entity. Starting stage will be the stage of mosquito that was collected originally (i.e. eggs with egg papers). If multiple mosquito species were tested, please list them on the same line. You may abbreviate if necessary. If you do not conduct this type of testing, leave blank.

III. Biological Control and Source Reduction

The biological control section should include any releases of mosquito-feeding fish, irradiated mosquitoes, or genetically-modified mosquitoes. Source Reduction will include any projects to reduce or remove mosquito breeding habitats such as debris removal or ditch digging. Leave blank if you do not conduct this type of control work.

IV. Identification and Surveillance

Citizen service requests include citizen complaints followed by an inspection. If identification is conducted by a separate entity (i.e. FDACS), please note so on Line 29. Only surveillance conducted by the program must be reported. Fill in the surveillance sections based on the activity of the previous year.

V. Outreach/Education

List all outreach participated in during the previous year. This can include events presented at and/or attended. Events can include kiosk events, school presentations, etc. In addition, stakeholders can include the general public, students, personnel from other mosquito control programs, other government entities

Page 4 (specific to equipment purchased using state funds)

VI. Inventory of Equipment Purchased by State Funds

If you answered "yes" to the first question, please fill out the following table for all equipment purchased using state funds, even if only partially covered.

VI(b). Inventory of Equipment: Local Funds

Please fill out the following table for all equipment, vehicles, devices, etc. purchased with only local funds.

AGENDA ITEM # 772026-657
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Charlie Brunner, Fire and Rescue

SUBJECT: 2026-27 Forestry Operations Plan - **Charlie Brunner**, Fire Rescue
Chief

Background: This is the annual operations plan between the Division of Forestry
and Jackson County (Fire Departments)

Strategic Plan Goal: Healthy & Safe Communities

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Fire and Rescue

Reviewed By: Renee Scurlock
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the 2026-27 Forestry Operations plan and
authorize the Chairman to sign.

2026-2027 OPERATING PLAN BETWEEN

FLORIDA FOREST SERVICE, JACKSON COUNTY BOARD OF COMMISSIONERS AND JACKSON COUNTY FIRE DEPARTMENTS

PURPOSE

The purpose of the plan is to outline and clarify operating procedures between the Florida Forest Service and Jackson County Fire and Rescue, Marianna Fire and Rescue, Alford VFD, Compass Lake in the Hills VFD, Graceville VFD, Cottondale VFD, Malone VFD, Grand Ridge VFD, Sneads VFD, Dellwood VFD and Campbellton VFD, hear to known as the Jackson County Fire Departments within the framework of the Jackson County Cooperative Agreement. The respective agencies have always and will continue to respond to mutual aid calls. The operating plan is a document with written guidelines that clarify the type and extent of cooperation between agencies for the benefit of the citizens of Jackson County.

This plan will be reviewed and updated when needed.

EXISTING AGREEMENTS

State of Florida Cooperative Agreement between the Department of Agriculture and Consumer Services and Jackson County establishes 524,675 acres of protected land in Jackson County.

Written agreement between the Florida Forest Service and the Jackson County Fire Departments allows Jackson County Fire Departments to operate on frequencies 159.405 and 159.315 licensed by the Florida Forest Service. Jackson County Fire Departments will follow procedures established by the Florida Forest Service for these frequencies.

All Jackson County Fire Departments have written permission from the Florida Forest Service to utilize the Red, White and Blue frequencies which are licensed by the Florida Forest Service. Jackson County Fire Departments will follow procedures established by the Florida Fire Chiefs Association for these frequencies.

All vehicles and equipment currently on lease to Jackson County Fire Departments by the Florida Forest Service for fire service will be maintained according to the terms of the lease and will be made available for inspection as required.

MUTUAL AID ZONES

The Florida Forest Service and the Jackson County Fire Departments will respond to any mutual aid request in any part of Jackson County as long as the primary area of responsibility is not left unattended.

The Jackson County Fire Departments will call for assistance when the forest or wildland fuels are such that water alone is not an effective means of putting the fire out, or the area is inaccessible to any equipment except tractor plow units.

When the Florida Forest Service is at a Fire Readiness Level #3 or above, Forestry will notify the respective departments.

(Fire Readiness Level Plan included in appendix)

Along local or county highways, major high-speed highways or near residential locations where smoke may be a nuisance or a threat to public safety, the Florida Forest Service and the Jackson County Fire Departments will provide all assistance necessary to do 100% mop-ups that require large volumes of water.

The Florida Forest Service will assist Jackson County Fire & Rescue in the event of an Amtrak derailment incident to build an excess road to the incident for Emergency Medical Services.

The Florida Forest Service will also assist the Jackson County Road Department to rebuild and clear roads upon request of Jackson County Emergency Management Office.

BURNING AUTHORIZATIONS

The Florida Forest Service is responsible for the enforcement of Chapter 590, Florida Statutes. An intergovernmental agreement between the Division of Forestry and the Department of Environmental Protection has delegated a portion of D.E.P. rules, Chapter 5-1-2, Open burning, and frost protection fires to the Florida Forest Service.

The Florida Forest Service will issue all authorizations for Agricultural, Silvicultural, Rural and Non-Rural open burning operations in Jackson County. The Florida Forest Service will handle complaints and enforce the open burning laws and rules related to these types of burning.

INCIDENT REPORTS

Each Department and the Florida Forest Service will make available upon request, a report on any fire they suppress.

FIRE CAUSE INVESTIGATION

Florida Forest Service is responsible for fire cause investigation of all wild-land fires in Jackson County when Jackson County Fire Department crews determine the need for a fire to be investigated, they will contact the Florida Forest Service and a crew and /or investigator will be dispatched. If the wild land fire damages structures or motor vehicles, or a wildfire result from a structures or motor vehicle fire, the Department of Agriculture investigator will be called to conduct or to assist in the investigation.

Upon request, the Department Investigator will furnish Jackson County Fire Departments or local law enforcement agencies information regarding fire investigation.

PRESCRIBE BURNING

The Florida Forest Service and the Jackson County Fire Departments will jointly conduct hazard reduction burns in these areas of the wildland/urban interface where it is determined necessary to protect life and property. The Florida Forest Service will be the lead agency in determining the suitability of a site for burning. Both agencies will supply manpower and equipment necessary to conduct the burning.

HAZARDOUS MATERIAL FIRES

Forestry personnel will not suppress or attempt to suppress hazard materials fires. Personnel have not been trained nor do they have the necessary personal protective equipment to safely deal with these situations.

TRAINING

Upon request, the Florida Forest Service will conduct wildland firefighting classes for the Jackson County Fire Departments. Every effort will be made to maintain adequate interagency training. Additional training can be provided by Forestry personnel.

FACILITIES

Adequate facilities for meetings and training sessions are available at the Forestry Office in Marianna and at a number of the Fire Department station houses.

COMMUNICATIONS

Radio communications frequencies in the V.H.F. range are available to the Jackson County Fire Departments frequency 159.405 and 159.315 are Florida Forest Service licensed along with Red - 154.260, White - 154.280, Blue - 154.295 which are mutual aid frequencies.

OPERATIONS

Wildland fires are reported directly to the Florida Forest Service, by way of phone number 1-850-373-1801 dispatch. Forestry will respond to any wildland fire or other incidents where assistance may be needed. All agencies will utilize the concepts of Unified Command when jointly working an incident. The type of incident will dictate who has command responsibility. Where structures are involved, the Jackson County Fire Departments will command, and Forestry will support. Where mostly wildland is involved, Forestry will, and the Fire Departments will support. In no case should an agency be expected to take action that is unsafe or contrary to agency policy.

FINANCIAL ARRANGEMENTS

Each agency will support its own financial commitments to an incident.

PREVENTION

The Florida Forest Service personnel conduct planned Fire Prevention activities such as, presentations, school programs, personal contacts and “Smokey Bear” at approved functions. The Florida Forest Service will support fire prevention activities for the Jackson County Fire Departments.

MUTUAL AID

The Florida Forest Service and Jackson County Fire Departments will respond to any mutual aid request in any part of Jackson County so long as their primary area of responsibility is not left unattended.

BURNING AUTHORIZATIONS

The Florida Forest Service has the responsibility for issuing burn authorizations. On occasion, due to high fire danger, the Florida Forest Service may restrict or suspend burning authorizations. A report will be forwarded to the Jackson County’s EOC office when authorizations are limited or suspended.

INCIDENT REPORTING

Each Department and the Florida Forest Service will make the necessary reports needed for incidents that they respond to. A copy will be provided upon request.

FIRE INVESTIGATION

Structural fires will be investigated by the Fire Department and the Fire Marshall’s Office. Wildland fires will be investigated by the Florida Forest Service and the Department of Agriculture and Law Enforcement. Every effort will be made to preserve and not disturb any potential evidence found.

This plan will be reviewed and updated annually or at any time either party may feel it is necessary. A copy of this plan will be included with the Florida Forest Service's annual report to the Jackson County Board of County Commissioners.

Signed:_____ Title:_____ Date:_____

Representing: Florida Forest Service
Jackson County
Chipola Forestry Center

Signed:_____ Title: Chairman Date: 07/28/2026

Jackson County Board of County Commissioners

Signed: *Chs H. B...* Title: Fire Chief Date: 07/07/2026

Jackson County Fire Rescue Chief

JACKSON COUNTY EQUIPMENT AND PERSONNEL

MARIANNA WORK CENTER Forest Area Supervisor

Don Showalter

Ford 4x4 with 80-gal tank

Chipola 5

JACKSON COUNTY AGRICULTURE OFFICE

Senior County Forester

Ford 4x4 with 80-gal tank

Barry Stafford
Chipola 519

Marianna Forestry Station (FIRE CONTROL)

J. D. 650 with Fire Plow & Blade

Austin Branch
Chipola 52/53

J.D. 650 with Fire Plow & Blade

Brandon Thomas/Kyle Beck
Chipola 50/51

J.D. 650 with Fire Plow & Blade

Rodger Avriett
Chipola 56/57

J. D. 650 with Fire Plow & Blade

Collin Mitchell/Dustin Still
Chipola 58/59

Type 6 Wild land engine (300gal capacity)

Shae Shiver - Chipola 115

Florida Forest Service Training Available

The Florida Forest Service can provide instructions to the Jackson County Fire Departments for the following training programs:

ICS-200
S-130 Fire-line Safety
S-190 Basic Fire Behavior
Fire Shelter Deployment
Wildland Fire Suppression tactics
Certified Burner Training
Wildfire Cause and Origin Training

FIRE READINESS LEVELS AS RELATED TO THE ANTICIPATED FIRE SITUATION

In consideration of weather, season, recent fire activity and other related factors:

- | | |
|---------------------------------------|---|
| <u>FIRE READINESS LEVEL 1:</u> | Little or no fire activity anticipated. |
| <u>FIRE READINESS LEVEL 2:</u> | Some "routine" fires anticipated. No more than 50% off resources expected to be needed at any given time. No difficulty in control or mop-up expected. |
| <u>FIRE READINESS LEVEL 3:</u> | Very active fire day anticipated. Fire occurrence above average and difficulty of control expected. May have to commit 80% of resources at any given time. |
| <u>FIRE READINESS LEVEL 4:</u> | Fire situation expected to be difficult. May have fires Carrying over from the previous day, new fires Starting, and experiencing difficulty of control. All Resources will probably be committed and assistance from outside the district may be required. |
| <u>FIRE READINESS LEVEL 5:</u> | Fire situation is extreme and ability to respond will exceed district capability. Fires are numerous, large, and difficult to control and mop-up. Outside assistance will be needed beyond a 24-hour period, and An Incident Command Team may be required. |

2026 Forestry Operation Plan Jackson Co

Final Audit Report

2026-07-07

Created:	2026-07-07
By:	Renee Scurlock (scurlockr@jacksoncountyfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAC-9_cK8NVSmFrerXAURJxkzAP1M1SE

"2026 Forestry Operation Plan Jackson Co" History

-  Document created by Renee Scurlock (scurlockr@jacksoncountyfl.gov)
2026-07-07 - 1:23:53 PM GMT
-  Document emailed to Charlie Brunner (brunnerc@jacksoncountyfl.gov) for signature
2026-07-07 - 1:23:57 PM GMT
-  Email viewed by Charlie Brunner (brunnerc@jacksoncountyfl.gov)
2026-07-07 - 2:01:48 PM GMT
-  Document e-signed by Charlie Brunner (brunnerc@jacksoncountyfl.gov)
Signature Date: 2026-07-07 - 2:02:07 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-07-07 - 2:02:07 PM GMT

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Charlie Brunner, Fire and Rescue

SUBJECT: Request: Board approval of Educational Reimbursement
Contracts for Fire Rescue Employees attending upcoming
Paramedic Program. - **Chief Brunner**, Fire Rescue

Background: This is a request for board approval of educational reimbursement
contracts for Fire Rescue employees that will be attending the
upcoming 2026-2027 Paramedic Program at Chipola College
beginning August 24, 2026. The current EMT/Firefighters that will be
attending the Paramedic Program are:

- Anderson, Trenton
- Darnell, Thomas
- Lee, Savana

Strategic Plan Goal: Healthy & Safe Communities

Previous Action:

**Amount of Funds to Be
Expended or Requested:** \$41,911.50

Source of Funds: CORE Funds

Originating Office: Fire and Rescue

Reviewed By: Charlie Brunner
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the educational reimbursement contracts for fire
rescue employees and authorize the Chairman to sign.

**TUITION REIMBURSEMENT AGREEMENT BETWEEN JACKSON COUNTY
BOARD OF COUNTY COMMISSIONERS AND EMPLOYEE**

THIS TUITION REIMBURSEMENT AGREEMENT BETWEEN JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS AND EMPLOYEE ("AGREEMENT") is made and executed this 14th day of July, 2026, by and between the Jackson County Board of County Commissioners, a political subdivision of the State of Florida, located at 2864 Madison Street, Marianna, Florida, 32448, (hereinafter called "the County"), and (Trenton Anderson), whose address is 20542 NW Gaston Spirex Rd, Altamonte, FL, 32421 (hereafter called "the Employee").

Recitals

WHEREAS, the Employee is currently an employee of the County, acting through its Fire Rescue Department, and the Employee is undertaking Paramedic Courses as indicated in Article 28 of the International Association of Fire Fighters - Collective Bargaining Agreement signed September 27, 2018; and

WHEREAS, the County will contribute monies toward the expense of such training and education, including a stipend of \$85.00 per class day on a bi-weekly basis, which monies shall be governed by the terms of this agreement; THEREFORE, the parties agree as follows:

County's Financial Contribution

The County may determine to advance funds for the tuition for the above listed training and education for the Employee, with an estimated total cost not to exceed \$ 14,000.00. Such decision shall be in the sole discretion of the County, and the making of any such advance or contribution on one or more occasions shall not constitute any promise or commitment on the part of the County to make any other advancement of contribution. The Employee must maintain satisfactory academic performance (minimum grade of C) to remain eligible for continued funding. The Employee shall provide the County with official grade reports or transcripts within 14 days of completion of each course or semester;

Employee's Reimbursement Obligation

In the event that the County makes any expenditure, advancement or contribution toward tuition, stipend, or any other expense related to the training and education for the Employee, the Employee agrees to reimburse the County 100% of such expenditure, PROVIDED, that the Employee's reimbursement obligation shall be forgiven on a pro-rata monthly basis over 36 months (comprising 24 months for tuition reimbursement and an additional 12 months for stipend payments) of continuous full-time employment with the County immediately following completion of the course, state certification (if applicable), and commencement of employment, according to the following schedule:

- a) For tuition reimbursement: 1/24th of the tuition amount shall be forgiven for each completed month of employment during the first 24 months;
- b) For stipend payments: 1/12th of the stipend amount shall be forgiven for each completed month of employment during months 25-36.

Completion of these terms will relieve the Employee from such obligation to repay any of the expenditure by the County. If employment terminates before completion of the required period,

the Employee must repay only the unforgiven portion of the expenditure, calculated according to the pro-rata schedule above; and

Default and Remedies

In the event of default by the Employee under this Agreement, which shall occur upon any of the following events (each a "Default Event"): (1) failure to complete the required 36-month employment period, except in cases of termination without cause, death, disability, or other circumstances beyond Employee's reasonable control; (2) voluntary resignation; (3) termination of employment for cause; (4) failure to maintain required certifications; (5) failure to complete the training program; (6) failure to obtain state certification where applicable; or (7) failure to maintain the minimum required grade specified above, all amounts paid by the County shall become immediately due and payable. The Employee shall repay all amounts owed within thirty (30) calendar days of receiving written demand from the County. If the Employee fails to make full payment within this timeframe, the County shall be entitled to pursue all legal remedies to collect such amounts through separate collection proceedings, and the Employee agrees to pay all costs of collection, including reasonable attorney's fees, court costs, and any other expenses incurred by the County in enforcing this Agreement. The County acknowledges that under Florida law, it may not withhold these amounts from the Employee's final paycheck without express written authorization from the Employee, and that the withholding must comply with all state and federal labor and wage laws. The Employee hereby authorizes the County to withhold from their final paycheck any amounts owed under this Agreement, subject to applicable state and federal wage and hour laws. Interest shall accrue on any unpaid balance at the maximum rate permitted by law from the date of default. **EMPLOYEE HEREBY KNOWINGLY AND VOLUNTARILY WAIVES ALL EXEMPTIONS, PROTECTIONS, OR PRIVILEGES UNDER FLORIDA LAW REGARDING COLLECTION OF THE DEBT, INCLUDING BUT NOT LIMITED TO ANY HEAD OF HOUSEHOLD EXEMPTION OR WAGE GARNISHMENT PROTECTIONS, TO THE FULLEST EXTENT PERMITTED BY LAW.**

General Provisions

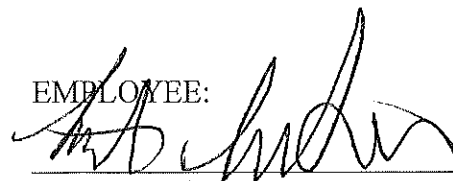
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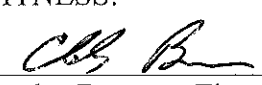
Signatures

ATTEST: _____
Clayton O. Rooks, III, Clerk

JACKSON COUNTY BOARD OF COUNTY
COMMISSIONERS

By: _____
Jamey Westbrook, Chairman

EMPLOYEE: 
Trenton Anderson

WITNESS: 
Charles Brunner, Fire Chief

**TUITION REIMBURSEMENT AGREEMENT BETWEEN JACKSON COUNTY
BOARD OF COUNTY COMMISSIONERS AND EMPLOYEE**

THIS TUITION REIMBURSEMENT AGREEMENT BETWEEN JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS AND EMPLOYEE ("AGREEMENT") is made and executed this 14th day of July, 2026, by and between the Jackson County Board of County Commissioners, a political subdivision of the State of Florida, located at 2864 Madison Street, Marianna, Florida, 32448, (hereinafter called "the County"), and (Thomas Darnell), whose address is 2910 Harrison Ave Panama City (hereafter called "the Employee").
Apt C FL 32405

Recitals

WHEREAS, the Employee is currently an employee of the County, acting through its Fire Rescue Department, and the Employee is undertaking Paramedic Courses as indicated in Article 28 of the International Association of Fire Fighters - Collective Bargaining Agreement signed September 27, 2018; and

WHEREAS, the County will contribute monies toward the expense of such training and education, including a stipend of \$85.00 per class day on a bi-weekly basis, which monies shall be governed by the terms of this agreement; THEREFORE, the parties agree as follows:

County's Financial Contribution

The County may determine to advance funds for the tuition for the above listed training and education for the Employee, with an estimated total cost not to exceed \$14,000.00. Such decision shall be in the sole discretion of the County, and the making of any such advance or contribution on one or more occasions shall not constitute any promise or commitment on the part of the County to make any other advancement of contribution. The Employee must maintain satisfactory academic performance (minimum grade of C) to remain eligible for continued funding. The Employee shall provide the County with official grade reports or transcripts within 14 days of completion of each course or semester;

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General Provisions

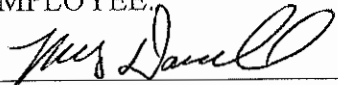
Time is of the essence of this Agreement. EXECUTED the date first above written.

Signatures

ATTEST: _____
Clayton O. Rooks, III, Clerk

JACKSON COUNTY BOARD OF COUNTY
COMMISSIONERS

By: _____
Jamey Westbrook, Chairman

EMPLOYEE:


Thomas Darnell

WITNESS:


Charles Brunner, Fire Chief

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BOARD OF COUNTY COMMISSIONERS AND EMPLOYEE**

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Recitals

WHEREAS, the Employee is currently an employee of the County, acting through its Fire Rescue Department, and the Employee is undertaking Paramedic Courses as indicated in Article 28 of the International Association of Fire Fighters - Collective Bargaining Agreement signed September 27, 2018; and

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General Provisions

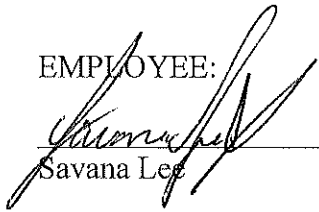
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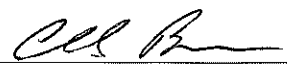
Signatures

ATTEST: _____
Clayton O. Rooks, III, Clerk

JACKSON COUNTY BOARD OF COUNTY
COMMISSIONERS

By: _____
Jamey Westbrook, Chairman

EMPLOYEE: _____

Savana Lee

WITNESS: _____

Charles Brunner, Fire Chief

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Carol Dunaway, Administration

SUBJECT: Request: Board approval to Surplus the Supervisor of Elections
out of commission Vote-By-Mail folder and inserter machine -
Carol Dunaway, Jackson County Supervisor of Elections

Background: The equipment was purchased in July 2020 with CARES Act funds (grant funding) and a service agreement was also entered into at that time (not paid for by grant funding). The first year the fee for the maintenance agreement was \$3200 and it has increased each year. The last year it was paid was in 2024 and it was in the amount of \$ 3722.00. SOE Dunaway decided to not renew the maintenance contract due to the increasing cost. There were minor issues with the machine in 2024 and 2025. The technician was able to make some adjustments and repair the machine. However, in 2026 during the municipal elections it was discovered the machine needed major repairs. The repairs were going to approximately \$3800. Supervisor Dunaway weighed options and decided to enter a lease for a new machine. There is a possibility that a neighboring Supervisor of Elections may be interested in purchasing our old machine as is. The request is to surplus the equipment, make an offering to the neighboring Supervisor of Elections and if not taken or if the Board prefers, surplus the equipment following normal protocol. It is a niche type of equipment, and I am not aware of another county agency that sends out bulk mail with several inserts.

Strategic Plan Goal: Not Applicable

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Administration

Reviewed By: Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation:

Potential Motion: No motion needed.

AGENDA ITEM # 6292026-639
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Kelsi Jackson, Jackson County Tourist Development Council

SUBJECT: Report: TDC Quarterly Report - Kelsi Jackson, TDC Director

Background: Quarterly report for TDC activities.

Strategic Plan Goal: Vibrant & Growing Economy

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Jackson County Tourist Development Council

Reviewed By: Kelsi Jackson
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation:

Potential Motion: No motion needed.

JCTDC QUARTERLY UPDATE

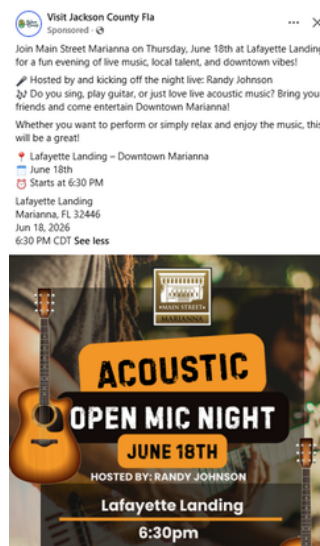
April-June 2026: Campaign Highlights



Part of a TDC-led initiative for the event funding program included funds for the Endeavor Convention Center and public events hosted within the facility. For this quarter, promotions included a focus on events such as JaCo Con, which brought in over 600 attendees. Promotions for the months of May and June include an ad for Jackson in Action hosted by United Way, the Wiregrass Wedding Showcase, Bows, Blings, and Peanut Queens hosted by local pageant queens, and a Women's Masterclass.



As part of the TDC-led Event Funding Program, staff developed and executed a promotional campaign for the SEYRA Rodeo hosted at the Jackson County Agriculture Center. Advertising focused on expanding regional awareness of one of the area's premier youth rodeo events while also highlighting the Agriculture Center as a destination for future equestrian events, competitions, and visitors.



Additional TDC-led event funding initiatives include promotions for Main Street Marianna events, such as Acoustic Nights, Food Truck Fridays, Movie Nights, and Independence Day events.

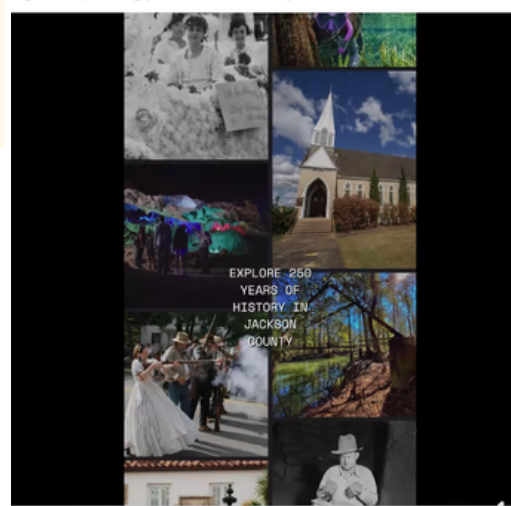
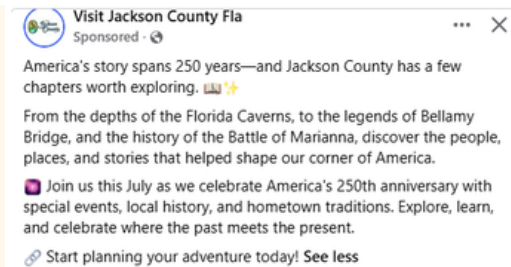


Additional TDC-led event funding initiatives include promotions for the Tri-State Community Market (formerly known as the Marianna Farmer's Market), and local farms associated with it. For the month of June, highlights included Blessed Berry Farms in Sneads, who had multiple sold out u-pick weekends because of the promotions.



JCTDC QUARTERLY UPDATE

April-June 2026: Campaign Highlights



The TDC coordinated a countywide Independence Day marketing initiative celebrating America's 250th Anniversary through a partnership with Visit Florida. Promotions included advertising for all Independence Day celebrations across Jackson County, Main Street Marianna's festivities, television interviews and event coverage by local media, and the distribution of America 250-branded stickers and keychains to participating events and municipalities. Municipalities were encouraged to share the promotional items with local businesses, creating a unified celebration and extending the America 250 campaign throughout communities across the county.

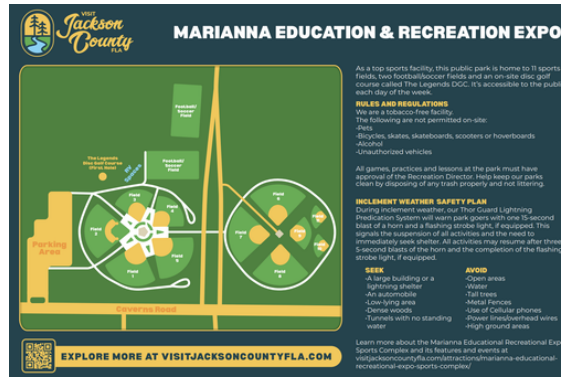


JCTDC QUARTERLY UPDATE

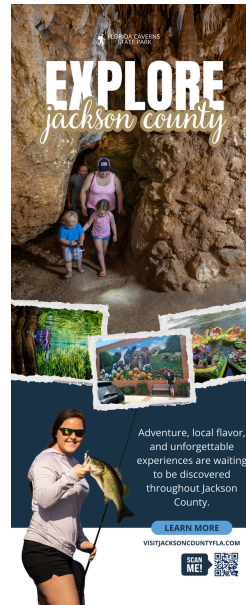
April-June 2026: Digital Marketing Performance



To reach visitors while they are exploring local dining options, the TDC placed Visit Jackson County advertisements inside napkin holders at Cajun Corner. The ads encourage guests to discover additional attractions, restaurants, and experiences by directing them to the Visit Jackson County website during their visit.



Updated wayfinding signage was installed at the MERE to improve the visitor experience by providing a map of the facility while encouraging guests to explore Visit Jackson County's website. Similar kiosk-style signage has also been designed for Hinson Conservation & Recreation Area, Bellamy Bridge Heritage Trail, and Citizens' Lodge Park, creating a consistent visitor experience across several of the county's premier attractions.



The TDC launched a new marketing partnership with Chipola College Athletics, placing Visit Jackson County signage throughout athletic facilities while expanding promotional opportunities through digital advertising, ticket giveaways, and fan engagement throughout the athletic season. This partnership increases destination visibility among students, families, and regional visitors attending Chipola sporting events.



The inaugural Tourism Ambassador Program concluded this quarter with strong participation from local businesses and community leaders. The program equipped participants with tourism knowledge, customer service tools, and destination resources, creating a growing network of ambassadors committed to enhancing the visitor experience throughout Jackson County.



Following extensive community engagement and stakeholder input, the Jackson County Museum & Dozier Memorial Park Business Plan and Short-Term Goals were presented and approved. This milestone establishes a clear roadmap for implementation while positioning the project for future funding opportunities and continued community involvement.



The TDC welcomed Explore Northwest Florida representatives to Jackson County for a tour of Endeavor Park and the Endeavor Convention Center. The visit highlighted the area's growing tourism assets, community investments, and opportunities for regional collaboration while showcasing Jackson County's continued momentum as a destination.

JCTDC QUARTERLY UPDATE

April-June 2026: Digital Marketing Performance



The TDC partnered with Florida Springs Passport to showcase Jackson County's premier spring-fed waterways and outdoor recreation opportunities. Content Creator Florida Springs Passport explored the Chipola River from Christoff's Landing to Peacock Bridge with Danny Melvin and Get Up and Go Kayaking, capturing professional photography and video of the river's springs, fishing, snorkeling, shark tooth hunting, paddling, and other outdoor experiences, while also highlighting Spring Creek. Through this partnership, the TDC also received access to previously captured footage of Merritt's Mill Pond, Jackson Blue Springs, and Florida Caverns State Park, creating an extensive library of high-quality marketing assets. The campaign has generated strong engagement while providing reusable content that will support future tourism promotions and continue showcasing Jackson County's signature outdoor attractions.

Rather than focusing on broad travel audiences, this partnership intentionally targeted travelers already interested in springs, paddling, and nature-based recreation—one of Jackson County's core tourism markets. By pairing authentic storytelling with professional visual content, the campaign expanded awareness of the county's natural resources while creating long-term marketing assets that will continue to support future advertising campaigns, social media initiatives, and website content.

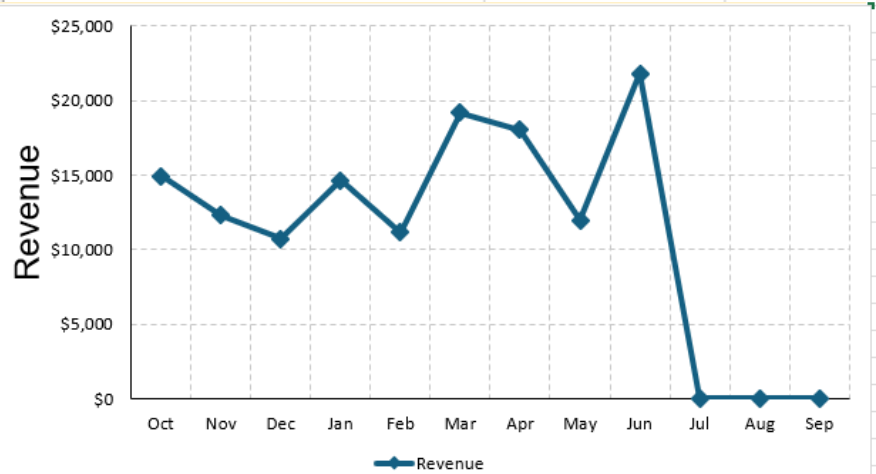


JCTDC QUARTERLY UPDATE

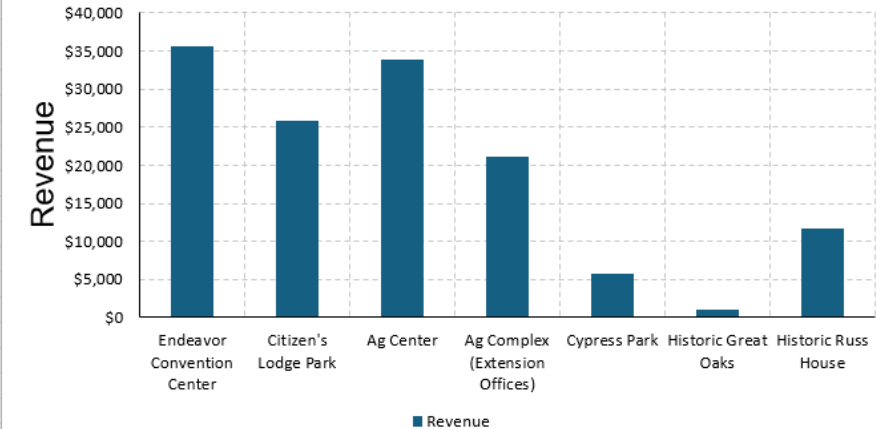
April-June 2026: Rentals Dashboard

Total Revenue	Revenue Line Items
\$134,764	458
% Outside Jackson County	Top Facility
36%	Endeavor Convention Center

FY25-26 Facility Revenue Summary					
Facility	Revenue	Line Items	Avg	% of Total	
Endeavor Convention Center	\$35,550	50	\$711	26%	
Citizen's Lodge Park	\$25,795	135	\$191	19%	
Ag Center	\$33,842	91	\$372	25%	
Ag Complex (Extension Offices)	\$21,182	70	\$303	16%	
Cypress Park	\$5,720	70	\$82	4%	
Historic Great Oaks	\$1,000	2	\$500	1%	
Historic Russ House	\$11,675	40	\$292	9%	

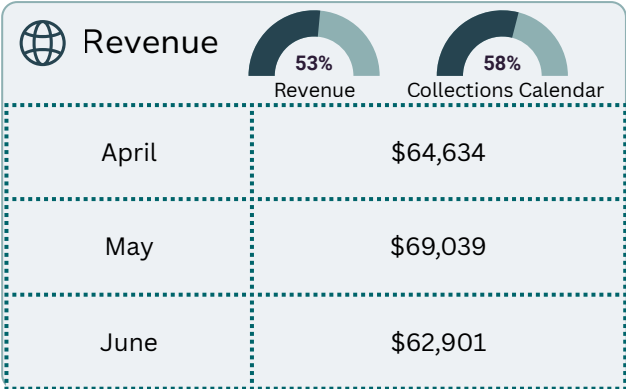
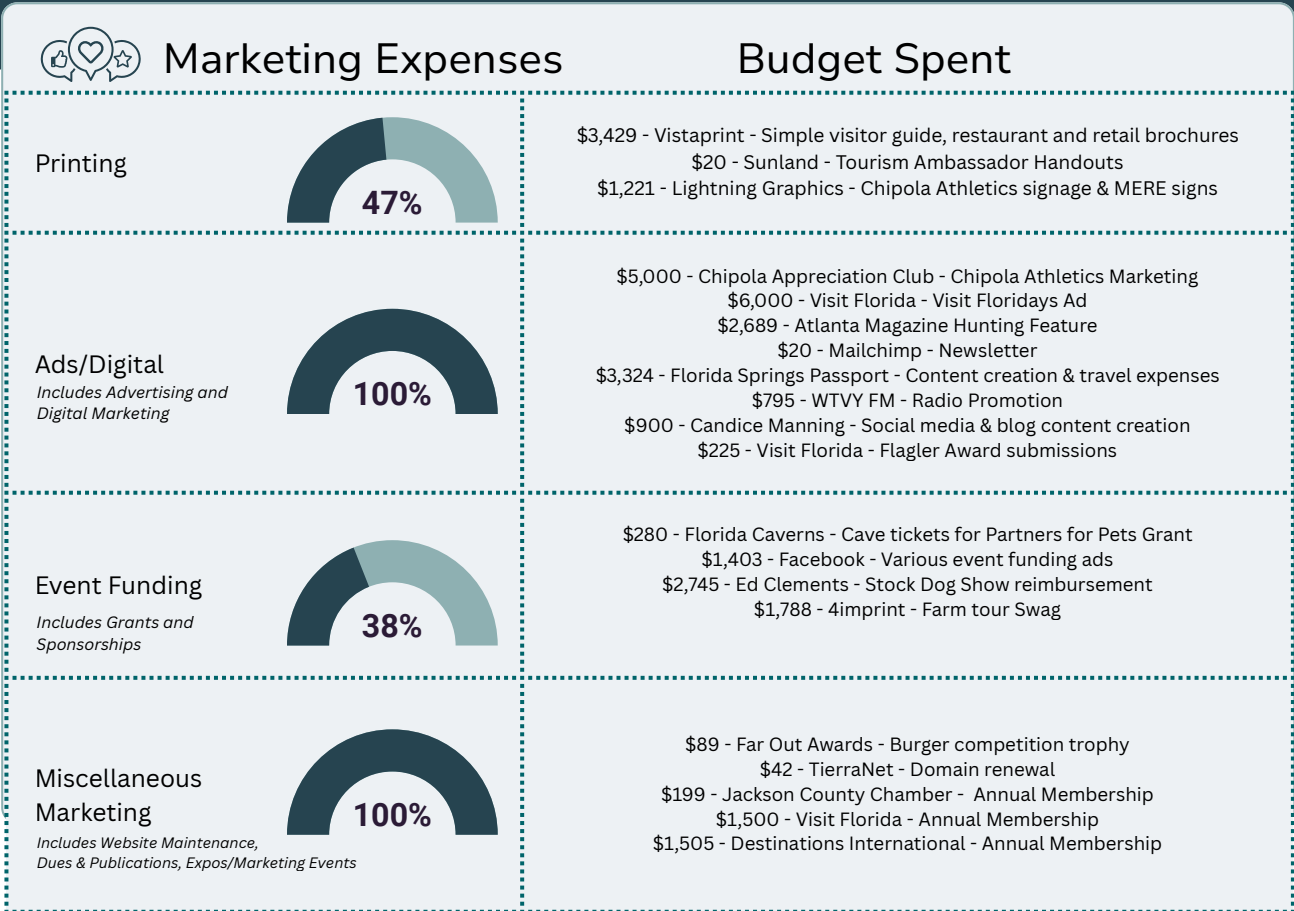


FY25-26 Monthly Revenue	
Fiscal Month	Revenue
Oct	\$14,928
Nov	\$12,310
Dec	\$10,745
Jan	\$14,637
Feb	\$11,168
Mar	\$19,199
Apr	\$18,028
May	\$11,960
Jun	\$21,790
Jul	\$0
Aug	\$0
Sep	\$0



JCTDC QUARTERLY UPDATE

April-June 2026: Expenses & Revenue Overview



JCTDC QUARTERLY UPDATE

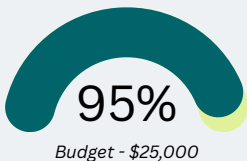
April-June 2026: Event Funding Report



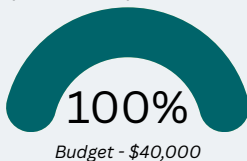
Status & Impact

Applications Reviewed	Bows, Bling, & Peanut Queens - \$300 Cole Burges 5K - \$300
Dollars Awarded	Bows, Bling, & Peanut Queens - \$300 Cole Burges 5K - \$300
Dollars Reimbursed	Stock Dog Show - \$3,750 Paws a Palooza - \$350
In Progress Awards	Southeastern Youth Rodeo Association - \$11,590 MERE Complex Regional and District Tournaments - \$21,700 JC Disc Golf - Flex Series - \$2,710 Flea Across Florida - \$1,000 NWFL Farm Tour - \$1,000 Marianna Farmer's Market - \$2,000 Countywide Independence Day - \$6,000 Main Street Marianna Spring/Summer Events - \$1,000 Convention Center - \$1,000 Jacob City Day - \$1,000

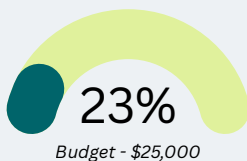
Grants Awarded



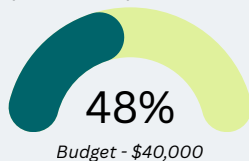
Sponsorships Awarded



Grants Reimbursed

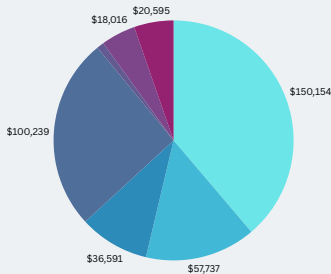


Sponsorships Reimbursed

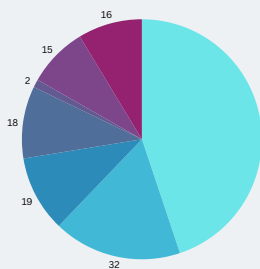


SEYRA Boat Races AHSRA Reels JaCo Con Independence Day

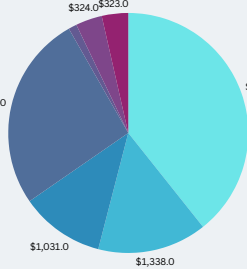
Business Sales
Total: \$386.9k



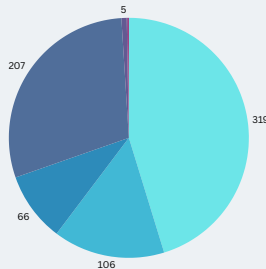
Jobs Supported
Total: 185



Local Taxes
Total: \$9k



Estimated Rooms
Total: 705



JCTDC QUARTERLY UPDATE

April-June 2026: Activities Report



Activity

Financial Overview

The May through June reporting period marks the close of the shoulder season and the beginning of Jackson County's peak summer travel season. As the TDC continues to experience sustained growth in tourism revenues, the Board has begun evaluating the current 3%/2% Tourist Development Tax allocation to ensure it continues to align with future tourism priorities and capital needs. Staff anticipates presenting a recommendation to the BOCC regarding the allocation structure in the coming months.

Endeavor Convention Center

Staff completed the first comprehensive rental performance dashboard for all county-managed facilities, confirming the Endeavor Convention Center as the county's highest-performing venue in both utilization and net revenue. July is projected to be the busiest month since the facility opened, with more than six public events scheduled, including a Women's Masterclass, Wedding Expo, United Way ALICE Summit, Job Fair & Expo, and additional community events. Continued growth demonstrates the facility's increasing role as both an economic driver and regional gathering space.

Jackson County Museum

Phase I construction of the Jackson County Museum is anticipated to be completed in July, marking a significant milestone in the project's development. Following adoption of the Museum Business Plan and short-term implementation goals, committee members have begun work on oral history interviews in partnership with municipalities throughout the county. Planning is also underway for the Memorial Trail, with staff and committee members developing the route and interpretive storytelling that will connect visitors with the site's history.

County Rental Program

This quarter marked significant progress in strengthening the County's rental program through the completion of a comprehensive performance dashboard, providing valuable insight into utilization, revenue trends, discounts, and customer demographics across all facilities. These data-driven tools will guide future operational decisions while ensuring a consistent, high-quality experience for renters. The department also welcomed Jourdan Wesley as Facility Rentals & Events Coordinator, expanding staff capacity and positioning the program for continued growth and exceptional customer service.

Regional Leadership Engagement

This quarter, staff continued to strengthen Jackson County's presence as a regional leader in tourism and economic development. The Executive Director graduated from Leadership Northwest Florida, expanding relationships with leaders across the region and creating new opportunities for collaboration. Jackson County also welcomed both Florida's Great Northwest and Explore Northwest Florida for regional meetings, providing an opportunity to showcase local attractions, facilities, and hospitality while reinforcing the county's growing role within Northwest Florida's tourism industry.

Program Development

The inaugural Tourism Ambassador Program concluded this quarter with strong participation and overwhelmingly positive feedback from graduates and community partners. Staff are finalizing a tourism marketing toolkit designed to help local businesses better promote themselves while supporting the county's overall destination brand. Significant progress has also been made toward updating departmental policies and procedures, creating a stronger operational foundation that will improve consistency, efficiency, and customer service across all tourism programs.

JCTDC QUARTERLY UPDATE

April-June 2026: Digital Marketing Performance

 Website		 Social Media	
Users	20k	Views	927k
Top Sources	Direct, Paid Instagram Ad, Paid Facebook Ad, Google	Content Interactions	6.8k
Top Content	Homepage, Events, America 250/Independence Day, Farmer's Market/U-Pick, Mill Pond	Follows	+182
Top Destinations	Miami, Orlando, Marianna, Singapore, Jacksonville, Atlanta, Birmingham	Top Content	Weekend itineraries, restaurants, Battle of Marianna, Florida Caverns, Summer Passport
Top States	Florida, Alabama, Texas, Georgia	Top Audiences	Jackson County, Chipley, Tallahassee, Panama City, Dothan

Marketing & Advertising Campaigns

This quarter, the TDC continued to evolve its marketing strategy by taking a more proactive role in supporting tourism events through the Event Funding Program. Rather than providing funding alone, staff partnered directly with event organizers to develop and execute advertising campaigns that increased event awareness, expanded regional reach, and drove traffic to the Visit Jackson County website and social media platforms. This approach created consistent branding while maximizing the impact of tourism dollars across multiple communities.

Staff led marketing campaigns for the Tri-State Community Farmers Market, SEYRA Rodeo, Northwest Florida Farm Tour, events hosted at the Endeavor Convention Center, Main Street Marianna events, Independence Day celebrations, and several additional tourism initiatives. These campaigns were intentionally designed to showcase attractions, businesses, and experiences from across Jackson County, ensuring the benefits of promotional efforts extended well beyond a single event or municipality.

One of the quarter's most successful campaigns centered on the Tri-State Community Farmers Market, which expanded beyond the market itself to highlight agritourism experiences throughout Jackson County. Featured businesses included Berry Blessed Farms in Sneads, whose promotion contributed to multiple consecutive sold-out weekends during blueberry season, along with other local farms and producers. This countywide approach helped connect visitors with additional destinations and encouraged longer stays and increased visitor spending.

As part of the America 250 initiative, the TDC developed a countywide Independence Day campaign promoting celebrations across five municipalities. America 250-branded keychains and stickers were distributed to each participating event, with additional promotional items provided to municipalities to share with local businesses throughout their communities. The initiative received overwhelmingly positive feedback and strengthened partnerships while creating a unified countywide celebration of America's 250th anniversary.

The TDC also partnered with Florida Springs Passport to showcase Jackson County's spring-fed waterways, including the Chipola River, Spring Creek, and Merritt's Mill Pond. In addition to expanding exposure to a highly targeted outdoor recreation audience, the partnership generated an extensive library of professional photography and video assets that will support future marketing campaigns promoting Jackson County's natural resources. These efforts reflect the department's continued focus on creating long-term marketing value while increasing visitation and supporting businesses throughout the county.

AGENDA ITEM # 6292026-644
AGENDA DATE: 7/14/2026

**TO: The Honorable Chairperson and
Board of County Commissioners**

FROM: Kelsi Jackson, Jackson County Tourist Development Council

**SUBJECT: Request: Board approval of updates to rental policies and MOU
with Jackson County School District - Kelsi Jackson, TDC
Director**

Background: This is a request for Board approval of a MOU between the County and Jackson County School District to provide complimentary use of designated County facilities in exchange for volunteer service hours supporting County programs and events. Approval also includes minor administrative updates to the County's Facility Rental Policy and discount schedule to reflect and formalize the provisions of the MOU.

**Strategic Plan Goal: Vibrant & Growing Economy
Innovative Facilities & Infrastructure**

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Jackson County Tourist Development Council

**Reviewed By: Kelsi Jackson
Jennifer Collins
Lynsey Darragh
Jim Dean**

Recommendation: Accept

Potential Motion: I move to approve the MOU and updated policies and authorize the Chairman to sign.



Jackson County Board of County Commissioners

Client Facilities Use Policy – July 2026 Draft

This Reservation Request and the attached Rental Terms and Conditions (together, the "Agreement") are entered into by the undersigned Client and the Jackson County Board of County Commissioners, a political subdivision of the State of Florida ("County"). Capitalized terms not defined in this Reservation Request have the meanings set forth in the Rental Terms and Conditions.

1. RENTAL AND COMPENSATION. County will rent the Venue to Client as described in the Reservation Request. Client agrees to pay all fees as specified. If no due date is stated, payment is due within 10 days of the Effective Date. All payments are subject to the refund policies outlined in Section 3 of this Agreement. Declined payments may incur additional fees.

2. CLIENT OBLIGATIONS. Client must provide cooperation for a successful rental and promptly communicate any inability to meet obligations. Client must:

- Submit an estimated number of attendees and vendors, if applicable.
- Comply with all state and local laws.
- Maintain guest limits per the Reservation Request.
- Pay security deposit (if applicable) within five business days upon approval of the Reservation Request and rental fee(s) in full within 30 days before the rental.
- Follow all policies and laws, including additional venue-specific agreements.
- Obtain and submit all required permits and/or insurance where required.
- Avoid unauthorized modifications to the property.
- Submit vendor documentation as outlined in Section 15.
- Exit the Venue by the agreed-upon End Time, including time needed for cleanup.
- Remove all rental items, equipment, and decorations by the End Time.

3. RESCHEDULING AND CANCELLATION. Any rescheduling or cancellation not addressed in the Reservation Request is subject to the County's policy. Client must notify County in writing of cancellation or rescheduling. If cancellation is made 30 or more days before the event, the deposit and rental fee are refundable. Cancellations less than 30 days but more than 7 days will forfeit the deposit. Cancellations made 7 days or less before the reservation will not be eligible for a refund of the rental fees. County may cancel due to emergencies or unsafe conditions with written notice and a full refund.

4. PAYMENT, DEPOSITS, AND REFUNDS.

- Deposits are due within 5 business days of reservation approval. If not paid, the reservation will be cancelled.
- Final payment is due 30 days before the event. Reservations made less than 30 days out must be paid in full no less than 3 business days prior to the rental.
- Deposits will be returned within 10 days of the rental if paid by credit card, or within 4–6 weeks if paid by cash/check, depending on Commission schedules.
- Deductions may be made from the deposit for damages, cleaning, or violations.
- Payments must be made to the Jackson County Board of County Commissioners via cash, check, or credit card. Cards have a 3.5% fee.

5. USE OF VENUE. The premises may only be used for the purpose stated in the Reservation Request. Standard rental period is 8:00 AM to 11:59 PM. Early entry or late exit may incur additional fees. Client must exit the Venue by the agreed-upon End Time listed in the contract. This includes time needed for cleanup.

The Client shall not:

- Use the premises for unauthorized or illegal purposes.
- Affix items to walls/ceilings with nails, screws, tacks, or adhesive leaving residue.
- Use glitter, sequins, or confetti.
- Have any open flames indoors. Outdoor flames may be permissible only with prior written approval.

Client shall:

- Use kitchen facilities only for warming/cooling (except at Ag Complex where cooking is permitted).
- Maintain and return the venue in a clean and sanitary condition.
- Dispose of all trash, decorations, food or drink, restore furnishings, and complete the provided checklist (if applicable).
- Ensure proper parking and turn off lights at close of event.
- Assume responsibility for any damage, missing items, or loss.
- Failure to do so may result in deductions from the deposit.

6. SPECIAL CONDITIONS.

- This Agreement begins and ends as stated in the Reservation Request.
- Either party may terminate with written notice for any reason.
- Obligations related to cleaning, indemnification, and payment survive termination. This includes responsibilities such as paying for damages discovered after the event, reimbursing the County for cleaning costs, and covering legal fees or third-party claims arising from the event, even if the Agreement is canceled or terminated early.
- Client and all vendors shall comply with Venue rules and regulations.
- Client is responsible for the behavior and liability of all guests, vendors, and third parties present during the rental period.
- Alcohol: Alcohol and/or alcohol sales are prohibited at facilities unless the following conditions are met. Failure to meet these requirements may result in cancellation of the rental and/or denial of future rental requests.
 - Alcohol usage is permitted upon approval of an Alcohol Use Permit, completed when booking the facility, through Jackson County Tourist Development Council. There is no fee associated with this permit, and the permit must be submitted no later than 15 business days prior to the event.
 - Alcohol consumption in a County-owned facility requires Event Insurance with Liquor Liability, and shall list the County as additional insured, with the time, date, and location of the event listed. Proof that the Client has such policy shall be provided to the County not less than 10 days before the event listed. In the sole discretion of the County, alcohol sales and consumption may be prohibited. The County will provide written notice to the Client no less than 5 days after the Client applies for an Alcohol Use Permit. Such denial shall be in the sole and absolute discretion of the County and/or the County Administrator or his/her designee.
 - Alcohol sales shall require the Client to obtain a permit from the state and a Temporary Use Permit through the Planning Department. This permit must be reviewed by the BOCC for approval. Permits must be applied for no less than 30 days before the event occurs.
 - Events on County-owned property where alcohol will be consumed or served shall require the presence of security personnel from a licensed law enforcement officer. Security costs shall be borne solely by the Client. Rentals must submit verification in writing, in a format sufficient to the County, that security personnel will be onsite during the entirety of any event where alcohol will be served or consumed.

- **Event Insurance:** Events containing one or more of the following are required to obtain event insurance for their rental period: alcohol, livestock, sporting-related events, or events with greater than 400 people. If required, Client must submit proof of Special Event Liability Insurance no later than 15 days prior to the event. Events with alcohol must also include Liquor Liability. Insurance must include a minimum of \$1,000,000 in general liability coverage and must list the Jackson County Board of County Commissioners as an additional insured party, along with the time, date, and location of the event.
- Events deemed to be special events, including those open to the public, involving road closures, amplified sound, food sales, or large attendance—may be subject to additional permitting and review by County staff. The County reserves the right to require additional services such as security, portable restrooms, or emergency response personnel. Clients are responsible for any associated costs. Special events must comply with applicable state and federal laws, including guidance from the Florida Department of Health.
- Payments must be made to the Jackson County Board of County Commissioners. Accepted forms of payment include cash, check, or credit card.

7. WARRANTIES AND LIABILITY. County warrants it has the right to lease the Venue. All other warranties are disclaimed. County's liability is limited to the fees paid. Client must notify County of any issues within 30 days.

8. OWNERSHIP. The Venue shall remain property of the County throughout the duration of the term of this agreement as stated hereinabove. Client may not encumber or alter it.

9. HOLD HARMLESS & INDEMNIFICATION. To the fullest extent permitted by Florida law, the Client shall indemnify, defend, and hold harmless The Jackson County Board of County Commissioners, and its respective officers, officials, commissioners, employees, agents, representatives, successors, and assigns (collectively, the "County indemnified parties") from and against any and all claims, demands, actions, causes of action, damages, liabilities, losses, judgments, settlements, fines, penalties, costs, and expenses, including, without limitation, reasonable attorneys' fees, court costs, expert fees, and costs of investigation, whether at trial, on appeal, or otherwise, arising out of, relating to, or resulting from: (i) Client's performance or nonperformance under this agreement; (ii) any negligent, reckless, willful, intentional, or wrongful act or omission of the Client or any of its officers, employees, agents, representatives, contractors, subcontractors, invitees, licensees, or other persons or entities employed or utilized by the Client in connection with this agreement; (iii) any bodily injury, personal injury, death, or damage to tangible or intangible property caused in whole or in part by the Client or those for whom the Client is legally responsible; (iv) any actual or alleged violation of applicable federal, state, or local

law, rule, regulation, ordinance, permit, license, or governmental requirement by the Client or those for whom the Client is legally responsible; or (v) any breach of this agreement by the Client.

Client's duty to defend shall arise immediately upon written notice from the County of any claim potentially subject to this section and shall exist regardless of whether the claim is ultimately determined to be groundless, false, fraudulent, or without merit. The County may, at its option, participate in the defense of any claim with counsel of its own choosing, at the Client's expense where permitted by law. The Client shall not settle any claim in a manner that imposes any liability, obligation, admission, restriction, or non-monetary burden on any County indemnified party without the County's prior written consent.

10. LIMITATION OF LIABILITY. The County is not liable for indirect, special, prospective, liquidated or consequential damages. Liability is capped at the total fees paid, except where prohibited by Florida law.

11. GOVERNMENTAL IMMUNITY. Nothing in this Agreement shall be construed as a waiver of the Jackson County Board of County Commissioners' sovereign immunity or the protections of Florida Statutes § 768.28.

12. PUBLIC RECORDS COMPLIANCE. Client acknowledges that all documentation related to this Agreement may be subject to Chapter 119, Florida Statutes (Public Records Law). Client agrees to comply with all applicable public record retention and access requirements if applicable.

13. RIGHT TO REFUSE USE. The County reserves the right to deny or terminate use of the Venue for any event that is unlawful, presents a risk to public safety, promotes discrimination, or is inconsistent with the mission or values of Jackson County or is a violation of any city or County ordinance or State or Federal law. The County may, in its sole discretion, deny future facility reservations to any individual or group that violates this Agreement, fails to meet required deadlines, causes property damage, or disrupts public safety. Habitual violations or cancellations may result in the Client being banned from future County facility rentals.

14. VENUE INSPECTION. The County retains the right to enter and inspect the Venue at any time during the event without notice to ensure compliance with the terms of this Agreement.

15. GENERAL TERMS.

- **Independent Contractor Relationship.** The relationship between the Client and County is that of independent contractors. Nothing in this Agreement shall be construed to create a partnership, joint venture, or employment relationship between the parties. Neither party may bind or obligate the other in any manner.
- **Entire Agreement.** This Agreement, including the Reservation Request and all attachments, constitutes the entire understanding between the parties. It supersedes all prior discussions, agreements, or understandings, whether written or oral.
- **Force Majeure.** Neither party shall be liable for delays or failure to perform under this Agreement due to causes beyond their reasonable control, including but not limited to acts of God, natural disasters, government restrictions, pandemics, strikes, power outages, or other unforeseen emergencies.
- **Governing Law and Jurisdiction.** This Agreement shall be governed by and construed under the laws of the State of Florida. Venue for any legal disputes shall lie exclusively in Jackson County, Florida. Both parties consent to personal jurisdiction in those courts.
- **Severability.** If any part of this Agreement is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.
- **Amendments.** No amendment, waiver, or modification of this Agreement will be valid unless made in writing and signed by both parties.
- **Notices.** All notices under this Agreement must be made in writing and may be delivered by hand, certified mail, email, or overnight delivery. Notices are deemed received upon actual receipt or three business days after being sent by certified mail. Notices must be sent to the addresses listed in the Reservation Request or as otherwise designated in writing.

16. NOISE POLICY. Client must comply with all county noise ordinances as specified in Jackson County Code of Ordinances. Amplified sound or music must end by 10:00 PM unless prior written approval is obtained from the County Administrator or designee. County reserves the right to control sound levels if complaints are received or ordinances are violated. The County is not responsible for any external or environmental noises beyond its control, including but not limited to sirens, traffic, trains, aircraft, helicopters, weather-related sounds, or neighboring activities. These occurrences are considered inherent risks of the Venue location and shall not constitute grounds for refunds, compensation, or breach of contract.

17. SMOKING & TOBACCO USE POLICY In accordance with the Florida Clean Indoor Air Act (§386.201-386.2125, F.S.), smoking, vaping, and the use of any tobacco or nicotine products (including e-cigarettes) are strictly prohibited inside the Venue. For outdoor areas of the Russ House and Great Oaks, smoking is prohibited within 50 feet of these Venues. This policy applies to all guests, vendors, and event staff. Designated smoking areas, if available, must be used. Violations of this policy may result in immediate removal from the premises and may incur additional cleaning or damage fees at the discretion of the venue management.

18. DAMAGE TO COUNTY PROPERTY. Client is responsible for all and shall pay to repair all damages to facility structures, equipment, furniture, or systems caused during the rental. County may assess costs beyond the deposit, and Client agrees to pay those amounts in full.

19. PHOTOGRAPHY AND FILMING. Commercial filming may require additional permits or approvals from Jackson County. The County reserves the right to photograph or record portions of events for promotional or marketing purposes, including but not limited to use on websites, social media, brochures, or grant reporting. Images will not be used in a defamatory manner. If the Client prefers that their event not be photographed for marketing, they must submit a written request no later than 10 days prior to the event.

20. SERVICE ANIMALS POLICY Pets are not permitted inside the Venue; however, in accordance with the Americans with Disabilities Act (ADA) and Florida Statutes § 413.08, service animals are allowed. A Service Animal is defined in Florida Statutes § 413.08(1)(c) as an animal that is trained to do work or perform tasks for an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work done or tasks performed must be directly related to the individual's disability and may include, but are not limited to, guiding an individual who is visually impaired or blind, alerting an individual who is deaf or hard of hearing, pulling a wheelchair, assisting with mobility or balance, alerting and protecting an individual who is having a seizure, retrieving objects, alerting an individual to the presence of allergens, providing physical support and assistance with balance and stability to an individual with a mobility disability, helping an individual with a psychiatric or neurological disability by preventing or interrupting impulsive or destructive behaviors, reminding an individual with mental illness to take prescribed medications, calming an individual with posttraumatic stress disorder during an anxiety attack, or doing other specific work or performing other special tasks. A service animal is not a pet. The crime-deterrent effect of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for purposes of this definition.

In accordance with Florida Statute §413.08(3)(b), Venue staff may only ask two questions to verify a service animal: (1) whether the animal is required because of a disability, and (2) what work or tasks the animal has been trained to perform. No documentation, certification, or identifying vest may be required. The animal must remain under control at all times, be housebroken, and not cause a disruption to the event. The handler is responsible for all care, supervision, and cleanup related to the animal. If a service animal is out of control, not housebroken, or poses a direct threat, it may be removed from the Venue; however, the individual will still be offered full access to the event without the animal present. No additional fees or deposits may be charged in relation to a service animal. This policy complies with Title II of the ADA and Florida Statutes § 413.08.

21. NO WASTE, NUISANCE, OR UNLAWFUL USE: The Client shall not commit or allow any waste to be committed on the premises, create or allow any nuisance to exist on the premises, or use or allow the premises to be used for any unlawful purpose.

22. DELAY IN DELIVERING POSSESSION: The County reserves the right (at its sole discretion) to cancel or reschedule the reserved use period on short notice, in which case the Client's only remedy will be a return of the deposits already paid. This License will not be rendered void or violated by the County's inability to deliver or make the County liable for any loss or damage suffered as a result. If the County cannot deliver the premises at the agreed time, the use fee will be refunded, and the Client's rights under this agreement will terminate. Subject to limitations under Florida law, if the Client is unable to use the premises due to County's inability to deliver possession, Client's sole remedy shall be limited to the return of any deposit or use fee paid. A delay in delivering possession will not result in an extension of the License, but the parties may agree to reschedule the Client's use of the facility.

23. ACCEPTANCE OF PREMISES AS IS: The Client accepts the use of the premises and property in their current condition, except for any latent defects or hazardous conditions that the County knows or should reasonably know about and has not disclosed to the Client. The Client and their guests and invitees assume all risks of the current condition of the premises that are apparent upon reasonable inspection. The Client warrants and represents that they have adequately inspected the premises for the purposes of this agreement and that the premises are suitable for their intended use. The Client agrees to accept the premises on possession in their current condition as being in a good state of repair and in a sanitary condition. The Client shall surrender the premises to the County at the end of the use in the same condition as when they took possession, allowing for reasonable use and wear, and damage by acts of God, including fire and storms. The Client shall remove all signs or symbols placed on the premises by any person (other than the

County) before redelivery of the premises to the County and restore the portion of the premises on which they were placed in the same condition as before their placement.

24. SIGNS, AWNINGS, MARQUEES, ETC.: Client shall not construct or place, nor permit the construction or placement of, any signs, awnings, marquees, or other structures projecting from the exterior of the premises without the County's written consent. Client also agrees to remove any signs, displays, advertisements, or decorations that any person (other than the County) has placed or allowed to be placed on the premises, which the County deems offensive or objectionable. If Client fails to remove such items, the County reserves the right to remove them at Client's expense, and Client shall be liable for the actual cost of removal.

25. ASSIGNMENT, SUBLICENSE, OR LICENSE FOR OCCUPATION BY OTHER PERSON(S): Client agrees not to assign or sublicense the licensed premises, or any part thereof, or any right or privilege connected therewith, or to allow any other person(s), except Client's guests, invitees, agents, or employees, to occupy the premises or any part thereof.

26. EFFECT OF COUNTY'S WAIVER: The County's waiver of a breach of one covenant or condition of this License must be in writing and shall not constitute a waiver of other breaches or of any subsequent breach of the waived covenant. **No course of dealing between the parties shall constitute a waiver of any provisions of this License.**

27. APPLICABILITY TO SUCCESSORS: This agreement, and the covenants and conditions hereof, shall apply to and bind the heirs, successors, legal representatives, and permitted assigns of the parties, subject to the restrictions on assignment contained in Section 28 of this Agreement.

28. TIME OF ESSENCE: Time is of the essence with respect to all obligations and deadlines under this License Agreement. Any failure to meet the specified timeframes shall constitute a material breach of this Agreement.



Jackson County Board of County Commissioners

Internal Facilities Use Policy – July 2026 Draft

A. Purpose and Intent

The purpose of this policy is to establish guidelines and procedures for the rental of County facilities that are open to the public. These facilities are commonly used for events such as weddings, birthday parties, family gatherings, meetings, concerts, and other similar activities.

Any department that oversees a facility rental must follow the policies outlined in this document.

B. Scope of Policy

This policy provides guidance to individuals involved in managing County rental facilities and ensures consistency in the rental process for all renters. These policies have been approved by the Jackson County Board of County Commissioners (BOCC).

C. Definitions

Cancellation - A cancellation occurs when a renter decides to terminate an agreement for a facility rental.

Consolidated rental agreement - A consolidated rental agreement includes all of the essential rental requirements and fees for all County rental locations.

Deposit - The initial payment made to the County to reserve a facility rental. The deposit will be returned to the renter upon the completion of the rental agreement, provided that satisfactory conditions are met.

Deposit remittance - The initial deposit that is returned to the renter once the rental agreement has been fulfilled.

Fee schedule - The County rental facilities fee schedule includes the updated fees for each rental facility location and its various rental options.

Personal use – Usage of a facility rental for a personal event, such as a birthday party, shower, or wedding. Excludes any commercial or public event, including ticketed events.

Commercial use – Usage of a facility rental for a commercial event, such as an event that is ticketed and/or has a cost to attend.

Rental fee - The rental fee is the fee that a renter pays for the use of a County-owned facility.

Reservation Request – The initial request submitted through Civic Rec for use of the facility.

Special event - Any organized activity that is open to the public and held on County-owned property for which the organizer requests the use of County services, open spaces, and/or structures that go beyond ordinary everyday use.

D. Fees

The fees for rental facilities in Jackson County have been reviewed and revised to better serve its residents. The County Administrator may waive fees upon request if the request falls outside of the standard discount policies. The Fee Schedule can be found in a separate attachment.

Deposits: Events that occur outside of office hours require a deposit. Some events occurring during office hours may require a deposit and vary by location. Deposits may vary depending on the venue and are outlined in the Fee Schedule. Outdoor facilities do not require a deposit. Additional deposits may be required for equipment or technology use, such as tractors, sound/lighting, speakers/microphones, etc., and are outlined in the Fee Schedule.

The renter is responsible for all costs associated with damage to the facilities, furnishings, and grounds. The renter must pay for the replacement of any equipment or appliances damaged or missing during the rental period. It is the renter's responsibility to restore the facilities and premises to their former condition, and to assume the expenses of such restoration.

Deposit remittance: Deposits paid by card through Civic Rec will be returned to the card that was used to pay the deposit the first business day following the rental period. Changes to the card, such as cancellations or expiration, will require the deposit be reimbursed through check. Deposits paid by cash or check, or those who have had changes to the card used for payment, will be returned on a bi-weekly schedule upon approval by the BOCC, except for months that have only one BOCC meeting.

Discounts: Discounts are applied to rental fees only. Service fees, including set-up fees, may still be applied. Discounts for the Endeavor Convention Center, Great Oaks, and Jackson County Extension Office/Ag Complex can be found in Appendix A and B. Applicable discounts are as follows:

- **County departments:** County departments do not have a fee to reserve a County-owned facility, whether indoor or outdoor.
- **County employees** are eligible to receive a discount of 50% for personal use of facilities. Employees must have a supervisor verify employment, be actively employed at the time of rental, and must be on site during the entirety of the rental period.
- **Constitutional employees** are eligible to receive a discount of 50% for personal use of facilities. Constitutional employees must have the Constitutional Officer verify through email that they are employed and eligible for the discount. Employees must be actively employed at the time of rental and must be on site during the entirety of the rental period.
- **Non-profit or tax-exempt organizations:** These organizations receive a 25% discount on rental reservation fees. Organizations eligible for this discount must provide proof of status.
- **Local, state, and federal governmental entities:** These entities will have rental reservation fees waived when reserving the space for professional meetings with the public. All other reservations will receive a 50% discount on rental reservation fees.

E. Cancellations

In order to cancel a rental reservation, renters must communicate their request through both email and phone call. The following cancellation policies apply:

If cancellation is made thirty (30) or more days before the event, the deposit and rental fee are refundable.

Cancellations less than thirty (30) days but more than seven (7) days will forfeit the deposit, but will be refunded the rental fee.

Cancellations made seven (7) days or less before the reservation will not be eligible for a refund of the rental fees or deposit.

County may cancel, at any time, due to emergencies or unsafe conditions with written notice and a full refund.

Three (3) or more cancellations within a 12-month period may result in future rental requests being denied for up to one (1) year from the date of the last cancellation.

F. Exhibits

Each County facility rental agreement will have an additional exhibit attached, highlighting specific details related to the rental facility in question. These exhibits will include the following information:

- Layout of facilities;
- Amenities;
- Other necessary facility-specific logistics; and
- Rules and expectations for completing the rental agreement.

G. General Facility Use Guidelines:

Alcohol: Alcohol and/or alcohol sales are prohibited at facilities unless the following conditions are met. Failure to meet these requirements may result in cancellation of the rental and/or denial of future rental requests.

- Alcohol usage is permitted upon approval of an Alcohol Use Permit, completed when booking the facility, through Jackson County Tourist Development Council. There is no fee associated with this permit, and the permit must be submitted no later than 15 business days prior to the event.
- Alcohol consumption in a County-owned facility requires Event Insurance with Liquor Liability, and must list the County as additional insured, with the time, date, and location of the event listed.
- Alcohol sales require a permit from the state and a Temporary Use Permit through the Planning Department. This permit must be reviewed by the BOCC for approval. Permits must be applied for no less than 30 days before the event occurs.
- Events with alcohol require the presence of security personnel from a licensed law enforcement officer. Security costs are at the expense of the renter. Rentals must submit verification in writing that security personnel will be onsite during the entirety of the event.

Authority: The Board of County Commissioners will have priority for the use of County Facilities for portions thereof.

Closure: County facilities (indoor spaces) may be closed on holidays, which may vary by location. Please contact the Jackson County BOCC for specific closures and operational hours.

Commercial Use: Soliciting, vending, and advertising must be included in the Rental Request Form.

Endorsement: Permission to use a County Facility does not imply County endorsement of the views, opinions, policies, or activities of groups or organizations using the facility. Any announcement or publicity implying such endorsement is prohibited. The County is not responsible for the accuracy, use, or consequences of statements made during the use of a County facility.

Event Set-Up and Clean-Up: With the exception of the Endeavor Convention Center, Extension Office, and Ag Center, the renter is responsible for setting up and cleaning up their event within the reservation period, unless the facility provides such services for an additional fee. Please refer to the Facility Exhibits for more information.

Insurance: All events that will have alcohol usage or alcohol sales are required to have Event Insurance and Liquor Liability. Events that involve livestock, inflatables, sporting related events, or events that have an estimated of 400 or more people, will require event insurance. The event organizer's policy must add Jackson County BOCC as an additional insured and must include the time, date, and location of the event. Proof of insurance must be submitted no less than 15 days before the event. The insurance policy should meet the standard levels of coverage set by Jackson County Risk Management. Renters should not use the premises in a way that will increase the risks covered by insurance on the building or the premises, leading to an increase in insurance rates or the cancellation of any insurance policy covering the building. Renters must also agree not to keep, use, or sell anything on the premises that is prohibited by the policy of fire insurance covering the premises.

Reservation Changes: Jackson County staff reserve the right to reschedule, cancel, or transfer reservations due to weather events, construction or maintenance projects, facility conditions, staff error, or other reasonable and acceptable causes. For more information, please refer to Section E. Cancellations.

Reservation Confirmation: Reservation requests must be submitted through Civic Rec, either by the renter directly or through assistance with designated staff. Upon receipt of the reservation request, staff will confirm or deny the reservation request. Once the reservation request is approved, the renter must pay their deposit within five (5) business days of the reservation confirmation. If not paid, the rental reservation will be cancelled.

Rental fees may be paid over time, with final payment being due no later than thirty (30) days prior to the event. Reservations made less than thirty (30) days before the rental period must pay the remaining balance no less than three (3) business days before the rental period. Failure to do so may result in cancellation of the rental at staff's discretion.

Availability is on a first-come, first-served basis, and reservations can be made up to two (2) years in advance. Rental period is defined as 8:00AM to 11:59PM, and a half-day is four (4) consecutive hours. Any use of the building or grounds outside the scheduled time frame may result in additional fees or charges.

Security: Events with alcohol require the presence of security personnel from either the local police department or the Jackson County Sheriff's Office. Security costs are at the expense of the renter. Rentals must submit verification in writing that security personnel will be onsite during the entirety of the event.

Vehicle Use: Driving vehicles, except in designated areas, is strictly prohibited. Authorized emergency, facility maintenance, public safety, and Jackson County government vehicles are permitted.

Use Permit: Use permits are non-transferable. The renter shall not assign or sublease the premises, any part of the premises, or any privilege or right associated with it. The renter shall also not allow any person(s) other than their guests, invitees, agents, or employees to occupy the premises or any part of it.

H. SPECIAL EVENTS

Scheduling of special events will be determined by staff, taking into account the event type and size to ensure the viability of each space. Special events occurring in staff-occupied buildings may be denied at staff's discretion based on the type of event and its potential impact to County services.

Prior to the special event, the permittee shall meet with facility staff to review the facility, including restricted areas, permitted use of space, and rules and expectations. It shall be the permittee's responsibility to supervise and ensure that no items (e.g., tents, stages, sound equipment, etc.) or personnel are improperly using the space.

Should the permittee have additional questions or needs requiring assistance from staff, these needs must be expressed in writing through email. Frequent attempts to contact staff may be disruptive to County services, and staff will respond through email or phone call within a reasonable amount of time.

For large events, the permittee may be required to provide additional restroom facilities (portable) as established by guidelines managed through the State of Florida Health

Department. The directive for additional facilities comes through the Temporary Use Permitting process as provided for in the Jackson County Code of Ordinances or other relevant authority.

The renter agrees to schedule and pay for any staff required by the County to ensure safety, security, or medical response, unless payment has been waived prior to the event by the Jackson County BOCC.

The County shall not be responsible for any damages or injuries that may happen to the renter or the renter's agents, servants, employees, patrons, or property from any cause whatsoever prior to, during, or subsequent to the period covered by this lease. The renter hereby expressly releases the County and its officers/employees from, and agrees to indemnify them against, any and all claims for such loss, damage, or injury. Nothing in this policy shall be construed as making the renter or agent/employee of the County, or as creating a relationship of partnership or joint venture between the renter and the County. In any event, liability will be assumed by the sponsoring individual and/or organization with regard to any personal injury, liability, and/or property damage arising from the activities of such sponsoring group or individual.

Renter, for itself, its personal representatives, successors, in interest, and assigns, as part of the consideration to rent the facilities shall covenant and agree that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, and (3) the renter shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the County shall have the right to terminate the rental agreement as to renter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued

Please note that failure to comply with these rules may result in being banned from future rental of all County facilities.

Appendix C - Jackson County School District Facility Partnership Policy

Purpose

This appendix establishes a partnership framework between Jackson County and the Jackson County School District that supports youth engagement, civic participation, and community access to County facilities, while maintaining responsible facility operations and fiscal stewardship.

Through this partnership, the County may provide complimentary use of select County facilities for School District–affiliated activities, in recognition of the operational benefit created through student volunteer assistance supporting event setup, tear-down, and basic facility readiness and cleanliness. This policy is designed to encourage goodwill, support student involvement, and provide reasonable access, while preserving the County’s ability to manage demand, protect public assets, and prioritize fiscally responsible use.

This appendix operates in coordination with a separate **Memorandum of Understanding (MOU)** between the County and the Jackson County School District.

1. Applicability & Eligible Users

This policy applies to:

- Jackson County School District–operated schools
- School-affiliated or sponsored organizations and programs
- School-affiliated events approved or recognized by the Superintendent or their designee

All requests must clearly demonstrate affiliation with a District school or program. The County reserves the right to require confirmation from school or district leadership as part of the request process.

2. Participating Facilities

Facilities eligible under this partnership may include, but are not limited to:

- Endeavor Convention Center
- Extension Office
- Russ House
- Ag Center
- Citizen’s Lodge
- Cypress Lodge
- Great Oaks

The County reserves the right to:

- Recommend the most appropriate facility based on event type, size, season, and operational needs
- Deny or redirect use of a specific facility due to scheduling conflicts, peak demand, or fiscal considerations
- Limit availability of certain facilities during high-demand periods

Use of any facility is subject to availability and operational feasibility.

3. Complimentary Use Framework

a. Free Use Allowance

Jackson County School District–affiliated events may be eligible for complimentary facility use, subject to:

- Availability
- Compliance with facility rules and expectations
- Operational capacity and staffing considerations

Examples of eligible events may include:

- Proms
- Project Graduation events
- Graduation ceremonies
- School banquets or recognitions
- Meetings or educational programming
- School-affiliated fundraisers

b. Annual Use Parameters

To ensure equitable access across District schools:

- Complimentary use is subject to an annual limit per school, established administratively
- Use is evaluated on a school-year basis
- Requests exceeding reasonable use thresholds may require additional review, deposits, or alternate arrangements

This framework is intended to provide access without creating unlimited or exclusive rights to facility use.

4. Volunteer Support (Good-Faith Partnership)

As part of this partnership, student volunteer assistance may be provided to support:

- Event setup and tear-down
- Basic cleaning and facility readiness tasks, including but not limited to trash removal, wiping down surfaces, sweeping and mopping floors, and ensuring event spaces are left in an orderly, ready-for-use conditions.

Volunteer support:

- Operates as a shared, good-faith resource across the District
- Is not transactional and is not directly tied to individual facility reservations
- Is coordinated through County staff based on operational needs

The anticipated volume of volunteer hours may vary by month and event demand, with flexibility built into the partnership.

5. Coordination & Points of Contact

a. County Coordination

All setup, tear-down, and volunteer coordination will be managed through the TDC Sales & Events Coordinator, or their designee.

b. School District Coordination

The School District will designate a primary district-wide point of contact to:

- Coordinate overall participation
- Serve as the liaison for volunteer tracking and reporting
- Assist with resolving scheduling or compliance concerns

Individual schools or school-affiliated groups may submit facility requests directly; however, the County may require:

- Verification of school affiliation
- Inclusion of school or district leadership in communications

6. Deposits, Cleaning & Compliance

a. Deposits

- Security deposits may be required at the County's discretion, particularly for higher-risk events (e.g., proms, large ceremonies)
- Deposits may be waived for certain uses based on event type, timing, and past compliance

b. Cleaning & Checkout Expectations

All events must:

- Meet facility cleaning standards
- Complete setup and breakdown within approved timeframes
- Return spaces to required condition

Failure to meet expectations may result in:

- Partial or full forfeiture of deposits
- Required deposits for future events

- Reduced access to complimentary use
- Additional charges as necessary
- Denial of future facility rentals and/or eligibility for discounted or complimentary use

Progressive enforcement may be applied to ensure fairness while protecting County facilities.

7. Scheduling, Availability & Fiscal Responsibility

Complimentary school use:

- Is **not guaranteed**
- Is subject to availability, pre-booked events, and operational needs
- May be denied, rescheduled, or relocated at staff discretion

The County reserves the right to prioritize uses that are:

- Revenue-generating
- Tourism-impacting
- Required for County operations
- Most fiscally responsible for the County at the time of request

This policy does not create priority booking rights for School District events.

8. Blackout Periods

Certain dates or seasons may be unavailable for complimentary use due to:

- High facility demand
- Major events
- Peak rental periods
- Staffing or operational constraints

Blackout periods are not fixed and will be determined administratively.

9. Volunteer Hour Tracking (Best Practice)

Volunteer hour tracking:

- Will be maintained by the School District
- Reported in aggregate on a **school-year basis**
- Will include minimal information sufficient to confirm participation (e.g., total hours, general task categories)

The County does not require individual student-level reporting unless otherwise agreed upon in the MOU.

10. Administrative Discretion

The County and designated facility administrators reserve the right to:

- Request additional documentation
- Adjust access based on past compliance

- Modify operational procedures as needed
- At the County's sole discretion, suspend or limit participation if facility standards are not met

This policy is intended to provide flexibility and goodwill while ensuring responsible stewardship of County facilities.

Memorandum of Understanding: Jackson County School District Facility Partnership Policy with Jackson County Board of County Commissioners

Purpose

This MOU establishes a partnership framework between Jackson County Board of County Commissioners and the Jackson County School District that supports youth engagement, civic participation, and community access to County facilities, while maintaining responsible facility operations and fiscal stewardship.

Through this partnership, the County may provide complimentary use of select County facilities for School District–affiliated activities, in recognition of the operational benefit created through student volunteer assistance supporting event setup, tear-down, and basic facility readiness and cleanliness. This policy is designed to encourage goodwill, support student involvement, and provide reasonable access, while preserving the County’s ability to manage demand, protect public assets, and prioritize fiscally responsible use.

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- Endeavor Convention Center
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To ensure equitable access across District schools:

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The County reserves the right to prioritize uses that are:

- Revenue-generating
- Tourism-impacting
- Required for County operations
- Most fiscally responsible for the County at the time of request

This policy does not create priority booking rights for School District events. If a school district event is booked and a revenue generating entity inquires for use of the facility, the school district activity shall have the option to pay for the facility and keep the venue.

8. Blackout Periods

Certain dates or seasons may be unavailable for complimentary use due to:

- High facility demand
- Major events
- Peak rental periods
- Staffing or operational constraints

Blackout periods are not fixed and will be determined administratively.

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- Will include minimal information sufficient to confirm participation (e.g., total hours, general task categories)

The County does not require individual student-level reporting unless otherwise agreed upon in the MOU.

10. Administrative Discretion

The County and designated facility administrators reserve the right to:

- Request additional documentation
- Adjust access based on past compliance
- Modify operational procedures as needed
- Suspend or limit participation if facility standards are not met

This policy is intended to provide flexibility and goodwill while ensuring responsible stewardship of County facilities.

11. LIABILITY

- a. The FACILITY may not be held liable for incidents within the FACILITY which are the result of personal negligence error, omission, or intentional acts of assigned student or DISTRICT employee.
- b. The DISTRICT may not be held liable for incidents within the FACILITY which are the result of personal negligence error, omission, or intentional acts of FACILITY employee.

12. Supervision

- a. The DISTRICT faculty will provide supervision, guidance and counseling to students while on JCBOCC facilities.

Signatures:

Board Chairman, Chris Johnson

By: _____

Date: _____

Jackson County Board of
County Commissioners

Board Chairman, Jamey Westbrook

By: _____

Date: _____

Jackson Count School District

Superintendent, Hunter Nolen

By: _____

Date: _____

AGENDA ITEM # 6232026-627
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Jeffrey Register, Road and Bridge

SUBJECT: Request: Board approval of Alday-Howell Work Authorization for
Blue Springs Road - Jeffrey Register, Road and Bridge Director

Background: Attached is a Work Authorization provided by Alday-Howell for the design and permitting of roadway improvements on CR 164 BLUE SPRINGS RD FROM SYLVANIA PLANTATION RD TO BUTLER RD. This project was awarded to Jackson County under an FDOT SCRAP Grant and the total award amount is \$452,579.00.

Strategic Plan Goal: Innovative Facilities & Infrastructure

Previous Action:

**Amount of Funds to Be
Expended or Requested:** \$452,579

Source of Funds: FDOT/SCRAP

Originating Office: Road and Bridge

Reviewed By: Timothy Perry
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the work authorization and authorize the Chairman to sign.

Jackson County, Florida

***CR 164 (Blue Springs Road) from Sylvania Plantation Road to
Butler Road***

FDOT Funded - SCRAP

JACKSON COUNTY ENGINEERING WORK AUTHORIZATION NO. AHE-2026-029

PROJECT: Blue Springs Road Design – Phase II

DATE: June 11, 2026

SCOPE: This task work order is for the purpose of Alday-Howell Engineering, Inc. (AHE) (Engineer) to provide engineering design and survey services for the above referenced section of Blue Springs Road in Jackson County acting through the Public Transportation Director. The services will result in a bid package to be used by the County including signed and sealed roadway construction plans and specifications. The work includes survey, engineering, geotechnical and biologist efforts as needed.

COMPENSATION:

The above referenced task work order provided by the County will be performed for a lump sum fee of **\$452,579**. Invoices will be submitted monthly at the first of the month.

ACCEPTED BY:



Travis Howell, PE, Alday-Howell Engineering, Inc.
3017 Hwy 71 North
Marianna, Florida 32446

6-29-26
Date

Jamey Westbrook, Board Chairman
2864 Madison Street
Marianna, Florida 32448

Date

AGENDA ITEM # 712026-649
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Tyler Schaeffer, Purchasing

SUBJECT: Request: Board set special meeting for selection of 2526-11 -
Property Liability & Risk Insurance - Tyler Schaeffer,
Procurement Officer

Background: On July 30th, the County will be receiving proposals in response to
the Property, Casualty, and Liability insurance solicitation. Once
received, staff and the contracted consultant (Siver) will begin to
review the proposals.

Staff requests the board set a special meeting for the consultant to
present the board with the proposals and discuss their evaluation.

The recommended date for the special meeting would be August 18
@ 9AM Central Time.

Strategic Plan Goal: Sustainable Services & Budgeting

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Purchasing

Reviewed By: Tyler Schaeffer
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to set a special meeting for August 18th to discuss responses
to Property Liability & Risk insurance.

AGENDA ITEM # 792026-672
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Tyler Schaeffer, Purchasing

SUBJECT: Request: Board recommendation of award for 2526-19 Land
Surveying Services -
Tyler Schaeffer, Procurement Officer

Background: Staff received qualifications from surveying firms in response to a solicitation on July 25th.

Since this type of service is covered by the Consultants' Competitive Negotiation Act (CCNA), pricing is not available as part of the proposal, and must be negotiated after selecting the most qualified firm.

Strategic Plan Goal: Not Applicable

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Purchasing

Reviewed By: Tyler Schaeffer
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve staff to negotiate with the highest ranking firm,
_____.

BID TABULATION

Project Name: Land Surveying Services

Project ID: 2526-19

Date Opened: 06/25/2026

Vendor Name	Received
Southeastern Surveying and Mapping Corporation (SSMC)	✓
Dyer Riddle Mills & Precourt (DRMP)	✓
Snelgrove Surveying & Mapping Inc	✓

Reviewed By: _____
(Purchasing)Verified By: _____
(Clerk's Office)

AGENDA ITEM # 792026-671
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Tyler Schaeffer, Purchasing

SUBJECT: Request: Recommendation of award for 2526-20 Barber Road Lift
Station -
Tyler Schaeffer, Procurement Officer

Background: Staff received bids for 2526-20 Barber Road Lift Station on June 30th,
2026.

These bids were evaluated by engineering firm DHM, who
recommends award to the low bidder of Mainline Construction at
\$1,087,605.36. This project is funded by Florida Commerce Rural
Infrastructure Fund with an available budget of \$1,476,800.00

Strategic Plan Goal: Not Applicable

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Purchasing

Reviewed By: Tyler Schaeffer
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve Mainline Construction as awardee for this project.

July 6, 2026



Jackson County Board of County Commissioners
2864 Madison Street
Marianna, Florida 32448

RE: Jackson County Barber Road Lift Station Rehabilitation
DHM Project No. JAC25BR / D0300
Recommendation of Award

Dear Chairman and County Commissioners:

David H. Melvin, Inc. (DHM) has reviewed the bids received for the Jackson County Barber Road Lift Station Rehabilitation project. The project is funded through the FloridaCommerce Rural Infrastructure Fund, with an available construction budget of \$1,476,800.00.

The project was advertised in the Jackson County Times, with the proof of publication showing publication on April 23, 2026. Addendum No. 4 confirmed the bid due date, with bids to be received at the Jackson County Commission Room located at 2864 Madison Street, Marianna, Florida 32448 until Tuesday, June 30, 2026, at 2:00 PM local time.

On Tuesday, June 30, 2026, bids were received and opened for the project. A total of six (6) contractors submitted bids in response to the solicitation.

The bid documents included a base bid and along with an additive and deductive options, include a mandatory additive alternate for the concrete slab inside the fence. The following bid amounts were used by DHM in preparing this recommendation and are ranked from lowest total bid, including the mandatory additive alternate for the concrete within the lift station fencing, to highest total bid:

Rank	Bidder	Base Bid	Additive Alternate Concrete Slab	Total Bid with Additive
1	Mainline	\$1,060,305.16	\$27,300.20	\$1,087,605.36
2	Extreme Land Restoration	\$1,084,700.00	\$44,000.00	\$1,128,700.00
3	GCUC	\$1,137,250.00	\$50,000.00	\$1,187,250.00
4	Marlof Environmental	\$1,391,457.52	\$10,500.00	\$1,401,957.52
5	CBC / Extreme Land Clearing	\$1,394,500.00	\$22,934.20	\$1,417,434.20
6	CW Roberts	\$1,754,214.68	\$25,039.32	\$1,779,254.00

Based on the bids received, Mainline submitted the lowest total bid, inclusive of the mandatory additive alternate, in the amount of \$1,087,605.36. This amount is \$389,194.64 below the available construction budget of \$1,476,800.00.

The next lowest total bid was submitted by Extreme Land Restoration in the amount of \$1,128,700.00. Mainline is \$41,094.64 lower than the next lowest bidder when the mandatory additive alternate is included.

4428 Lafayette St.
Marianna
Florida 32446

2541-1 Barrington Circle
Tallahassee
Florida 32308

Phone
(850) 482-3045
Fax
(850) 482-3957

melvineng.com

Based on DHM's review of the bid totals and the available construction funding, it is DHM's recommendation that Jackson County award the construction contract, contingent upon approval by FloridaCommerce and confirmation that all required bid documents, bid security, licensing, insurance, bonds, and other procurement requirements are acceptable, to Mainline in the amount of \$1,087,605.36, inclusive of the mandatory additive alternate for the concrete slab inside the fence.

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads "Brent Melvin". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Brent Melvin, P.E.
Project Manager

Attachments:

As-Read Bid Results / Bid Tabulation
Bid Package – Mainline Construction

AS READ - BID TABULATION

PROJECT: Jackson County Barber Road Lift Station Rehabilitation

BID DATE: Tuesday, ~~June 20, 2026~~ June 30, 2026

DHM No: JAC25BR (FC No. D0300)

TIME 2:00 PM CT LOCATION: 2864 Madison Street, Marianna, Florida

BIDDER AND CONTACT INFORMATION	BID BOND		ADDENDA - Alternatives	TOTAL BASE BID
Extreme Land Restoration	✓		No. 1 44,000 No. 2 3150 No. 3 153,987 No. 4 4800	\$ 1,084,700
GCUC	✓		No. 1 60,000 No. 2 236,170 No. 3 156,000 No. 4 8,500	\$ 1,137,250
Marolf Environmental	✓		No. 1 10,500 No. 2 TBD No. 3 TBD No. 4 TBD	\$ 1,391,457.51
CW Roberts	✓		No. 1 25,039.32 25,039.32 No. 2 56,000 No. 3 65,000 No. 4 45,000	\$ 1,779,254
Extreme Land Clearing + Excavation	✓		No. 1 22,934.20 No. 2 80,227.46 No. 3 171,989.90 No. 4 89,669.80	\$ 1,394,500
Marline Construction	✓		No. 1 27,300.20 No. 2 8- No. 3 156,354.45 No. 4 81,518.00	\$ 1,060,805.16
			No. 1 _____ No. 2 _____ No. 3 _____ No. 4 _____	
			No. 1 _____ No. 2 _____ No. 3 _____ No. 4 _____	
			No. 1 _____ No. 2 _____ No. 3 _____ No. 4 _____	

Read by:

Witnessed by:

Mari Richards

Date:

June 30, 2026

BID OPENING SIGN IN SHEET

Project: Jackson County Barber Road Lift Station Rehabilitation

DHM No: JAC25BR

FloridaCommerce No: D0300

Tuesday, June 30, 2026 at 2:00 PM CT Jackson County Commission Room - 2864 Madison Street, Marianna, FL

Please print clearly to ensure future communication

BIDDER / COMPANY	ATTENDEE	PHONE	EMAIL ADDRESS
DHM	BRENT MELVIN	850-482-3045	brentmelvin@melvineng.com
Mainline Construction	Garrett Cullen	850 866 2976	gcullen@mainlinefl.com
Mainline Construction	Hitten Wortman		
CBC Construction	Ashley Smith	229-322-3289	Ashleys@cbconstruction.com
Jim Hase & Associates			
Brent Robinson	Brent Robinson	251-680-9608	brent@jimhase.com

**C-300
BIDDER'S CHECKLIST**

Project Name: BARBER ROAD LIFT STATION REHABILITATION

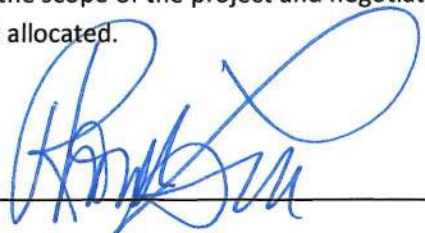
The checklist below is provided to ensure that all documents and certifications required as a part of the bidding process have been completed and included in your bid package. This checklist should be completed and included as a part of the bid package submitted.

- ☒ C-300 Bidder's Checklist
- ☒ C-410 Bid Form
- ☒ C-430 Bid Bond
- ☒ C-440 Certifications Regarding Equal Employment Opportunity
- ☒ C-470 Public Entity Crimes Statement
- ☒ C-471 Drug Free Workplace Certification
- ☒ C-472 Certification Regarding Lobbying
- ☒ C-480 Certification Regarding Debarment
- ☒ Bidder's Contractor License Information
- ☒ Proof of Insurance

This project will be predominantly funded with funds from the Florida Department of Environmental Protection and therefore is subject to the laws and regulations associated with that program. The following sections of the specifications should be thoroughly reviewed and by signature below you are acknowledging that these sections have been reviewed and are understood.

- C-111 Advertisement for Bids
- C-200 Instructions to Bidders
- C-520 Agreement Between Owner and Contractor
- C-530 Contract Provisions
- C-800 Supplemental General Conditions of the Construction Contract

In the event the bids submitted by the bidders exceed the amount of funding designated for the project, the Owner may modify the scope of the project and negotiate with the lowest bidder to bring the project within the funding amount allocated.

Signature of Bidder:  _____

Print Name and Title: Rhonda Lewis, President

JACKSON COUNTY BARBER ROAD LIFT STATION (JAC25BR)

Acknowledgement of Receipt - Addendum No. 1
BIDDERS ARE REQUIRED TO COMPLETE INFORMATION BELOW
AND SUBMIT A COPY WITH THEIR BID PROPOSAL

BIDDER: Mainture Const.
COMPANY NAME

SIGNATURE: [Signature]

DATE: 5/7/26

Please return a signed PDF copy of this addendum notice with your final bid submission. Should you have any questions regarding this addendum or regarding the project in general, please email those questions to Hunter Potts at the previously listed email address.

Issued by: Hunter Potts

Date: 5/7/2026

JACKSON COUNTY BARBER ROAD LIFT STATION (JAC25BR)

Acknowledgement of Receipt - Addendum No. 2
BIDDERS ARE REQUIRED TO COMPLETE INFORMATION BELOW
AND SUBMIT A COPY WITH THEIR BID PROPOSAL

BIDDER: Maintenance Const

COMPANY NAME

SIGNATURE: [Signature]

DATE: 5/20/26

Please return a signed PDF copy of this addendum notice with your final bid submission. Should you have any questions regarding this addendum or regarding the project in general, please email those questions to Bill Nobles at the previously listed email address.

Issued by: Hunter Potts

Date: 5/20/2026

Reminder: Bids for the completion of the Project will be received at the Jackson County Commission Room located at 2864 Madison Street, Marianna, FL 32448 until **Tuesday, June 30, 2026, at 2:00 PM local time.*

+++

JACKSON COUNTY BARBER ROAD LIFT STATION (JAC25BR)

Acknowledgement of Receipt - Addendum No. 3

**BIDDERS ARE REQUIRED TO COMPLETE INFORMATION BELOW
AND SUBMIT A COPY WITH THEIR BID PROPOSAL**

BIDDER: Marphone Const.
COMPANY NAME

SIGNATURE: [Signature]

DATE: 6/4/24

Please return a signed PDF copy of this addendum notice with your final bid submission. Should you have any questions regarding this addendum or regarding the project in general, please email those questions to Hunter Potts at the previously listed email address.

Issued by: Hunter Potts

Date: June 4, 2026

Reminder: Bids for the completion of the Project will be received at the Jackson County Commission Room located at 2864 Madison Street, Marianna, FL 32448 until **Tuesday, June 30, 2026, at 2:00 PM local time.*

+++

JACKSON COUNTY BARBER ROAD LIFT STATION (JAC25BR)

Acknowledgement of Receipt - Addendum No. 4
BIDDERS ARE REQUIRED TO COMPLETE INFORMATION BELOW
AND SUBMIT A COPY WITH THEIR BID PROPOSAL

BIDDER:

Martine Const
COMPANY NAME

SIGNATURE:

[Signature]

DATE:

6/22/26

Please return a signed PDF copy of this addendum notice with your final bid submission. Should you have any questions regarding this addendum or regarding the project in general, please email those questions to Hunter Potts at the previously listed email address.

Issued by: Hunter Potts

Date: June 22, 2026

BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

1.01 This Bid is submitted to:

**Jackson County Board of County Commissioners
2864 Madison Street, Marianna, FL 32448**

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

2.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. List of Proposed Subcontractors;
- C. List of Proposed Suppliers;
- D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
- E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
- F. Required Bidder Qualifications Statement with supporting data (Section C-451);
- G. Completed Bid Form

ARTICLE 3—BASIS OF BID – LUMP SUM

3.01 *LUMP SUM BID*

- A. Bidder will perform the following Work at the indicated lump sum as well as any unit prices provided in Attachment G.
- B. Bidder acknowledges that:
 - 1. Each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
 - 2. Estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 4—TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 5—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA**5.01 *Bid Acceptance Period***

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
1	5/7/2026
2	5/20/2026
3	6/4/2026
4	6/22/2026

ARTICLE 6—BIDDER'S REPRESENTATIONS AND CERTIFICATIONS**6.01 *Bidder's Representations***

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.

6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.

C-410

- c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
- d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

OWNER SPECIAL CONDITIONS:

- A. The Owner reserves the right to award only select parts and not all parts or reject all bids.
- B. The Owner reserves the right to waive any informality and to award the bid based upon the Owner's determination of best interest and best value. Owner may consider ability to perform, past performance and location of contractor's office in selecting contractor.
- C. The owner may elect to implement all, some or none of the individual items based on the allowable budget.
- D. Bidder shall clearly demonstrate recent successful experience with projects of similar or greater size and scope.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Mainline Construction, LLC.

(typed or printed name of organization)

By:

(individual's signature)

Name:

Rhonda Lewis

(typed or printed)

Title:

President

(typed or printed)

Date:

6/30/24

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

(individual's signature)

Name:

John Lewis

(typed or printed)

Title:

Vice President

(typed or printed)

Date:

6/30/24

(typed or printed)

Address for giving notices:

2005 Industrial Drive, Panama City, Florida 32405

Bidder's Contact:

Name:

Rhonda Lewis

(typed or printed)

Title:

President

(typed or printed)

Phone:

850-784-9979

Email:

RLewis@MainlineFL.com

Address:

2005 Industrial Drive, Panama City, Florida 32405

Bidder's Contractor License No.: (if applicable) CUC057063

ATTACHMENT B
LIST OF PROPOSED SUBCONTRACTORS

SUBCONTRACTOR LISTING

The Bidder has fully investigated each subcontractor listed and has in his files evidence that each subcontractor fully complies with the requirements of these specifications, has engaged successfully in his line of work for a reasonable period of time, that he maintains a fully equipped organization capable, technically and financially, of performing the work required, and that he made similar installations in a satisfactory manner.

<u>Name of Subcontractor</u>	<u>Description of Work</u>
Wise Services Inc.	Electrical
Bay County Fence	Fencing
Water Solutions Group	Insert-A-Valve

**ATTACHMENT C
LIST OF PROPOSED SUPPLIERS**EQUIPMENT AND MATERIAL LISTING

The Bidder will furnish the following items of equipment and materials:

<u>Name of Manufacturer</u>	<u>Description of Material and Equipment</u>
Star Pipe	Pipe and Fittings
Texas Pipe	Stainless Pipe and Fittings
American AVK	Valves
Rinker Precast	Precast Concrete
Flyght	Submersible Pumps and Panel
Godwin	Permanent Bypass Pump

C-410 BID FORM**JACKSON COUNTY BARBER ROAD LIFT STATION REHABILITATION**

ITEM	DESCRIPTION	UNIT	QTY	Total Price
1	Mobilization - Not to Exceed 5% of Total Bid	LS	1	\$ 16,800.00
2	Performance & Payment Bonds	LS	1	\$ 8,000.00
3	Sedimentation & Erosion Control	LS	1	\$ 2,986.00
4	Maintenance of Traffic	LS	1	\$ 1,008.00
5	As Built Drawings Prepared by Licensed Surveyor: Hard Copies & Electronic Files	LS	1	\$ 10,920.00
6	Contingency Allowance	LS	1	\$ 50,000.00
7	Provide and operate a trailer mounted bypass pump as required to maintain station in service during all phases of construction. This temporary bypass pump will be removed from the site following completion of construction. See Site Plan and Spec 11314, para. 1.1.C.	LS	1	\$ 11,480.00
8	Demolition of existing lift station, fencing and manhole (see Demo & Site Plans).	LS	1	\$ 31,161.20
9	Furnish and Install Precast Concrete Primary Wetwell	EA	1	\$ 124,226.24
10	Furnish and Install Precast Concrete Secondary Wetwell	EA	1	\$ 90,138.09
11	Furnish and Install Duplex Submersible Lift Station, including Flygt submersible pumps, electrical and controls, relocation of existing electrical service and SCADA and integration with new pump control panel, complete and operable as indicated in Plans and Spec 11314.	LS	1	\$ 386,887.31
12	Furnish and Install Emergency Backup Diesel Driven Pump, including electrical and controls, integration with new pump control panel, mounted on concrete pad, complete and operable as indicated in Plans and Spec 11331.	LS	1	\$ 130,977.82

13	Site work including construction of all above ground and underground piping, fittings, valves, (3) 6" tapping sleeves with 6" valves, 6" Insert-A-Valve, flow meter, concrete pads, bypass pump assemblies, potable water service (to be retained), sewer manhole, 8" gravity sewer, fencing with 20' wide cantilevered gate, clearing & grubbing, grading, 4" thick gravel driveway & inside perimeter fence, seeding, mulching, installation of 1,500 SF of sod as directed by Engineer, and other work as outlined in the Plans and Specifications.	LS	1	\$ 195,720.50
	TOTAL BID PRICE:			\$ 1,060,305.16

BID NOTES:

1. The Project will be awarded on a lump-sum basis. Any quantities shown are approximate and are provided only to describe the general scope of Work, unless specifically identified as unit-price bid items.
2. The Bidder is responsible for reviewing the Bidding Documents, visiting the Project site, becoming familiar with observable existing conditions, and including all work necessary to complete the Project in accordance with the Contract Documents.
3. The Owner reserves the right to reject any or all Bids, waive minor informalities or irregularities, and award the Contract to the lowest responsive and responsible Bidder in accordance with the Bidding Documents and applicable law.
4. The Owner reserves the right to evaluate and award the Project based on the Base Bid, additive alternates, deductive alternates, or any combination thereof, in the order and manner determined by the Owner to be in its best interest and consistent with the Bidding Documents and available funding.
5. If the apparent low responsive and responsible Bid exceeds the available project budget, the Owner reserves the right, to the extent allowed by applicable law, to negotiate scope adjustments and value-engineering revisions with the apparent low responsive and responsible Bidder prior to award, provided such revisions do not materially alter the character, quality, or intent of the Project or compromise code, permit, or regulatory compliance.
6. Bidder responsibility may include qualifications, relevant experience, available resources, past performance, ability to meet the Contract Times, and other factors allowed by the Bidding Documents and applicable law.

- BID NOTES CONTINUED ON PAGE 3 -

0410 BID FORM
Jackson County Barber Road Lift Station Rehabilitation
Additive and Deductive Alternates

RELATED LINE ITEMS	DESCRIPTION OF ALTERNATES	
13	Mandatory Additive Alternate to Construct a Concrete Slab Inside Fenced Area Instead of Installing Gravel Only	
	Concrete Slab Inside Fence (vs. gravel only) Additive Alternate Increased Cost	\$27,300.20
8 & 9	Mandatory Fiberglass Reinforced Wetwells Deductive Alternate (see Spec. 02570)	
	Fiberglass Wetwell Manufacturer: Associated Fiberglass Enterprises	
	(2) Fiberglass Wetwells (vs. precast concrete) Deductive Alternate Cost Savings	\$00.00
11	Submersible Pumps (Pre-Approved Deductive Alternate)	
	Pre-Approved Submersible Pump Manufacturer: Sulzer	
	Pre-Approved Submersible Pump Model Number: XFP101G CB1.3 PE230/2	
	Submersible Pumps Pre-Approved Deductive Alternate Cost Savings	\$156,354.45
	Pre-Approved Submersible Pump Manufacturer: Wilo	
	Pre-Approved Submersible Pump Model Number: FA 10.65E + T20.1-4/30KEx, 304 mm Impeller	
	Submersible Pumps Pre-Approved Deductive Alternate Cost Savings	\$81,518.00
12	Emergency Backup Diesel Driven Pump (Pre-Approved Deductive Alternate)	
	Pre-Approved Backup Pump Manufacturer:	
	Pre-Approved Backup Pump Model Number:	
	Backup Pump Pre-Approved Deductive Alternate Cost Savings	\$00.00

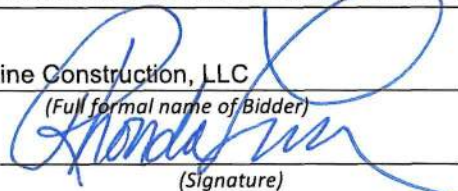
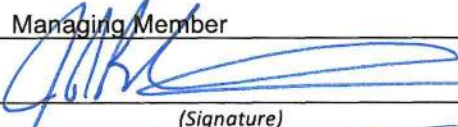
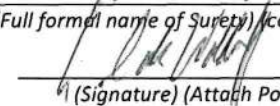
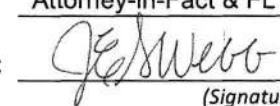
BID NOTES (CONTINUED):

7. The Contractor shall provide all labor, materials, equipment, supervision, testing, startup, closeout documentation, and services necessary to deliver a complete, fully operational, code-compliant Project.

8. No additional compensation will be considered for work reasonably inferable from the Contract Documents or for conditions observable through a reasonable pre-bid site visit. This provision does not modify the Contractor's rights or obligations under the General Conditions regarding differing site conditions, changes in the Work, defective Contract Documents, or other allowable adjustments.

9. The Contractor shall comply with all applicable federal, state, and local codes, regulations, ordinances, permits, the Florida Trench Safety Act, OSHA trench safety standards, and Section 448.095, Florida Statutes, regarding E-Verify.

BID BOND (PENAL SUM FORM)

Bidder Name: <u>Mainline Construction, LLC</u> Address (principal place of business): <u>2005 Industrial Drive</u> <u>Panama City, FL 32405</u>	Surety Name: <u>Palomar Casualty and Surety Company</u> Address (principal place of business): <u>P.O. Box 6202</u> <u>Metairie, LA 70009-6202</u>
Owner Name: <u>Jackson County</u> Address (principal place of business): <u>2864 Madison Street</u> <u>Marianna, FL 32448</u>	Bid Project (name and location): <u>JAC25BR Barber Road Lift Station Rehabilitation</u> <u>Jackson County, FL</u> Bid Due Date: 30 June 2026
Bond Penal Sum: FIVE percent of the amount bid Date of Bond: TBD	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
Bidder <u>Mainline Construction, LLC</u> (Full formal name of Bidder) By: <u></u> (Signature) Name: <u>Rhonda R. Lewis</u> (Printed or typed) Title: <u>Managing Member</u> Attest: <u></u> (Signature) Name: <u>John R. Lewis</u> (Printed or typed) Title: <u>Vice President</u>	Surety <u>Palomar Casualty and Surety Company</u> (Full formal name of Surety) (Corporate seal) By: <u></u> (Signature) (Attach Power of Attorney) Name: <u>L. Dale Waldorff</u> (Printed or typed) Title: <u>Attorney-in-Fact & FL Licensed Agent</u> Attest: <u></u> (Signature) Name: <u>J.E.S. Webb</u> (Printed or typed) Title: <u>Surety Account Executive</u>
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	



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1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

**PALOMAR SPECIALTY INSURANCE COMPANY
PALOMAR CASUALTY AND SURETY COMPANY**

POWER OF ATTORNEY FOR BONDS AND UNDERTAKINGS

Bond Number: TBD

Principal: Mainline Construction, LLC

Description: JAC25BR Barber Road Lift Station Rehabilitation; jackson County, FL

KNOW ALL BY THESE PRESENTS, THAT Palomar Specialty Insurance Company, a corporation duly organized and existing under the laws of the State of Oregon ("PSIC"), and Palomar Casualty and Surety Company, duly organized and existing under the laws of Louisiana, ("PCSC" and together with PSIC, the "Companies" or each "Company"), do hereby make, constitute, and appoint:

J.E.S. Webb, Benjamin H. French, Rebekah F. Sharp, L. Dale Waldorff, Kyle F. Fuller, and Trava Ridlon

on behalf of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$75,000,000.00.

This Power of Attorney is granted and is signed by facsimile or other electronic transmission under and by the authority of the following Joint Resolutions adopted by the Boards of Directors of Palomar Specialty Insurance Company and Palomar Casualty and Surety Company at meetings duly called and held on the 13th day of March, 2026.

RESOLVED, that any President, or any Executive Vice President, or any Secretary specially authorized to do so by the Boards of Directors of the Companies, and Cullen S. Piske, President of PCSC, be and each of them hereby is authorized and empowered to appoint Attorneys-in-Fact as the business of the Companies may require, or to authorize any person(s) to execute and deliver on behalf of the Companies any bonds, undertakings, and all contracts relating to the surety business of the Companies, and that each or any of them is further authorized to attest to the execution of such Power of Attorney, and to attach the seal of each respective Company thereto.

FURTHER RESOLVED, that the signatures and attestations of such officers and the seal of each Company may be affixed to any such Power of Attorney or to any certificate relating thereto by electronic means and any such Power of Attorney or certificate bearing such electronic signatures or electronic seal shall be valid and binding upon each Company with respect to any bond, undertaking, recognizances or other contract of indemnity of writing obligatory in the nature thereof.



Cullen S. Piske
President
Palomar Casualty and Surety Company



State of Louisiana

Parish of St. Tammany

On this 13th day of March, 2026, before me, a Notary Public, personally appeared Cullen S. Piske, President of Palomar Casualty and Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the Company as an officer of, and acknowledged said instrument to be the voluntary act and deed, of the Company.



Leigh Anne Henican
Notary Public
Notary ID No. 92653
Orleans Parish, Louisiana



Leigh Anne Henican
Notary Public, Parish of Orleans State of Louisiana
My Commission is for Life

I, Angela Grant, Secretary of Palomar Specialty Insurance Company, do hereby certify that the foregoing Joint Resolutions were adopted by the Boards of Directors of the Companies and the Powers of Attorney issued pursuant thereto, are true and correct and that both the Joint Resolution and the Powers of Attorney are in full force and effect.

IN WITNESS WHEREOF, I have herewith set my hand and affixed the seal of said Corporation this 13th Day of March, 2026.

Dated and effective this 30 day, of June, 2026.



Angela Grant
Secretary



SECTION C-440

CERTIFICATION BY BIDDER

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after bid opening. No contract shall be awarded unless such report is submitted.

NAME AND ADDRESS OF BIDDER (include ZIP Code): Mainline Construction, LLC.
2005 Industrial Drive
Panama City, FL 32405

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes (X) No ()
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes (X) No ()
3. Bidder has filed all compliance reports due under applicable instructions, including SF 100. Yes (X) No ()
4. Have you ever been or are you being considered for sanction due to violation of Executive Order 112246, as amended? Yes () No (X)

NAME AND TITLE OF SIGNER (Please Type):

Rhonda Lewis, President



(Signature)

6/30/2026

(Date)

C-451
QUALIFICATIONS STATEMENT

ARTICLE 1—GENERAL INFORMATION

1.01 Provide contact information for the Business:

Legal Name of Business:	Mainline Construction, LLC.		
Corporate Office			
Name:	Rhonda Lewis	Phone number:	850-784-9979
Title:	President	Email address:	RLewis@MainlineFL.com
Business address of corporate office:	2005 Industrial Drive		
	Panama City, Florida 32405		
Local Office Same as above			
Name:		Phone number:	
Title:		Email address:	
Business address of local office:			

1.02 Provide information on the Business's organizational structure:

Form of Business:	☐ Sole Proprietorship ☐ Partnership ☐ Corporation		
☒ Limited Liability Company ☐ Joint Venture comprised of the following companies:			
1.			
2.			
3.			
Provide a separate Qualification Statement for each Joint Venturer.			
Date Business was formed:	1995	State in which Business was formed:	FL
Is this Business authorized to operate in the Project location?		☒ Yes ☐ No ☐ Pending	

1.03 Provide information regarding the Business's officers, partners, and limits of authority.

Name:	Rhonda Lewis	Title:	President
Authorized to sign contracts: ☒ Yes ☐ No		Limit of Authority:	\$ unlimited
Name:	John Lewis	Title:	Vice President
Authorized to sign contracts: ☒ Yes ☐ No		Limit of Authority:	\$ unlimited
Name:		Title:	
Authorized to sign contracts: ☐ Yes ☐ No		Limit of Authority:	\$

C-451
QUALIFICATIONS STATEMENT

Name:		Title:	
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ARTICLE 2—LICENSING

2.01 Provide information regarding licensure for Business:

Name of License:	Certified Underground Utility Contractor		
Licensing Agency:	State of Florida		
License No:	CUC057063	Expiration Date:	08/31/2026
Name of License:			
Licensing Agency:			
License No:		Expiration Date:	

ARTICLE 3—DIVERSE BUSINESS CERTIFICATIONS

3.01 Provide information regarding Business's Diverse Business Certification, if any. Provide evidence of current certification.

Certification	Certifying Agency	Certification Date
☐ Disadvantaged Business Enterprise		
☐ Minority Business Enterprise		
☐ Woman-Owned Business Enterprise		
☐ Small Business Enterprise		
☐ Disabled Business Enterprise		
☐ Veteran-Owned Business Enterprise		
☐ Service-Disabled Veteran-Owned Business		
☐ HUBZone Business (Historically Underutilized) Business		
☐ Other		
☐ None		

ARTICLE 4—FINANCIAL

N/A

C-451
QUALIFICATIONS STATEMENT

ARTICLE 5—SURETY INFORMATION

- 5.01 Provide information regarding the surety company that will issue required bonds on behalf of the Business, including but not limited to performance and payment bonds.

Surety Name:	Palomar Casualty and Surety Company		
Surety is a corporation organized and existing under the laws of the state of:		LA	
Is surety authorized to provide surety bonds in the Project location?		☒ Yes ☐ No	
Is surety listed in "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" published in Department Circular 570 (as amended) by the Bureau of the Fiscal Service, U.S. Department of the Treasury? ☒ Yes ☐ No			
Mailing Address (principal place of business):	P.O. Box 6202		
	Metairie, LA 70009-6202		
Physical Address (principal place of business):	1225 West Causeway Approach		
	Mandeville, LA 70471		
Phone (main):	504-704-6711	Phone (claims):	504-704-6711

ARTICLE 6—INSURANCE

- 6.01 Provide information regarding Business's insurance company(s), including but not limited to its Commercial General Liability carrier. Provide information for each provider.

Name of insurance provider, and type of policy (CLE, auto, etc.):		Waldorff Insurance & Bonding	
Insurance Provider		Type of Policy (Coverage Provided)	
See attached Certificate of Insurance			
Are providers licensed or authorized to issue policies in the Project location?		☒ Yes ☐ No	
Does provider have an A.M. Best Rating of A-VII or better?		☒ Yes ☐ No	
Mailing Address (principal place of business):	Waldorff Insurance and Bonding		
	45 Eglin Parkway, NE Ste 202		
	Fort Walton Beach, FL 32548		
Physical Address (principal place of business):			
Phone (main):	850-581-4925	Phone (claims):	

C-451
QUALIFICATIONS STATEMENT

ARTICLE 7—CONSTRUCTION EXPERIENCE

7.01 Provide information that will identify the overall size and capacity of the Business.

Average number of current full-time employees:	48
Estimate of revenue for the current year:	15M
Estimate of revenue for the previous year:	12M

7.02 Provide information regarding the Business's previous contracting experience.

Years of experience with projects like the proposed project:		30	
As a general contractor:	30	As a joint venturer:	
Has Business, or a predecessor in interest, or an affiliate identified in Paragraph 1.03:			
Been disqualified as a bidder by any local, state, or federal agency within the last 5 years? ☐ Yes ☒ No			
Been barred from contracting by any local, state, or federal agency within the last 5 years? ☐ Yes ☒ No			
Been released from a bid in the past 5 years? ☐ Yes ☒ No			
Defaulted on a project or failed to complete any contract awarded to it? ☐ Yes ☒ No			
Refused to construct or refused to provide materials defined in the contract documents or in a change order? ☐ Yes ☒ No			
Been a party to any currently pending litigation or arbitration? ☐ Yes ☒ No			
Provide full details in a separate attachment if the response to any of these questions is Yes.			

7.03 List all projects currently under contract in Schedule A and provide indicated information.

7.04 List a minimum of three and a maximum of six projects completed in the last 5 years in Schedule B and provide indicated information to demonstrate the Business's experience with projects similar in type and cost of construction.

7.05 In Schedule C, provide information on key individuals whom Business intends to assign to the Project. Provide resumes for those individuals included in Schedule C. Key individuals include the Project Manager, Project Superintendent, Quality Manager, and Safety Manager. Resumes may be provided for Business's key leaders as well.

ARTICLE 8—REQUIRED ATTACHMENTS

8.01 Provide the following information with the Statement of Qualifications (as applicable):

- A. If Business is a Joint Venture, separate Qualifications Statements for each Joint Venturer, as required in Paragraph 1.02.
- B. Diverse Business Certifications if required by Paragraph 3.01.
- C. Financial statements as required by Paragraph 5.01.
- D. Attachments providing additional information as required by Paragraph 8.02.

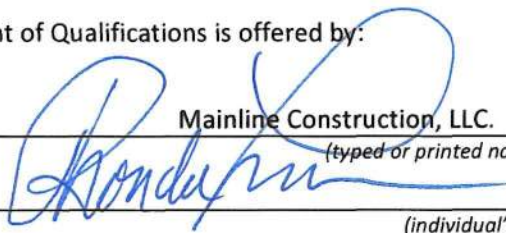
C-451
QUALIFICATIONS STATEMENT

- E. Schedule A (Current Projects) as required by Paragraph 8.03.
- F. Schedule B (Previous Experience with Similar Projects) as required by Paragraph 8.04.
- G. Schedule C (Key Individuals) and resumes for the key individuals listed, as required by Paragraph 8.05.
- H. Additional items as pertinent.

**C-451
QUALIFICATIONS STATEMENT**

This Statement of Qualifications is offered by:

Business: Mainline Construction, LLC.
(typed or printed name of organization)

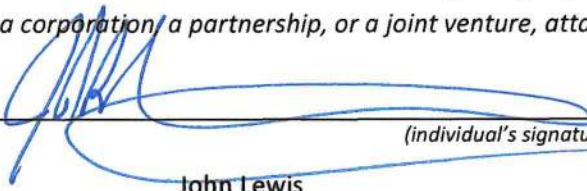
By: 
(individual's signature)

Name: Rhonda Lewis
(typed or printed)

Title: President
(typed or printed)

Date: 6/30/26
(date signed)

(If Business is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: 
(individual's signature)

Name: John Lewis
(typed or printed)

Title: Vice President
(typed or printed)

Address for giving notices:
2005 Industrial Drive, Panama City, FL 32405

Designated Representative:

Name: Rhonda Lewis
(typed or printed)

Title: President
(typed or printed)

Address: 2005 Industrial Drive, Panama City, FL 32405

Phone: 850-784-7797

Email: RLewis@MainlineFL.com

Schedule A—Current Projects

Name of Organization	Mainline Construction, LLC			
Project Owner	City of Callaway	Project Name	Lift Station Rehabilitation Improvements Phase One	
General Description of Project				
Project Cost	\$2,248,944.18	Date Project	2024-2026	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Josh Denby	Josh Evans	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
Owner	Name	Title/Position	Organization	Telephone
Designer	Ed Cook	City Manager	City of Callaway	(850) 215-6691
Construction Manager	Tyler Lee	Engineer	Baskerville-Donovan	(850) 438-9661
Project Owner	City of Panama City		Project Storm Group G	
General Description of Project				
Project Cost	\$1,845,398.16	Date Project	2025/2026	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Josh Denby	Brett Lewis	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
Owner	Name	Title/Position	Organization	Telephone
Designer	Clint Murphy	Public Works Director	City of Panama City	850-872-3000
Construction Manager	Matthew Murzyn	Engineer	Mott MacDonald	850-238-3135
Project Owner	City of Panama City		Project Storm Group C	
General Description of Project				
Project Cost	\$2,192,224.92	Date Project	2025/2026	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Josh Denby	Josh Evans	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
Owner	Name	Title/Position	Organization	Telephone
Designer	Same as above	Engineer	Mott MacDonald	(850) 763-9393
Construction Manager	Cale Madden	Engineer	Mott MacDonald	cale.madden@mottmac.com

Schedule B—Previous Experience with Similar Projects

Name of Organization	Mainline Construction, LLC			
Project Owner	City of Panama City	Project Name	Area S SRF	
General Description of Project				
Project Cost	\$5,239,429.00	Date Project	2023/2024	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Josh Denby	Brett Lewis	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
	Name	Title/Position	Organization	Telephone
Owner	Suzanne Mandel	Project Manager	City of PC	(850) 628-1241
Designer	Cale Madden	Engineer	Mott MacDonald Eng.	(850) 763-9393
Construction Manager	Abante Gardner	Engineer	Mott MacDonald Eng.	(850) 763-9393
Project Owner	DR Horton (Working for Roberts & Roberts)		Project Name	Coyote Pass Subdivision
General Description of Project	New subdivision, 700 LF of 8" sewer, 200 water svcs, 7500 LF 6" water svcs, 30 manholes, 1 L.S. Rehab, 14720 LF storm			
Project Cost	\$5,499,508.00	Date Project	2023	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Brian Strickland	Brett Lewis	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
	Name	Title/Position	Organization	Telephone
Owner	George Roberts	Owner	Roberts & Roberts	george@rarinc.com
Designer				
Construction Manager				
Project Owner	LMWS, LLC for Minto Corp Sub to Carlton Constr.		Project Name	Latitude Margaritaville Watersound Amenities Center
General Description of Project				
Project Cost	\$4,425,170.00	Date Project	2023	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Brian Strickland	Brett Lewis	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
	Name	Title/Position	Organization	Telephone
Owner	Matt Carlton	Owner	Carlton Construction	(904) 284-8321
Designer				
Construction Manager	Antonio Franzese	Project Manager	Carlton Construction	Same as above

Schedule B—Previous Experience with Similar Projects

Name of Organization	Mainline Construction (F/K/A L & R Contracting)			
Project Owner	Farmdale, LLC (Working for Roberts & Roberts)	Project Name		
General Description of Project	44 structures, 3900 LF ADS, 5500 water, 7400 Forcemain, 210 LF Directional Bore, 13 manholes, 1 lift station, 13000 LF conduit, 88 water svcs			
Project Cost	\$1,411,877.00	Date Project	2021	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Brian Strickland	Josh Evans	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
	Name	Title/Position	Organization	Telephone
Owner	Brent Falson	Owner	Farmdale, LLC	brent@talcor.com
Designer				
Construction Manager	George Roberts	Owner	Roberts & Roberts	george@rarinc.com

Project Owner	City of Panama City Beach			
General Description of Project	1 12" Dia LS, 1 8" dia LS, 63 manholes, 9800 LF 8" gravity sewer, 1500 LF 4" FM, 1390 6" FM, 320 sewer laterals, 6400 10" WM, 3800 8" WM, 2200 4" WM, 20 fire hydrants			
Project Cost	\$3,517,358.00	Date Project	2018	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Brian Strickland	Josh Evans	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
	Name	Title/Position	Organization	Telephone
Owner	Mark Schaffer	Public Works	City of PCB	(850) 233-5100
Designer	Elizabeth Moore	Engineer	Anchor Engineering	(850) 215-1285
Construction Manager				

Project Owner	City of Parker			
General Description of Project	Replaced forcemain, installed new sewer bypass, replaced internals with SS piping.			
Project Cost	\$1,095,576.00	Date Project	2018	
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name	Brian Strickland	Josh Evans	Josh Evans	John Lewis
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)				
	Name	Title/Position	Organization	Telephone
Owner	Tony Summerlin	Public Works	City of Parker	(850) 871-5599
Designer	Eric Pitts	Engineer	Dewberry Engineering	(850) 522-0644
Construction Manager				

Schedule C—Key Individuals

Project Manager			
Name of individual		Josh Denby	
Years of experience as project manager		8 years	
Years of experience with this organization		8 years	
Number of similar projects as project manager		9	
Number of similar projects in other positions			
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Tyler Robinson	Name	Jonathan Upfold
Title/Position	Engineer	Title/Position	Project Manager
Organization	Panhandle Engineering	Organization	Roberts & Roberts
Telephone	(850) 763-5200	Telephone	(850) 215-8001
Email	tlr@panhandleengineering.com	Email	jonathan@rarinc.com
Project		Project	
Candidate's role on project		Candidate's role on project	
Project Superintendent			
Name of individual		Josh Evans	
Years of experience as project superintendent		13 years	
Years of experience with this organization		13 years	
Number of similar projects as project superintendent		9	
Number of similar projects in other positions			
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Jimmy Appleby	Name	Sethen Simmons
Title/Position	Project Manager/Inspector	Title/Position	Engineer
Organization	City of PCB	Organization	Panhandle Engineering
Telephone	(850) 235-5100	Telephone	(850) 763-5200
Email	james.appleby@pcbfl.org	Email	sbs@panhandleengineering.com
Project		Project	
Candidate's role on project		Candidate's role on project	

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Safety Manager			
Name of individual		Josh Evans	
Years of experience as project manager			
Years of experience with this organization		13 years	
Number of similar projects as project manager		9	
Number of similar projects in other positions			
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	SAME AS ABOVE	Name	SAME AS ABOVE
Title/Position		Title/Position	
Organization		Organization	
Telephone		Telephone	
Email		Email	
Project		Project	
Candidate's role on project		Candidate's role on project	
Quality Control Manager			
Name of individual		John Lewis	
Years of experience as project superintendent		30 years	
Years of experience with this organization		30 years	
Number of similar projects as project superintendent		9	
Number of similar projects in other positions			
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	George Roberts	Name	Chris Forehand
Title/Position	Owner	Title/Position	Engineer
Organization	Roberts & Roberts	Organization	Panhandle Engineering
Telephone	(850) 215-8001	Telephone	(850) 763-5200
Email	george@rarinc.com	Email	cbf@panhandleengineering.com
Project		Project	
Candidate's role on project		Candidate's role on project	

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SWORN STATEMENT UNDER FLORIDA STATUTE SECTION 287.133 (3) (A) ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal, or Contract for Barber Road Lift Station Rehabilitation
2. This sworn statement is submitted by (entity), Mainline Construction, LLC.

Whose business address is, 2005 Industrial Drive, Panama City, FL 32405, and
(if applicable) Federal Employer Identification Number (FEIN) is 59-3338653
(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement).

3. My name is Rhonda Lewis and my relationship to the entity named above is President (title).
4. I understand that a "public entity crime" as defined in paragraph 287.133(1) (g) Florida Statute, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to , any bid or contract for goods or services to be provided to any public entity or any agency or public subdivision of any other state or of the United States and involved antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.
5. I understand that "convicted" or "convicted" as defined in paragraph 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1) (a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in paragraph 287.133 (1) (e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executive, partners, shareholders, employees, member, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order)

☐ The person or affiliate was placed on the convicted BIDDER list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted BIDDER list. (Please attach a copy of the final order)

☐ The person or affiliate has not been placed on the convicted BIDDER list. (Please describe any action taken by, or pending with, the department of General Services)

I understand that the submission of this form to the contracting officer for the Public Entity identified in paragraph 4 above is for that Public Entity only, and that this form is valid through December 31 of the calendar year in which it is filed. I also understand that I am required to inform the Public Entity prior to entering a contract in excess of the threshold amount provided in Section 287.017, Florida Statutes, for category two of any change in the information contained in this form.

Signature

Date

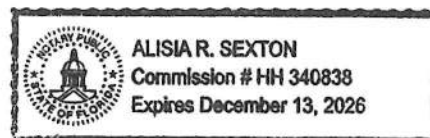
STATE OF FLORIDA

COUNTY OF: Florida

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this day of 30 June, 2026 and is personally known to me, or has provided _____ as identification.

Notary Public

My Commission expires: 13 Dec 2026



DRUG FREE WORKPLACE CERTIFICATION
(This form must be completed and attached to proposal)

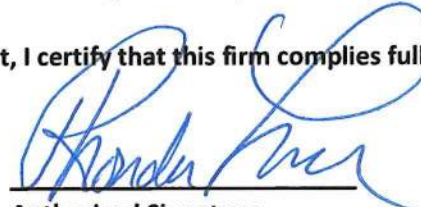
Preference shall be given to businesses with drug-free workplace programs. Pursuant to Section 287.087, Florida Statutes, whenever two or more bids which are equal with respect price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a response received from a business that certified that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie responses will be followed in none of the tied providers has a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, available drug counseling, rehabilitation providing employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities of contractual services that are under bid a copy of the statement specified in paragraph #1.
4. In the statement specified in paragraph #1, notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of or pleas of guilty or no contest to, and violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on any employee who is convicted or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Mainline Construction, LLC.
Company Name

59-3338653
Federal I.D. Number or SSN


Authorized Signature

Rhonda Lewis, President
Printed Name

Section C-472
44 C.F.R. APPENDIX A, PART 18
CERTIFICATION REGARDING LOBBYING

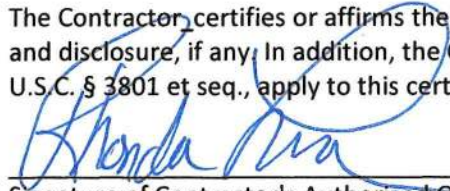
Certification for Contracts, Grants, Loans, and Cooperative Agreements (To be submitted with each bid or offer exceeding \$100,000).

The undersigned certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Rhonda Lewis, President

Name and Title of Contractor's Authorized Official

6/30/2026

Date

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principal:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Barber Road Lift Station Rehabilitation
Project Name

WCABTMDTCSX6
Bidder's Sam.gov #

JAC25BR
Project Number

Rhonda Lewis
Name

President
Title

Mainline Construction, LLC.
Firm

2005 Industrial Drive
Street Address

Panama City, FL 32405
City, State, Zip

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

Lower Tier Covered Transactions

- (1) The prospective lower tier participant certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to the above statement, the prospective participant shall attach an explanation to this form.

Rhonda Lewis
Name

President
Title

Mainline Construction, LLC.
Firm

2005 Industrial Drive
Street Address

Panama City, Florida 32405
City, State, Zip

6/25/2026
Date

Jackson County Board of Commissioners
Local Government



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

LEWIS, JOHN RANDOLPH

MAINLINE CONSTRUCTION, LLC
2005 INDUSTRIAL DRIVE
PANAMA CITY FL 32405

LICENSE NUMBER: CUC057063

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 10/14/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/25/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Waldorff Insurance & Bonding an M.E. Wilson Company, LLC. 45 Eglin Parkway NE, Suite 202 Fort Walton Beach, FL 32548	CONTACT NAME: Waldorff Insurance PHONE (A/C, No, Ext): 850-581-4925 E-MAIL ADDRESS: certificates@waldorffinsurance.com		FAX (A/C, No): 850-581-4930
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Mainline Construction, LLC 2005 Industrial Drive Panama City, FL 32405	INSURER A: Arch Insurance Co		11150
	INSURER B: Ascot Ins Co		23752
	INSURER C: XL Specialty Insurance Co		37885
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 386008

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. *Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			ZAGLB1059101	06-01-2026	06-01-2027	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			ZACAT9345201	06-01-2026	06-01-2027	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			ESXS261000561702	06-01-2026	06-01-2027	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	ZAWCI1140601	06-01-2026	06-01-2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Rented/Leased Equipment			UM00096681MA25A	11-01-2025	11-01-2026	Limit 100,000 Deductible 2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Named Insureds: Earthworks of NW FL

CERTIFICATE HOLDER

CANCELLATION

Mainline Construction, LLC 2005 Industrial Drive Panama City, FL 32405	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



CERTIFIED RESOLUTION

June 24, 2026

I, **Rhonda Lewis**, the duly elected secretary of **Mainline Construction, LLC**, a limited liability company organized and existing under the laws of the State of Florida, do hereby certify that the following resolution was unanimously adopted and/or passed by a quorum of the members of the said company at a meeting held in accordance with the law and the by-laws of the said company on the day June 24, 2026.

"It is hereby resolved that **Rhonda Lewis**, the duly elected **President** of Mainline Construction or **John Lewis**, the duly elected **Vice President** of Mainline Construction are hereby authorized to execute and submit a proposal and bid bonds to Jackson County, FL for a certain project entitled **BARBER ROAD LIFT STATION REHABILITATION** and such other instruments in writing as may be necessary in behalf of the said company, and that the bid documents and bid bonds and other such instruments signed by John Lewis or Rhonda Lewis shall be binding upon the said company as its own acts and deeds."

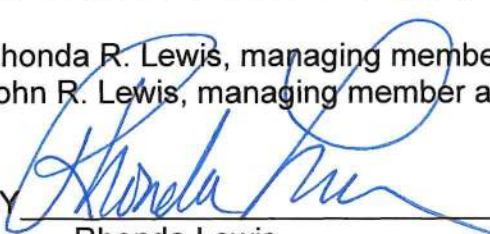
I further certify that the above resolution is in force and effect and has not been revised, revoked or rescinded.

Given under my hand and the seal of the said corporation this 24th day of June, 2026.

The Members of Mainline Construction, LLC are as follows:

Rhonda R. Lewis, managing member and duly elected President and Secretary
John R. Lewis, managing member and duly elected Vice President

BY


Rhonda Lewis
Secretary

SEAL



Detail by Entity Name

Florida Limited Liability Company
MAINLINE CONSTRUCTION, LLC

Filing Information

Document Number	L11000120630
FEI/EIN Number	59-3338653
Date Filed	10/20/2011
Effective Date	10/16/1995
State	FL
Status	ACTIVE
Last Event	LC NAME CHANGE
Event Date Filed	07/23/2021
Event Effective Date	NONE

Principal Address

2005 INDUSTRIAL DRIVE
PANAMA CITY, FL 32405

Changed: 03/13/2020

Mailing Address

2005 INDUSTRIAL DRIVE
PANAMA CITY, FL 32405

Changed: 03/13/2020

Registered Agent Name & Address

LEWIS, RHONDA
2005 INDUSTRIAL DRIVE
PANAMA CITY, FL 32405

Name Changed: 02/22/2018

Address Changed: 03/28/2022

Authorized Person(s) Detail

Name & Address

Title MGR

LEWIS, RHONDA
2005 INDUSTRIAL DRIVE
PANAMA CITY, FL 32405

Title MGR

LEWIS, JOHN
2005 Industrial Drive
PANAMA CITY, FL 32405

Annual Reports

Report Year	Filed Date
2023	03/01/2023
2024	02/20/2024
2025	02/20/2025

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Mainline Construction, LLC	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☒ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) S Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 2005 Industrial Drive 6 City, state, and ZIP code Panama City, FL 32405 7 List account number(s) here (optional)	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

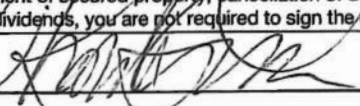
Social security number								
			-				-	
or								
Employer identification number								
5	9	-	3	3	3	8	6	5

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 6/25/2026
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

June 12, 2026

MAINLINE CONSTRUCTION, LLC.
2005 INDUSTRIAL DRIVE
PANAMA CITY, FLORIDA 32405

RE: CERTIFICATE OF QUALIFICATION

The Department of Transportation has qualified your company for the type of work indicated below.

FDOT APPROVED WORK CLASSES:

DRAINAGE, GRADING, GRASSING, SEEDING AND SODDING, SIDEWALK, Cured In Place Pipe Lining (CIPP), Grout Injection, Handrails, Underground Utilities (Water, Sewer, Electrical, Gas)

Unless notified otherwise, this Certificate of Qualification will expire **6/30/2027**.

In accordance with Section 337.14(1), Florida Statutes, an application for qualification must be filed within (4) months of the ending date of the applicant's audited annual financial statements.

If the company's maximum capacity has been revised, it may be accessed by logging into the Contractor Prequalification Application System via the following link:

[HTTPS://fdotwpl.dot.state.fl.us/ContractorPreQualification](https://fdotwpl.dot.state.fl.us/ContractorPreQualification)

Once logged in, select "View" for the most recently approved application, and then click the "Manage" and "Application Summary" tabs.

The company may apply for a Revised Certificate of Qualification at any time prior to the expiration date of this certificate according to Section 14-22.0041(3), Florida Administrative Code (F.A.C.), by accessing the most recently approved application as shown above and choosing "Update" instead of "View." If certification in additional classes of work is desired, documentation is needed to show that the company has performed such work.

All prequalified contractors are required by Section 14-22.006(3), F.A.C., to certify their work underway monthly in order to adjust maximum bidding capacity to available bidding capacity. You can find the link to this report at the website shown above.

Sincerely,

James E. Taylor II, Prequalification Supervisor
Contracts Administration Office

JTII



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

May 02, 2026

ROBERTS AND ROBERTS, INC.
1741 N. SHERMAN AVENUE
PANAMA CITY, FLORIDA 32405

RE: CERTIFICATE OF QUALIFICATION

The Department of Transportation has qualified your company for the type of work indicated below.

FDOT APPROVED WORK CLASSES:

DEBRIS REMOVAL (EMERGENCY), DRAINAGE, FENCING, FLEXIBLE PAVING, GRADING, GRASSING, SEEDING AND SODDING, GUARDRAIL, HOT IN PLACE RESURFACING, HOT PLANT-MIXED BITUM. COURSES, LANDSCAPING, MINOR BRIDGES, PAVEMENT MARKING, PORTLAND CEMENT CONCRETE ROADWAY PAVING, R&R INTERMEDIATE BRIDGES ("R&R" IS REPAIR AND REHABILITATE), R&R MINOR BRIDGES, ROADWAY SIGNING, SIDEWALK, TRAFFIC SIGNAL

Unless notified otherwise, this Certificate of Qualification will expire **6/30/2027**.

In accordance with Section 337.14(1), Florida Statutes, an application for qualification must be filed within (4) months of the ending date of the applicant's audited annual financial statements.

If the company's maximum capacity has been revised, it may be accessed by logging into the Contractor Prequalification Application System via the following link:

[HTTPS://fdotwp1.dot.state.fl.us/ContractorPreQualification](https://fdotwp1.dot.state.fl.us/ContractorPreQualification)

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All prequalified contractors are required by Section 14-22.006(3), F.A.C., to certify their work underway monthly in order to adjust maximum bidding capacity to available bidding capacity. You can find the link to this report at the website shown above.

Sincerely,

A handwritten signature in black ink that reads "James E. Taylor II".

James E. Taylor II, Prequalification Supervisor
Contracts Administration Office

JTII



My Company Account



Modernize
the
employment
eligibility
verification
process
today!

[Learn More](#)[Enable E-Verify+](#)

My Company Profile

Company Information

Company Name

Mainline Construction LLC

Doing Business As (DBA) Name

Company ID

1880945

Enrollment Date

Sep 05, 2022

Employer Identification Number (EIN)**Unique Entity Identifier (UEI)**

593338653

WCABTMDTCSX6

DUNS Number

035544427

Total Number of Employees

20 to 99

NAICS Code

238

Sector

Construction

Subsector

Specialty Trade Contractors

[Edit Company Information](#)

Employer Category

Employer Category

None of these categories apply

[Edit Employer Category](#)

Company Addresses

Physical Address

2005 Industrial Drive
Panama City, FL 32405

Mailing Address

Same as Physical Address

[Edit Company Addresses](#)

Hiring Sites

Number of Sites

1

[Edit Hiring Sites](#)

Company Access

My Company is configured to:

Verify Its Own Employees

Memorandum of Understanding

[View Current MOU](#)

[U.S. Department of Homeland Security](#) [U.S. Citizenship and Immigration Services](#)

[Accessibility](#) [Plug-ins](#) [Site Map](#)



Entity Workspace Results

1 Total Results

MAINLINE CONSTRUCTION, LLC

Unique Entity ID: WCABTMDTCSX6

CAGE/NCAGE: 99HN5

Entity Status: Active Registration

Doing Business As: MAINLINE
CONSTRUCTION LLC

Physical Address:
2005 INDUSTRIAL DR
PANAMA CITY , FL
32405-6033 USA

Expiration Date:

Aug 11, 2026

Purpose of Registration:

All Awards

AGENDA ITEM # 6242026-628
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Lucas Mayo, Administration

SUBJECT: Request: Board approval of Amendment #3 to EDA Grant 04-79-07448 for Project Blue Sky - Lucas Mayo, Grants/Contracts Manager

Background: The amendment extends the Construction Period of the grant to 5/28/27 and the award period to 9/30/27. Project is currently expected to be completed by 9/30/26.

Strategic Plan Goal: Innovative Facilities & Infrastructure

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Administration

Reviewed By: Lucas Mayo
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve Grant Amendment and authorize the Chairman to sign.

☒ GRANT ☐ COOPERATIVE AGREEMENT**AMENDMENT TO
FINANCIAL ASSISTANCE AWARD****CFDA NO. AND PROJECT TITLE**

11.307 Economic Adjustment Program

AWARD NUMBER

04-79-07448

RECIPIENT NAME

Jackson County, FL

AMENDMENT NUMBER

Three (3)

STREET ADDRESS

2864 Madison Street

EFFECTIVE DATE

Date of Amendment Approval

CITY, STATE, ZIP CODE

Marianna, Jackson, FL 32448

EXTEND AWARD PERIOD TO

September 30, 2027

BUREAU

20

FUND

40

FCFY

20

PROJECT TASK

0407448-001

ORGANIZATION

04

OBJECT CLASS

4110

**COSTS ARE REVISED
AS FOLLOWS:****PREVIOUS
ESTIMATED COST****ADD****DEDUCT****TOTAL
ESTIMATED COST****FEDERAL SHARE OF COST**

\$

\$

\$

\$

RECIPIENT SHARE OF COST

\$

\$

\$

\$

TOTAL ESTIMATED COST

\$

\$

\$

\$

REASON(S) FOR AMENDMENT

No Cost Time Extension: The deadline to complete construction will be extended until 5/28/2027 and the award period will be extended until 9/30/2027.

This Amendment approved by the Grants Officer is issued in triplicate and constitutes an obligation of Federal funding. By signing the three documents, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. Upon acceptance by the Recipient, two signed Amendment documents shall be returned to the Grants Officer and the third document shall be retained by the Recipient. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally terminate this Amendment.

☒ Special Award Conditions☐ Line Item Budget☐ Other(s): _____

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Lee Mertins, Acting Regional Director, Atlanta Region

DATE

6/17/2026

TYPE NAME, TYPED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Jamey Westbrook, Chairman, Jackson County, FL

DATE

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Lucas Mayo, Administration

SUBJECT: Request: Board approval of Economic Development Incentive Agreement for Project Fast - **Lucas Mayo**, Grants/Contracts Manager

Background: The proposed Economic Development Incentive Agreement establishes the terms under which eligible economic development incentives may be provided for Project Fast, contingent upon meeting the performance requirements outlined in the Agreement.

To facilitate efficient administration of the program, the County authorizes the Economic Development Council (EDC) to execute the Agreement, monitor compliance with all performance measures, and administer the disbursement of incentive funds in strict accordance with the Agreement.

The EDC shall act as the County's agent solely for the purposes of implementing and administering the Agreement, and shall ensure that all incentive payments are made only upon satisfaction of the applicable contractual requirements.

Strategic Plan Goal: Vibrant & Growing Economy

Previous Action:

**Amount of Funds to Be
Expended or Requested:** \$100,000

Source of Funds: West Jackson County Development Authority

Originating Office: Administration

Reviewed By: Lucas Mayo
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the Economic Development Incentive Agreement

and authorize the EDC to execute the Agreement and carry out all functions as described therein.

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Lucas Mayo, Administration

SUBJECT: Request: Board approval of Work Change Directive #4 for the Jackson Hospital Air Purification Project - **Lucas Mayo**, Grants/Contracts Manager

Background: WCD #4 allocates \$35,526.77 from contingency for costs associated with additional work needed to complete HVAC controls and recommissioning of the 3rd floor following adjustments made by the engineer. There will be \$126,711.89 remaining in contingency. No additional time is being added for these changes.

This project is fully grant funded.

Strategic Plan Goal: Healthy & Safe Communities

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Administration

Reviewed By: Lucas Mayo
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the Work Change Directive and authorize the County Administrator to sign.

WORK CHANGE DIRECTIVE NO.: 04

Owner: Jackson County

Owner's Project No.:

Engineer: David H. Melvin, Inc.

Engineer's Project No.: JHO22CV

Contractor: WEHR Constructors

Contractor's Project No.:

Project: Jackson Hospital Air Purification

Date Issued: 7/8/2025

Effective Date of Work Change Directive:

Contractor is directed to proceed promptly with the following change(s):

Description:

Work Change Directive #04 is being issued to allocate \$35,526.77 from contingency for costs associated with additional work required to complete HVAC controls and recommissioning of the 3rd floor following adjustments made by design engineer. Following Work Change Directive 04, there will be \$126,711.89 remaining in contingency.

Attachments:

Contractor's proposal.

Purpose for the Work Change Directive:

Allocation of funds from contingency to cover costs associated with HVAC controls adjustments and recommissioning of the Hospital's 3rd floor.

Directive to proceed promptly with the Work described herein, prior to agreeing to change in Contract Price and Contract Time, is issued due to:

☐ Non-agreement on pricing of proposed change. ☒ Necessity to proceed for schedule or other reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price: \$ N/A No Change

Contract Time: N/A days No Change

Basis of estimated change in Contract Price: N/A – No change in contract price

☐ Lump Sum ☐ Unit Price ☐ Cost of the Work ☐ Other

	Recommended by Engineer	Authorized by Owner
By:	Digitally signed by David H Melvin Date: 2026.07.08 14:06:48-05'00' David H Melvin	
Title:	David H. Melvin, P.E.	Jim Dean, County Administrator
Date:		



***See attached documents for supporting information of cost cost breakdown

Project Name:		Jackson Hospital - 3rd Floor HVAC Renovation							
Work itemized below provided by:		Wehr Constructors, Inc.							
Proposal Number:	Add Funding 1.0	Date Itemized:	2-Jul-26	Page	1	of	1	pages	

Description	Material				Equipment				Other			
	Quantity	Unit	Cost	Extension	Quantity	Unit	Cost	Extension	Quantity	Unit	Cost	Extension
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00
				0.00				0.00				0.00

Materials	Subtotal	0.00
0.000 % Sales Tax =		0.00
Cost:		0.00

Equipment	Subtotal	0.00
Cost:		0.00

Other	Subtotal	0.00
0.0 % Burden =		0.00
Cost:		0.00

Subtotal of Costs of Materials + Equipment + Labor \$ -

Total of Sub Contractor Costs \$ 31,818.00

insert rates	
Rate	0.75%
Rate	0.75%
Rate	10%

Sub Total	\$	31,818.00
Safety	\$	238.64
Insurance	\$	240.42
Insert Fee % for mark up on cost	\$	3,229.71
Total for this Change	\$	35,526.77

Owner Cost Event Form page 2
SUB CONTRACTOR COST OF WORK

Project Name:		Jackson Hospital Air Purification Improvements												
Work itemized below provided by:		Subcontractor												
Proposal Number:		Add Funding 1.0	Date Itemized:	2-Jul-26	Page	1	of	1	pages					
Description	Material				Labor				Sub					
	Quantity	Unit	Cost	Extension	Quantity	Unit	Cost	Extension	Quantity	Unit	Cost	Extension		
BES Commissioning				0.00				0.00	1	Is	6,905.00	6,905.00		
Keith Lawson & Trane				0.00				0.00	1	Is	24,913.00	24,913.00		
				0.00				0.00				0.00		
				0.00				0.00				0.00		
				0.00				0.00				0.00		
				0.00				0.00				0.00		
				0.00				0.00				0.00		
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				0.00				0.00				0.00		
				0.00				0.00				0.00		
Materials Subtotal				0.00	Equipment				Labor Subtotal				31,818.00	
0.000 % Sales Tax =				0.00					0.0 % Burden =				0.00	
Cost:				0.00	Cost:				0.00	Cost:				31,818.00

Subtotal of Costs of Materials + Equipment + Labor	\$	31,818.00
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B&O Tax	Rate	10%	\$	-
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10% Profit and overhead allowed on Costs	\$	-
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Sub Total	\$	31,818.00
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\$

Total for this Change	\$ 31,818.00
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AGENDA ITEM # 782026-664
AGENDA DATE: 7/14/2026

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Lucas Mayo, Administration

SUBJECT: Request: Board approval of Purchase & Sale Agreement with Eco Development North FL, LLC for Project CleanHealth - **Lucas Mayo**, Grants/Contracts Manager

Background: Purchase price is \$25,000.00 for five acres with an option to purchase an additional 5 acres within a five-year period at the same per acre cost. Agreement provides 36 months for completion of construction or County may have right to repurchase.

Strategic Plan Goal: Innovative Facilities & Infrastructure

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Administration

Reviewed By: Lucas Mayo
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the Agreement and authorize the Chairman to sign.

PURCHASE AND SALE AGREEMENT FOR SURPLUS PROPERTY

This PURCHASE AND SALE AGREEMENT ("Agreement") between Jackson County, a political subdivision of the State of Florida ("County" or "Seller"), whose address is 2864 Madison Street, Marianna, FL 32448, and Eco Development North FL, LLC ("Purchaser"), whose address is 112 Fabricators Street, Summerville, SC 29483, is entered into and effective as of the date this Agreement is fully executed by the Parties ("Effective Date"). The Seller and the Purchaser are hereinafter referred to collectively as the "Parties," and individually referred to as a "Party."

RECITALS

- A. The Seller is the owner of the Property, as defined in Exhibit "A".
- B. The Seller desires to sell, and the Purchaser desires to purchase the Property in accordance with the terms of this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following terms and conditions:

AGREEMENT

1. **Purchase and Sale of Property** Subject to and in accordance with the terms of this Agreement, the Seller agrees to sell, assign, and convey to the Purchaser, and the Purchaser agrees to purchase and assume from the Seller, the following property (collectively, the "Property"): All of the Seller's rights, title, and interest, if any, in and to that certain parcel of land located in the County of Jackson, and State of Florida, as more particularly described in Exhibit A, attached to and made a part of this Agreement, which consists of approximately 5.00 acres of land located in the Endeavor Industrial Park.

1.1 Option to Purchase and Right of First Refusal. Seller hereby grants Purchaser an exclusive option to purchase up to five (5) acres land adjacent (northern border) to the property conveyed herein ("Option Property"). Option Property is identified as "ECOSTERIS FUTURE EXPANSION 5.0 ACRES" within Exhibit A. Purchaser may exercise this option at any time within five (5) years following the Closing Date by providing written notice to the Seller. The purchase price for the Option Property shall be Five Thousand Dollars (\$5,000.00) per acre.

If Purchaser does not exercise the option within the initial five-year period, the option shall automatically expire. Thereafter, from the fifth (5th) anniversary of the Closing Date until the seventh (7th) anniversary of the Closing Date, Seller shall not sell or agree to sell the Option Property to any third party without first providing Purchaser written notice of the material terms of a bona fide third-party offer that Seller is willing to accept. Purchaser shall have thirty (30) days following receipt of such notice to elect, in writing, to purchase the Option Property on the same terms and conditions contained in the third-party offer.

If purchaser does not timely exercise its right to purchase, Seller may complete the sale to the third-party on terms no more favorable to the third-party than those offered to

Purchaser. The Right of First Refusal granted herein shall automatically expire on the seventh (7th) anniversary of the Closing Date.

2. Purchase Price

2.1 The total purchase price to be paid by the Purchaser to the Seller for the Property is TWENTY FIVE THOUSAND AND 00/100 DOLLARS (\$25,000.00) (the "Purchase Price").

2.2 The Purchase Price for the Property (exclusive of closing adjustments, costs, and expenses as provided by this Agreement) shall be payable in immediately available funds and shall be delivered to the Seller at the Closing.

3. Closing

3.1 Time and Place. The Closing shall occur on or before sixty (60) days after the Effective Date, unless extended pursuant to the terms of this Agreement or by mutual consent of the Parties (the "Closing Date"). The Jackson County Administrator is authorized to act on the County's behalf to extend the Closing Date. The Closing shall be held at a location as designated by the County Administrator.

3.2 Closing Expenses.

At or before the Closing:

- a) The Purchaser shall pay (i) all the documentary tax and surtax stamps due on the deed(s) of conveyance; (ii) the cost of recording the conveyance documents from the Seller; (iii) the cost of recording any corrective instruments that may be necessary to assure good and marketable title; (iv) the cost of recording the purchase money mortgage, if applicable; and (v) all other costs associated with the Closing, including, without limitation, any cost of broker's commission, title searches, title commitments, title policies, surveys, investigations, tests, and closing costs of the title company handling the Closing.
- b) The payment of documentary tax and surtax stamps and all costs relating to the recording of conveyance documents, any corrective instruments, and purchase money mortgages shall be made via wire transfer, cashier's check, or United States Postal Service money order.
- c) The Seller shall not be responsible for any costs associated with the Closing, except as provided in Section 3.2(d).
- d) Each Party shall bear the fees for its own attorneys and consultants in connection with the Closing.

3.3 Delivery by the Seller. At the Closing, the Seller shall execute and/or deliver (as applicable) to the Purchaser the following:

- a) A Deed conveying the Property;
- b) Appropriate evidence of the Seller's existence and authority to sell and convey the Property;
- c) Possession of the Property by the Purchaser; and
- d) Keys to all locks located on the Property, to the extent in the Seller's possession or control.

3.4 Delivery by the Purchaser. At the Closing, the Purchaser shall execute and/or deliver (as applicable) to the Seller the following:

- a) The Purchase Price, as described in Section 2, by bank wire transfer of immediately available funds to the Seller's Account; and
- b) Appropriate evidence of the Purchaser's existence and authority to purchase the Property (if the Purchaser is an entity).

3.5 Execution and Delivery of Closing Statement. At the Closing, in addition to any other documents required to be executed and delivered in counterparts by both Parties, the Seller and the Purchaser shall execute and deliver to each other separate closing statements accounting for the sums adjusted or disbursed at the Closing.

3.6 Warranty. The Purchaser's acceptance of the Quitclaim Deed at the Closing shall discharge all of the Seller's obligations under this Agreement. There is no representation, warranty, or agreement (express or implied) of the Seller that shall survive the Closing, except for those that expressly survive the termination of this Agreement.

3.7 Prorations and Adjustments.

- a) Except as otherwise set forth herein, the following items shall be prorated, credited, debited, and adjusted between the Seller and the Purchaser as of 12:01 A.M. (Central Time) on the Closing Date:
 - i. Real estate and personal property taxes (at the maximum discounted value) affecting, or related to, the Property shall be prorated based on the most recent prior tax bill; and
 - ii. Water, sewer, electricity, gas, trash collection, and other utilities shall be determined by meter readings taken by the utilities as close to the Closing Date as shall be practicable, and the charges so determined shall be paid by the Seller by prompt remittance or deduction from any deposits made by the

Seller. The Seller shall be entitled to the refund of any balance of said accounts and of all deposits made with respect to any such utilities or services, and the Purchaser shall place its own deposits with the utility or service providers.

- b) For the purposes of calculating prorations, the Purchaser shall be deemed to be in title to the Property and therefore entitled to the income and responsible for the expenses, for the entire day in which the Closing occurs.
- c) All prorations shall be done on the basis of the actual number of days of ownership of the Property by the Seller and the Purchaser relative to the applicable period.

4. Survey

The Purchaser may order a survey of the Property, at its sole cost and expense.

5. Title Evidence

- 5.1 The Purchaser may, at its sole cost and expense, obtain a title examination of the Property and/or purchase title insurance from any title company in the amount of the Purchase Price. Notwithstanding the preceding provision, the Seller shall not be obligated to (i) provide the Purchaser with any evidence of title for the Property; (ii) cure or remove any title matters or exceptions to title relating to the Property; and (iii) execute or deliver any Vendor's Affidavit or Owner's Title Affidavit.
- 5.2 At the Closing, Seller shall convey to purchaser good, marketable, and insurable title to the Property, free and clear of all mortgages, deeds of trust, tax liens, judgements, security interests, and all other monetary liens and encumbrances, except for real estate taxes for the current year that are not yet due and payable and that shall be prorated as of the Closing Date and any other permitted exceptions approved by the Purchaser. Seller shall, at or before Closing, satisfy and discharge all liens, mortgages, judgements, and other encumbrances required to convey such title.

6. Acceptance of State and Municipal Department Violations and Orders

The Purchaser accepts the Property subject to all notes or notices of violations, known or unknown, of law or local ordinances, orders, or requirements noted in or issued by any governmental department having authority as to lands, housing, buildings, fire, and health and labor conditions affecting the Property. This provision shall survive the Closing.

7. Personal Property

The Purchaser accepts the personal property, located at the Property, in its "as-is" condition, without representation as to quantity, quality, or any other matter.

8. Inspections and Investigations

- 8.1 For a period of sixty (60) business days after the Effective Date (“Due Diligence Period”), the Purchaser, at its sole cost and expense, shall have the right to have its employees, agents, contractors, or subcontractors (“Consultants”) perform inspections, investigations, and studies of the Property (“Inspections”) upon providing the Seller with written notice at least twenty-four (24) hours before entering the Property. The Purchaser and its Consultants shall not perform any invasive testing on the Property without obtaining the Seller’s prior written consent, which consent will be given in the Seller’s sole discretion. Notwithstanding the preceding provisions, this Agreement is not contingent on the Inspections, and the Purchaser shall not have the right to terminate this Agreement as a result of the Inspections.
- 8.2 Prior to any Inspections, the Purchaser shall deliver a certificate of insurance to the Seller evidencing that the Purchaser and its Consultants maintain, throughout the pendency of this Agreement, liability insurance naming the Seller as an additional insured and in the form, substance, and amount(s) that are acceptable to the Seller. (if applicable)
- 8.3 In conducting the Inspections, the Purchaser and its Consultants shall conduct all operations on the Property in a reasonable manner and shall not unreasonably interfere with the Seller’s operation of the Property. The Purchaser shall not engage in any activity resulting in a mechanic’s lien against the Property. The Purchaser shall indemnify, defend, and hold the Seller and its officers, employees, agents, and representatives harmless against (i) any liens from a provider of work, labor, material, or services claiming by, through, or under the Purchaser as a result of the Inspections; and (ii) any property damage, bodily injury, or death resulting from the Purchaser’s exercise of its rights under this Agreement, including, without limitation, the performance of the Inspections. This obligation of the Purchaser shall survive the Closing or sooner termination of this Agreement.

9. Condemnation

- 9.1 If, prior to the Closing, any portion of the Property is subject to a bona fide threat of condemnation by a governmental authority or entity having the power of eminent domain, or is taken by eminent domain or condemnation, or sale in lieu thereof (“Condemnation”), then the Seller shall promptly provide the Purchaser with written notice (“Condemnation Notice”) describing such Condemnation and, if available, identifying the proceeds awarded, or to be awarded, as a result of the Condemnation (“Condemnation Award”). In the event that the Purchaser receives a Condemnation Notice, all of the deadlines and time periods specified in this Agreement, including the Closing Date, shall automatically be extended for an additional thirty (30) days.
- 9.2 No later than ten (10) days after receiving a Condemnation Notice, the Purchaser shall give the Seller written notice electing one of the following options:

- a) Termination of this Agreement, whereupon neither Party shall have any further rights or obligations under this Agreement, except for those that expressly survive the termination of this Agreement; or
- b) Proceed with the Closing on the extended Closing Date, as described in Section 9.1. In such an event, the Seller shall (i) reduce the Purchase Price by the amount of the Condemnation Award that the Seller received before the Closing Date, and (ii) assign to the Purchaser the Seller's rights, title, and interest in and to any Condemnation Award that the Seller has not received before the Closing Date.

10. Casualty

- 10.1 If, before the Closing, the Property is damaged by fire, storm, accident, or any other casualty or cause beyond the reasonable control of the Parties ("Casualty"), either Party may terminate this Agreement upon providing written notice to the other Party no later than ten (10) days after the Casualty.
- 10.2 In the event that this Agreement is terminated under Section 10.1, neither Party shall have any further rights or obligations under this Agreement, except for those that expressly survive the termination of this Agreement.
- 10.3 If neither Party exercises its right to terminate the Agreement in accordance with Section 10.1, the Parties shall proceed to the Closing without any adjustment of the Purchase Price.

11. Tropical Storm or Hurricane Watch/Warning

If Jackson County, Florida ("County"), is under a tropical storm or hurricane watch or warning at any time within five (5) days before the Closing Date, the Seller shall be entitled to delay the Closing for up to five (5) business days after the County is no longer under a tropical storm or hurricane watch or warning. If the tropical storm or hurricane damages the Property during such time, the Parties shall proceed pursuant to Section 10 above.

12. Events of Default

- 12.1 Purchaser's Default. A "Purchaser's Default" shall mean that the Purchaser breached its representations, warranties, covenants, or agreements under this Agreement, or failed or is unable to consummate the purchase of the Property by the Closing Date. The Seller may, no later than ten (10) days after receiving actual knowledge of the Purchaser's Default, give the Purchaser written notice electing one of the following options:
 - a) Waive the Purchaser's Default and proceed to the Closing without any adjustment of the Purchase Price;

- b) Institute a judicial action to enforce the Seller's rights or obtain remedies under this Agreement, including specific performance. In such event, the Purchaser shall pay the Seller for all attorneys' fees, court costs, expert fees, and other expenses incurred by the Seller in enforcing its rights; or
- c) Terminate this Agreement, whereupon neither Party shall have any further rights or obligations under this Agreement, except for those that expressly survive the termination of this Agreement.

12.2 Seller's Default. A "Seller's Default" shall mean that the Seller breached its representations, warranties, covenants, or agreements under this Agreement, or failed or is unable to consummate the sale of the Property by the Closing Date. The Purchaser may, no later than ten (10) days after receiving actual knowledge of the Seller's Default, give the Seller written notice electing one of the following options:

- a) Waive the Seller's Default and proceed to the Closing without any adjustment to the Purchase Price; or
- b) Terminate this Agreement, whereupon neither Party shall have any further rights or obligations under this Agreement, except for those that expressly survive the termination of this Agreement.

13. Disclaimers

IT IS UNDERSTOOD AND AGREED THAT THE SELLER IS NOT MAKING AND HAS NOT AT ANY TIME MADE ANY WARRANTIES OR REPRESENTATIONS OF ANY KIND OR CHARACTER, EXPRESS OR IMPLIED, WITH RESPECT TO THE PROPERTY, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OR REPRESENTATIONS AS TO HABITABILITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, ZONING, TAX CONSEQUENCES, LATENT OR PATENT PHYSICAL OR ENVIRONMENTAL CONDITION, UTILITIES, OPERATING HISTORY OR PROJECTIONS, VALUATION, GOVERNMENTAL APPROVALS, THE COMPLIANCE OF THE PROPERTY WITH GOVERNMENTAL LAWS (INCLUDING, WITHOUT LIMITATION, ACCESSIBILITY FOR HANDICAPPED PERSONS), THE TRUTH, ACCURACY, OR COMPLETENESS OF ANY PROPERTY DOCUMENTS OR ANY OTHER INFORMATION PROVIDED BY OR ON BEHALF OF THE SELLER TO THE PURCHASER, OR ANY OTHER MATTER OR THING REGARDING THE PROPERTY. THE PURCHASER ACKNOWLEDGES AND AGREES THAT THE SELLER SHALL SELL AND TRANSFER TO THE PURCHASER, AND THE PURCHASER SHALL ACCEPT, THE PROPERTY "AS IS, WHERE IS, WITH ALL FAULTS" AT THE CLOSING, EXCEPT TO THE EXTENT EXPRESSLY PROVIDED OTHERWISE IN THIS AGREEMENT. THE PURCHASER HAS NOT RELIED AND WILL NOT RELY ON, AND THE SELLER IS NOT LIABLE FOR OR BOUND BY, ANY EXPRESS OR IMPLIED WARRANTIES, GUARANTIES, STATEMENTS, REPRESENTATIONS, OR INFORMATION PERTAINING TO THE PROPERTY OR RELATING THERETO (INCLUDING, WITHOUT LIMITATION, PROPERTY INFORMATION PACKAGES DISTRIBUTED WITH

RESPECT TO THE PROPERTY) MADE OR FURNISHED BY THE SELLER OR ANY REAL ESTATE BROKER, EMPLOYEE, OR AGENT REPRESENTING OR PURPORTING TO REPRESENT THE SELLER, TO WHOMEVER MADE OR GIVEN, DIRECTLY OR INDIRECTLY, ORALLY OR IN WRITING, UNLESS SPECIFICALLY SET FORTH IN THIS AGREEMENT. THE PURCHASER REPRESENTS TO THE SELLER THAT THE PURCHASER HAS CONDUCTED, OR WILL CONDUCT PRIOR TO CLOSING, SUCH INVESTIGATIONS OF THE PROPERTY, INCLUDING, BUT NOT LIMITED TO, THE PHYSICAL AND ENVIRONMENTAL CONDITIONS THEREOF, AS THE PURCHASER DEEMS NECESSARY TO SATISFY ITSELF AS TO THE CONDITION OF THE PROPERTY AND THE EXISTENCE OR NONEXISTENCE OR CURATIVE ACTION TO BE TAKEN WITH RESPECT TO ANY HAZARDOUS OR TOXIC SUBSTANCES ON OR DISCHARGED FROM THE PROPERTY, AND WILL RELY

SOLELY UPON THE SAME AND NOT UPON ANY INFORMATION PROVIDED BY OR ON BEHALF OF THE SELLER OR THE SELLER'S AGENTS OR EMPLOYEES WITH RESPECT THERETO, OTHER THAN SUCH REPRESENTATIONS, WARRANTIES, AND COVENANTS OF THE SELLER AS ARE EXPRESSLY SET FORTH IN THIS AGREEMENT. THE PROVISIONS OF THIS SECTION 13 SHALL SURVIVE THE CLOSING.

14. Broker's Commission

14.1 The Seller represents and warrants to the Purchaser that no real estate brokerage commission is payable to any person or entity in connection with the transaction contemplated in this Agreement. The Seller shall have no obligation to fund or cause the funding of any commission or fee due to any broker acting on behalf of the Purchaser.

14.2 The Purchaser represents and warrants to the Seller that no real estate brokerage commission is payable to any person or entity in connection with the transaction contemplated in this Agreement. The Purchaser shall pay all real estate commissions in connection with this transaction. In addition, the Purchaser shall indemnify, defend, and hold the Seller harmless from any claim or demand for commissions made by or on behalf of any broker or agent of the Purchaser in connection with the sale and purchase of the Property.

14.3 The provisions of this Section 14 shall survive the Closing and the delivery of the Quitclaim Deed.

15. Miscellaneous

15.1 Notices. For a notice to a Party to be effective under this Agreement, written notice must be sent via U.S. first-class mail or overnight courier, along with a contemporaneous copy via e-mail, to the addresses listed below and shall be effective upon mailing. The addresses for notice shall remain as set forth herein unless and until

changed by providing notice of such change in accordance with the provisions of this Section 15.1.

Notice to Seller

Jim Dean
County Administrator
2864 Madison Street
Marianna, Florida 32448
deanj@jacksoncountyfl.gov

Notice to Purchaser

David Squalli
112 Fabricators Street
Summerville, SC 29483
(917) 855-6621
dsqualli@ecosteris.com

- 15.2 Amendments. No modification, amendment, or alteration of the terms or conditions contained in this Agreement shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by duly authorized representatives of the Seller and the Purchaser.
- 15.3 Assignment. The Purchaser shall not assign this Agreement without the Seller's prior written consent, which consent will be given in the Seller's sole discretion. Any purported assignment by the Purchaser in violation of this Agreement shall be voidable at the Seller's option. The Seller's refusal to consent to an assignment shall not entitle the Purchaser to terminate this Agreement nor give rise to any claim for damages against the Seller. Any assignment by the Purchaser, even if consented to by the Seller, shall not act to limit, reduce, or impact any of the Purchaser's obligations to perform under this Agreement, including, without limitation, its obligation to pay the Purchase Price.
- 15.4 Materiality and Waiver of Breach. Each requirement, duty, and obligation set forth in this Agreement was bargained for at arm's-length and is agreed to by the Parties. Each requirement, duty, and obligation set forth in this Agreement is substantial and important to the formation of this Agreement, and each is, therefore, a material term of this Agreement. Either Party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or a modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement. To be effective, any waiver must be in writing and signed by an authorized signatory of the Party.
- 15.5 Third Party Beneficiaries. Neither the Seller nor the Purchaser intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties agree

that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

- 15.6 Time is of the Essence. Time is of the essence throughout this Agreement. In computing time periods of less than six (6) calendar days, Saturdays, Sundays, and state or national legal holidays shall be excluded. Any time period provided for in this Agreement, which ends on a Saturday, Sunday, or a legal holiday, shall extend to 5:00 P.M. (Central Time) of the next business day.
- 15.7 Compliance with Laws. The Seller and the Purchaser shall comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations when performing their respective duties, responsibilities, and obligations under this Agreement.
- 15.8 Severability. If any part of this Agreement is found to be invalid by a court of competent jurisdiction, that part shall be severed from this Agreement and the balance of this Agreement shall remain in full force and effect unless both the Seller and the Purchaser elect to terminate the Agreement. The election to terminate this Agreement pursuant to this Section 15.8 shall be made within seven (7) days after the court's finding becomes final.
- 15.9 Joint Preparation. This Agreement has been jointly prepared by the Parties and shall not be construed more strictly against either Party.
- 15.10 Prior Agreements. This Agreement represents the final and complete understanding of the Parties and incorporates or supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein. The Parties agree that there is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representation or agreement, whether oral or written.
- 15.11 Priority of Provisions. If there is a conflict or inconsistency between any term, statement, requirement, or provision of any document or exhibit attached to, referenced by, or incorporated in this Agreement and any provision of this Agreement, the provisions contained in this Agreement shall prevail and be given effect.
- 15.12 Interpretation. The titles and headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. All personal pronouns used in this Agreement shall include the other gender, and the singular shall include the plural, and vice versa, unless the context otherwise requires. Terms such as "herein," "hereof," "hereunder," and "hereinafter" refer to this Agreement as a whole and not to any particular sentence, paragraph, or section where they appear, unless the context otherwise requires. Whenever reference is made to a section or article of this Agreement, such reference is to the section or article as a whole, including all of the subsections of such section, unless the reference

is made to a particular subsection or subparagraph of such section or article. Any reference to “days” means calendar days, unless otherwise expressly stated.

- 15.13 Law, Jurisdiction, Venue, Waiver of Jury Trial. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The Parties agree and accept that jurisdiction of any controversies or legal problems arising out of this Agreement, and any action involving the enforcement or interpretation of any rights hereunder, shall be exclusively in the state courts of the Fourteenth Judicial Circuit in Jackson County, Florida, and venue for litigation arising out of this Agreement shall be exclusively in such state courts, forsaking any other jurisdiction which either Party may claim by virtue of its residency or other jurisdictional device. BY ENTERING INTO THIS AGREEMENT, THE SELLER AND THE PURCHASER HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT. IF A PARTY FAILS TO WITHDRAW A REQUEST FOR A JURY TRIAL IN A LAWSUIT ARISING OUT OF THIS AGREEMENT AFTER WRITTEN NOTICE BY THE OTHER PARTY OF VIOLATION OF THIS SECTION 15.13, THE PARTY MAKING THE REQUEST FOR JURY TRIAL SHALL BE LIABLE FOR THE REASONABLE ATTORNEYS’ FEES AND COSTS OF THE OTHER PARTY IN CONTESTING THE REQUEST FOR JURY TRIAL, AND SUCH AMOUNTS SHALL BE AWARDED BY THE COURT IN ADJUDICATING THE MOTION.
- 15.14 Attorneys’ Fees. Each Party shall bear its own attorneys’ fees in any litigation or proceeding arising under this Agreement, except as provided for in Sections 12.1(b) and 15.13.
- 15.15 Radon Gas. Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from the County Public Health Unit.
- 15.16 Incorporation by Reference. Any and all Recital clauses stated above are true and correct and are incorporated in this Agreement by reference. The attached Exhibits are incorporated into and made a part of this Agreement.
- 15.17 Representation of Authority. Each individual executing this Agreement on behalf of a Party hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such Party and does so with full legal authority.
- 15.18 Counterparts. This Agreement may be executed in counterparts. Each executed counterpart will constitute an original document, and all of them, together, will constitute one and the same agreement. It shall not be necessary for every Party to sign each counterpart but only that each Party shall sign at least one such counterpart.

16. Development Obligations

This conveyance is made subject to the express condition that the Purchaser must Commence Construction (as defined herein) of a permanent commercial structure on the Property within thirty-six (36) months from the closing date (the "Construction Deadline").

16.1 Definition: For purposes of this provision, "Commence Construction" shall mean that the Purchase has obtained all necessary building permits from the applicable Florida municipality or county, foundations have been poured, and active, continuous physical construction has begun on the Property.

16.2 Seller's Right to Repurchase: In the event Purchaser fails to Commence Construction by the Construction Deadline, Seller shall have the right, option, and privilege—but not the obligation—to repurchase the Property from Purchaser. Seller may exercise this option by delivering written notice to Purchaser within ninety (90) days following the expiration of the Construction Deadline.

16.3 Repurchase Price: The repurchase price shall be equal to the original purchase price paid by Purchaser to Seller (\$25,000.00), less any outstanding liens, encumbrances, or unpaid property taxes accrued during Purchaser's ownership, which shall be cleared at Purchaser's sole expense. Seller shall not be liable for the cost of any uncompleted improvements or permits.

16.4 Closing of Repurchase: The closing of the repurchase transaction shall take place within ninety (90) days after Seller delivers the written notice of exercise. Purchaser shall convey the Property back to Seller via Special Warranty Deed, free and clear of all liens and encumbrances except those existing on the date of this Deed.

16.5 Running with the Land: These covenants, restrictions, and rights shall run with the land and shall be binding upon the Purchaser, their heirs, successors, executors, administrators, and assigns.

16.6 Termination of Right: If Purchaser successfully Commences Construction before the Construction Deadline, this right of repurchase shall automatically terminate and be of no further force or effect. Upon request by Purchaser and verification of construction, Seller agrees to execute a recordable release of this restriction.

16.7 Development Orders and Construction Permitting: The County will provide expedited processing for Developmental Orders and Construction Permitting, along with any other developmental processes required by the County for a site located within the unincorporated area of Jackson County. Sites within the City or Marianna will be processed by the City of Marianna.

IN WITNESS WHEREOF, the Parties have made and executed this Purchase and Sale Agreement on the respective dates: JACKSON COUNTY, through its BOARD OF COUNTY COMMISSIONERS, signing by and through its Chairman or Vice-Chairman, authorized to execute same by Board action on the 14th day of July, 2026, and Eco Development North FL, LLC, signing by and through its Chief Operating Officer, duly authorized to execute same.

ATTEST:

SELLER

JACKSON COUNTY, by and through its
Board of County Commissioners

Clayton O. Rooks, Clerk

By: _____
Hon. Chairman (SEAL)

PURCHASER
DAVID SQUALLI, COO

WITNESSES:

_____ day of _____, 2026.

Witness 1 Signature

Witness 1 Printed/Typed Name

Witness 2 Signature

Witness 2 Printed/Typed Name

STATE OF FLORIDA
COUNTY OF

The foregoing instrument was acknowledged before me, by means of ☐ physical presence
or ☐ online notarization, this _____ day of _____, 2026, by _____
_____, as _____, who is personally known to
me or who has produced _____ as identification.

Print Name: _____

Notary Public in and for the County
and State Last aforesaid.

My Commission Expires: _____

Serial No., if any: _____

EXHIBIT A

Property:

[illegible]

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Rett Daniels, Public Works

SUBJECT: Request: Board approval of NFWWMD Amendment 8 for Blue
Springs Phase 3A and work authorization for AHE - **Rett Daniels**

Background: Request board approval of NFWWMD amendment 8. This amendment will revise the date of expiration to March 31, 2030 with the same terms and conditions. Also, this amendment will revise the grant amount to fifteen million seven hundred fifty-eight thousand thirty-five dollars and 47/100 (15,758,035.47) or the final cost to complete the project, whichever is less. This Amendment adds funding to Phase 2 & 3A construction and 3A Project Management/CEI. The Phase 3A WA Amendment 2 reflects those changes.

Strategic Plan Goal: Innovative Facilities & Infrastructure

Previous Action:

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Public Works

Reviewed By: Heather Williams
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve amendment 8 and work authorization and authorize the Chairman to sign.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AND
JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS
AGREEMENT AMENDMENT No. 8
BLUE SPRINGS ROAD SEWER PROJECT
GRANT AGREEMENT NO. 17-061**

This Amendment No. 8 ("Amendment No. 8") is made to that certain Grant Agreement No. 17-061 ("Agreement") by and between the Northwest Florida Water Management District ("District"), a public entity created by Chapter 373, Florida Statutes, as amended, with an address of 81 Water Management Drive, Havana, Florida 32333, and Jackson County Board of County Commissioners ("Grantee"), a Florida local government, with an address of 2864 Madison Street, Marianna, Florida 32448.

WHEREAS, the Grantee has requested an increase in funding to increase the septic connections to sewer; and,

WHEREAS, other changes to the Agreement are necessary; and,

WHEREAS, the parties have agreed to amend the Agreement as set forth herein.

NOW, THEREFORE, the parties hereto agree as follows:

1. Paragraph **2. Period of Agreement** is hereby revised to change the Date of Expiration to March 31, 2030. The District and the Grantee shall continue to perform their respective duties during this extension period pursuant to the same terms and conditions provided in the Agreement.
2. Paragraph **3A. Funding/Invoicing** is hereby revised to change the grant amount to fifteen million seven hundred fifty-eight thousand thirty-five dollars and 47/100 (\$15,758,035.47) or the final cost to complete the project, whichever is less.
3. Paragraph **3F.** is hereby added as follows:
 - F. Pursuant to s. 216.1366, F.S., if the Grantee meets the definition of a non-profit organization under s. 215.97(2)(m), F.S., Grantee must provide the District with documentation that indicates the amount of state funds:
 - a. Allocated to be used during the full term of the contract or agreement for remuneration to any member of the board of directors or an officer of the Grantee.
 - b. Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the Grantee.

The documentation must indicate the amounts and recipients of the remuneration. Such information must be posted on the State's contract tracking system and maintained pursuant to s. 215.985, F.S., and must be posted on the Grantee's website, if Grantee maintains a website.

4. Section **23. Discrimination** is hereby deleted in its entirety and replaced with the following:

23. Discrimination; Convicted Vendor; Discriminatory Vendor; Antitrust Violator

- A. No person, on the grounds of race, creed, color, religion, national origin, age, gender, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in the performance of this Agreement.
- B. Pursuant to s. 287.133, F.S., a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, F.S., for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. Questions regarding the list may be directed to the Florida Department of Management Services, State Purchasing Division, at (850) 488-8440 or send email to purchasingcustomerservice@dms.fl.gov.
- C. An entity or affiliate who has been placed on the discriminatory vendor list pursuant to s. 287.134, F.S., may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity. Questions regarding the list may be directed to the Florida Department of Management Services, State Purchasing Division, at (850) 488-8440 or send email to purchasingcustomerservice@dms.fl.gov.
- D. A person or an affiliate who has been placed on the antitrust violator vendor list pursuant to s. 287.137, F.S., following a conviction or being held civilly liable for an antitrust violation may not submit a bid, proposal, or reply on any contract to provide any good or services to a public entity, may not submit a bid, proposal, or reply on any contract with a public entity for the construction or repair of a public building or public work, may not submit a bid, proposal, or reply on leases of real property to a public entity, may not be awarded or perform work as a grantee,

supplier, subcontractor, or consultant under a contract with a public entity, and may not transact new business with a public entity. Questions regarding the list may be directed to the Florida Department of Management Services, State Purchasing Division, at (850) 488-8440 or send email to purchasingcustomerservice@dms.fl.gov.

5. Section **24. Scrutinized Companies** is hereby revised as follows:

The Grantee certifies that it and any of its affiliates (i) are not on the Scrutinized Companies that Boycott Israel List or engaged or participating in a boycott of Israel, and (ii) are not on the Scrutinized Companies with Activities in Sudan List, and (iii) are not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and (iv) are not on the Scrutinized Companies with Activities in Iran Terrorism Sectors List, and (v) do not have business operations in Cuba or Syria. The District may immediately terminate this Agreement at its sole option if the Grantee is found to have submitted a false certification or is placed on any of the foregoing lists or is engaged or participating in the boycott of Israel during the term of the Agreement. The District shall bring a civil action against the Grantee, as required in s. 287.135(5), F.S., for violation of this provision. As provided in s. 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions, then they shall become inoperative.

6. Section **30. Entire Agreement** is here by deleted in its entirety and replaced with the following:

30. Choice of Law Forum

The parties hereby agree that any and all actions or disputes arising out of this Agreement shall be governed by the Laws of the State of Florida; and any such actions shall be brought in state court in Leon County, Florida. The parties hereby agree to waive any rights they may have to file or remove an action to any U.S. district court.

7. Section **31. Other Statutory Provisions** is hereby added as follows:

- A. Disclosure of Gifts from Foreign Sources. If the value of the grant or contract under this Agreement is \$100,000 or more, Grantee or Contractor shall disclose to the District any current or prior interest of, any contract with, or any grant or gift received from a foreign country of concern, as defined in s. 286.101, F.S., if such interest, contract, or grant or gift has a value of \$50,000 or more and such interest existed at any time or such contract or grant or gift was received or in force at any time during the previous 5 years. Such disclosure shall include the name and mailing address of the disclosing entity, the amount of the contract or grant or gift or the value of the interest disclosed, the applicable foreign country of concern and, if applicable, the date of termination of the contract or interest, the date of receipt of the grant or gift, and the name of the agent or controlled entity that is the source or interest holder. If the disclosure requirement is applicable as described above, then within 1 year before applying for any grant or contracting with the District, Grantee or Contractor must also provide a copy of such disclosure to the Department of Financial Services.

- B. Food Commodities. To the extent authorized by federal law, the District, its grantees, contractors, and subcontractors shall give preference to food commodities grown or produced in this state when purchasing food commodities, including farm products as defined in s. 823.14, F.S., of any class, variety, or use thereof in their natural state or as processed by a farm operation or processor for the purpose of marketing such product.
- C. Anti-human Trafficking. If the Grantee or Contractor is a nongovernmental entity, the Grantee or Contractor must provide the District with an affidavit signed by an officer or a representative of the Grantee or Contractor under penalty of perjury attesting that the Grantee or Contractor does not use coercion for labor or services as defined in s. 787.06, F.S.
- D. Iron and Steel for Public Works Projects. If this Agreement funds a “public works project” as defined in s. 255.0993, F.S., or the purchase of materials to be used in a public works project, any iron or steel permanently incorporated in the Project must be “produced in the United States,” as defined in s. 255.0993, F.S. This requirement does not apply if the District determines that any of the following circumstances apply to the Project:
- i. iron or steel products produced in the United States are not produced in sufficient quantities, reasonably available, or of satisfactory quality;
 - ii. the use of iron or steel products produced in the United States will increase the total cost of the project by more than twenty percent (20%); or
 - iii. complying with this requirement is inconsistent with the public interest.

Further, this requirement does not prevent the Grantee’s or Contractor’s minimal use of foreign steel and iron materials if:

- i. such materials are incidental or ancillary to the primary product and are not separately identified in the project specifications; and
- iv. the “cost” of such materials, as defined in section 255.0993, F.S., does not exceed one-tenth of one percent (1%) of the total Project Cost under this Agreement or \$2,500, whichever is greater.

Electrical components, equipment, systems, and appurtenances, including supports, covers, shielding, and other appurtenances related to an electrical system that are necessary for operation or concealment (except transmission and distribution poles) are not considered to be iron or steel products and are, therefore, exempt from the requirements of this paragraph.

This provision shall be applied in a manner consistent with and may not be construed to impair the state’s obligations under any international agreement.

8. Section **32. Entire Agreement** is hereby added as follows:

This Agreement constitutes the entire agreement between the District and the Grantee and may be amended or extended only in writing, signed by both the District and the Grantee.

9. Attachment A-2, Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment A-3, Revised Grant Work Plan as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment A-2, Grant Work Plan shall hereinafter refer to Attachment A-3, Revised Grant Work Plan.
10. Attachment D-1, Special Audit Requirements, is hereby deleted in its entirety and replaced with Attachment D-2 Revised Special Audit Requirements as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment D-1, Special Audit Requirements shall hereinafter refer to Attachment D-2, Revised Special Audit Requirements.
11. In all other respects, the Agreement and attachments relative thereto, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 8 on the day and year last written below.

**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

By: Lyle Seigler
Lyle Seigler, Executive Director

**JACKSON COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: _____
Jamey Westbrook, Chairman

Date: 6/22/2026

Date: _____

ATTACHMENT A-3 REVISED GRANT WORK PLAN

PROJECT TITLE: Blue Springs Road Sewer Project

PROJECT LOCATION: The Project will be located along Blue Springs Road including adjacent residential streets, which is located within Jackson County, Florida. The project coordinates are Lat/Long (30.7914, -85.0945). See Figure 1 for the Blue Springs Road Proposed Construction Phase Map.

PROJECT BACKGROUND: Merritt's Mill Pond is a four-mile long impounded spring run approximately four miles east of Marianna, Florida. Jackson Blue Spring, a first magnitude spring, forms the headwaters of the pond with seven additional named springs discharging into the pond. Merritt's Mill Pond is the source for Spring Creek, a tributary of the Chipola River within the Apalachicola River watershed. The primary groundwater contribution area for Jackson Blue Spring and Merritt's Mill Pond covers approximately 141 square miles in Jackson County, with agriculture and silviculture being the predominant land uses.

In May 2009, the Department of Environmental Protection (Department) included Jackson Blue Springs and Merritt's Mill Pond on the Verified List of Impaired Waters as impaired for nutrients. In 2013, a total maximum daily load for nitrate was established at 0.35 mg/L, requiring a 90% reduction at Jackson Blue Spring. Agricultural fertilizer, onsite sewage treatment and disposal systems (OSTDS), livestock, and atmospheric deposition were cited as sources. The county health department observed a pattern of OSTDS failure within the Indian Springs subdivision.

The Department and the Northwest Florida Water Management District (District) (NFWFMD) have been working with Jackson County to reduce the amount of nitrogen applied in the basin. The District initiated a best management practices cost-share program with farmers to reduce nutrient applications and promote water use efficiency. Additionally, the Department awarded grant funding (DEP Agreement No. S0866 in FY 15-16) for the extension of sewer service and elimination of OSTDS in the Indian Springs subdivision east of Merritt's Mill Pond.

The Blue Springs Road Sewer Project will include 9 phases (see Figure 1), consisting of approximately 11.2 miles of sewer collection lines, 8 miles of force main, and 7 lift stations. Connections, including laterals, grinder pumps, and abandonment of OSTDS, will be made for approximately 301 residences, three businesses, one church and the Jackson Blue Spring Recreational Area, a popular County Park at Jackson Blue Spring. The sewer extension coverage area will also include approximately 409 existing lots that may be connected in the future.

The current funding for the Project will cover the construction of Phases 1, 2, and 3A; and will cover the design and bidding for Phases 1, 2, 3A, and 3B.

PROJECT DESCRIPTION: The Grantee will construct a sewer extension for approximately 70 residences currently served by OSTDS and 89 existing lots that will be connected to the City of Marianna's wastewater treatment facility. The project will include the construction of two lift stations and approximately 7.5 miles of sewer lines for the Jackson Blue Springs Recreational Area, as well as connections for residences, including the laterals and grinder pumps, and abandonment of OSTDS.

TASKS: All documentation should be submitted electronically unless otherwise indicated and should be submitted prior to the expiration of the grant agreement.

Task 1: Design and Permitting

Deliverables: The Grantee will complete the design of the Phase 1, 2, 3A, and 3B sewer extensions and obtain all necessary permits for construction of the project. Activities necessary for design, such as surveys, geotechnical evaluations, pre-design studies, and environmental assessments are eligible under this task.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, including the percentage of design complete and permitting status, using the format provided by the District's Grant Manager.

For the final documentation, the Grantee will also submit a copy of the design completed with the funding provided for this task, a list of all required permits identifying issue dates and issuing authorities, and copies of any surveys, assessments, or other documents funded under this task. Upon request by the District's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 2: Bidding and Contractor Selection

Deliverables: The Grantee will prepare a bid package, publish a public notice, solicit bids, conduct pre-bid meetings, and respond to bid questions in accordance with the Grantee's procurement process, to select one or more qualified and licensed contractors to complete construction of the project.

Documentation: The Grantee will submit: 1) the public notice of advertisement for the bid; 2) the bid package; and 3) written notice of selected contractor(s).

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 3: Project Management

Deliverables: The Grantee will perform project management related to Blue Springs Road Sewer Project, to include field engineering services, construction observation and inspections, site meetings with construction contractor(s) and design professionals, and overall construction coordination and supervision.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the District's Grant Manager. Upon request by the District's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 4: Construction

Deliverables: The Grantee will construct Phases 1, 2, and 3A of the Blue Springs Road Sewer Project in accordance with the final design. The Grantee will submit through the District's GIS web-interface data collection tool, parcel-level data identifying collection system extensions; lift stations and other infrastructure associated with the grant; and both the parcels connected to sewer and the parcels where sewer has been made available for connection but not yet connected along with associated grant information. Pursuant to section 381.00655, Florida Statutes, for any parcels for which sewer was made available, but for which connection has not yet been made, the Grantee will notify in writing owners of such parcels that the system is available for connection and that they must connect to the installed sewer system within 365 days of such written notification.

Documentation: The Grantee will submit: 1) a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the District's Grant Manager. For the final documentation, the Grantee will also submit: 2) an email from the Department's GIS web-interface data collection tool, confirming that data for the project has been submitted; and 3) one copy of a notification letter and a signed statement by the grant manager that notifications to all parcels for which sewer is available, but not yet connected, was sent. Upon request by the District's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Budget Narrative: Impact fees (also called infrastructure or capital fees) are not eligible costs under this task.

Task 5: Connection to Central Sewer

Deliverables: The Grantee will properly abandon the septic systems and connect approximately 70 single family residences to a central sanitary sewer system for wastewater treatment by the City of Marianna's wastewater treatment facility. The Grantee will submit through the Department's GIS web-interface data collection tool parcel-level data identifying parcels connected to sewer along with associated grant information.

Documentation: The Grantee will submit: 1) a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the District's Grant Manager; 2) a list

of addresses and types of the properties connected; and 3) proof of septic abandonment and connection for each property, as evidenced by copies of invoices for the abandonments and connections by a licensed plumber, utility contractor, or building contractor. For the final documentation, the Grantee will also submit: 4) an email from the Department's GIS web-interface data collection tool, confirming that data for the project has been submitted.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Budget Narrative: Impact fees (also called infrastructure or capital fees) are not eligible costs under this task.

DIRECT PAYMENT: For those grant agreements for which direct payment is approved, the reference to "payment" in the Payment Request Schedules shall mean submittal of invoice(s), and the Grantee shall submit invoice documentation with each payment request. Proof of payment must be submitted prior to each subsequent payment request and no later than sixty (60) calendar days following the final payment request.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

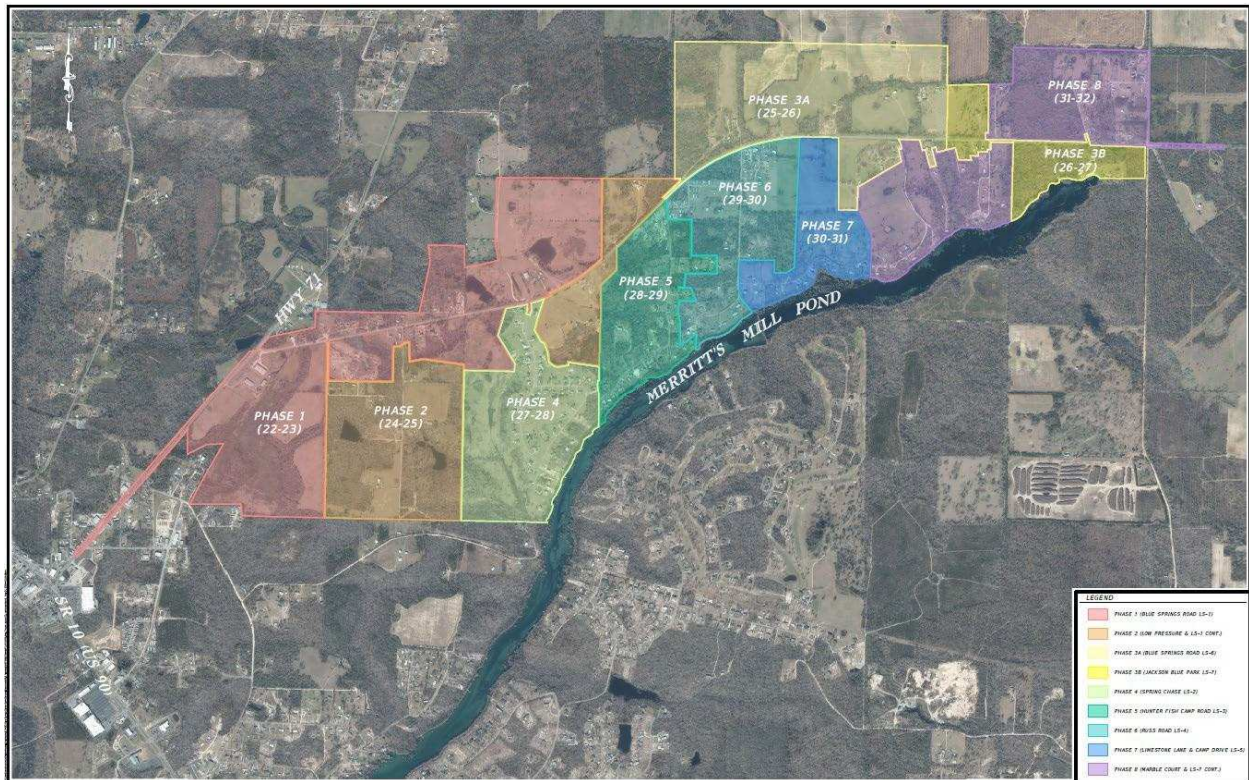
For payment requests that include Contractual Services, the Grantee shall provide documentation of the procurement process, as consistent with Attachment 1, Section 9.c.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Design and Permitting	Contractual Services	\$1,374,774.09	07/01/2016	09/30/2029
2	Bidding and Contractor Selection	Contractual Services	\$60,000.00	07/01/2016	09/30/2029
3	Project Management	Contractual Services	\$1,534,635.15	07/01/2016	09/30/2029
4	Construction	Contractual Services	\$11,330,776.80	07/01/2016	09/30/2029
5	Connection to Central Sewer	Contractual Services	\$1,457,849.43	07/01/2016	09/30/2029
Total:			\$15,758,035.47		

Note that, per Section 4 of the Agreement, authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of the District if the Legislature reduces or eliminates appropriations. Extending the contract end date carries the risk that funds for this

project may become unavailable in the future. This should be a consideration for the Grantee with this and future requests for extension.

Figure 1: Site Plan



ATTACHMENT D-2

Revised Special Audit Requirements

The administration of resources awarded by the Northwest Florida Water Management District (*referred to as the "District" herein and in the Agreement*) to the Grantee (*referred to as the "Grantee" herein and in the agreement*) may be subject to audits and/or monitoring by the District, as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by District staff, limited scope audits as defined by 2 CFR 200.425, or other procedures. By entering into this Agreement, the Grantee agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the District. In the event the District determines that a limited scope audit of the Grantee is appropriate, the Grantee agrees to comply with any additional instructions provided by the District to the Grantee regarding such audit. The Grantee further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the Grantee is a State or local government or a non-profit organization as defined in 2 CFR §200.330

1. A Grantee that expends \$1,000,000 or more in Federal awards in its fiscal year, must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F. EXHIBIT 1 to this Attachment indicates Federal funds awarded through the District by this Agreement. In determining the federal awards expended in its fiscal year, the Grantee shall consider all sources of federal awards, including federal resources received from the District. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR 200.502-503. An audit of the Grantee conducted by the Auditor General in accordance with the provisions of 2 CFR Part 200.514 will meet the requirements of this part.
2. For the audit requirements addressed in Part I, paragraph 1, the Grantee shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508-512.
3. A Grantee that expends less than \$1,000,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F-Audit Requirements. If the Grantee expends less than \$1,000,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F-Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from Grantee resources obtained from non-federal entities).
4. The Grantee may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at <https://sam.gov/content/assistance-listings>.

PART II: STATE FUNDED

This part is applicable if the Grantee is a nonstate entity as defined by Section 215.97(1)(n), Florida Statutes.

1. In the event that the Grantee expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such Grantee (for fiscal years ending June 30, 2017, and thereafter), the Grantee must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, F.S.; Rule Chapter 69I-5, F.A.C., State Financial Assistance; and the current Rules of the Auditor General. EXHIBIT 1 to this form lists the state financial assistance awarded through the District by this agreement. In determining the state financial assistance expended in its fiscal year, the Grantee shall consider all sources of state financial assistance, including state financial assistance received from the District, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1; the Grantee shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and the current Rules of the Auditor General.
3. If the Grantee expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal year ending June 30, 2017, and thereafter), an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the Grantee expends less than \$750,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the Grantee's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a Grantee should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website at <http://www.leg.state.fl.us/Welcome/index.cfm>, State of Florida's website at <http://www.myflorida.com/>, Department of Financial Services' Website at <http://www.myfloridacfo.com/> and the Auditor General's Website at <http://www.myflorida.com/audgen/>.

PART III: OTHER AUDIT REQUIREMENTS

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PART IV: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and required by PART I of this form shall be submitted, when required by 2 CFR 200.512, by or on behalf of the Grantee directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR 200.36 and 200.512

- A. The Federal Audit Clearinghouse designated in 2 CFR §200.501(a) (the number of copies required by 2 CFR §200.501(a) should be submitted to the Federal Audit Clearinghouse), at the following address:

By Mail:
Federal Audit Clearinghouse
Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132

Submissions of the Single Audit reporting package for fiscal periods ending on or after January 1, 2008, must be submitted using the Federal Clearinghouse's Internet Data Entry System which can be found at <http://harvester.census.gov/facweb/>

2. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the Grantee directly to each of the following:

- A. The District at one of the following addresses:

By Mail:
Inspector General
Northwest Florida Water Management District
Office of Inspector General
81 Water Management Dr
Havana, Florida 32333-4712

- B. The Auditor General's Office at the following address:

By Mail:
Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

The Auditor General's website (<http://flauditor.gov/>) provides instructions for filing an electronic copy of a financial reporting package.

3. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the Grantee directly to the District at the following address:

By Mail:
Inspector General
Northwest Florida Water Management District
Office of Inspector General
81 Water Management Dr
Havana, Florida 32333-4712

4. Any reports, management letters, or other information required to be submitted to the District pursuant to this Agreement shall be submitted timely in accordance with 2 CFR 200.512, section 215.97, F.S., and current Rules of the Auditor General, as applicable.
5. Grantees, when submitting financial reporting packages to the District for audits done in accordance with 2 CFR 200, Subpart F-Audit Requirements, or current Rules of the Auditor General, should indicate the date and time the reporting package was delivered to the Grantee and any correspondence accompanying the reporting package.

PART V: RECORD RETENTION

The Grantee shall retain sufficient records demonstrating its compliance with the terms of the award and this Agreement for a period of **five (5)** years from the date the audit report is issued, and shall allow the District, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The Grantee shall ensure that audit working papers are made available to the District, or its designee, Chief Financial Officer, or Auditor General upon request for a period of **three (3)** years from the date the audit report is issued, unless extended in writing by the District.

EXHIBIT – 1

FUNDS AWARDED TO THE GRANTEE PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

State Resources Awarded to the Grantee Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program Number	State Awarding Agency	State Fiscal Year	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	Department of Environmental Protection	2016-2017	37.052	Florida Springs Grant Program LI 1600	\$3,401,200.00	087870
Amendment No. 1	Department of Environmental Protection	2017-2018	37.052	Florida Springs Grant Program LI 1606	\$165,549.00	087870
Amendment No. 5	Department of Environmental Protection	2022-2023	37.052	Florida Springs Grant Program LI 1657	\$1,861,928.37	087870
Amendment No. 6	Department of Environmental Protection	2023-2024	37.052	Florida Springs Grant Program LI 1698	\$4,740,594.63	087870
Amendment No. 7	Department of Environmental Protection	2024-2025	37.052	Florida Springs Grant Program LI 1732	\$3,601,532.62	087870
Amendment No. 8	Department of Environmental Protection	2025-2026	37.052	Florida Springs Grant Program LI 1547	\$1,987,230.85	087870

Total Award					\$15,758,035.47	
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For each program identified above, the Grantee shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<http://12.46.245.173/cfda/cfda.html>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/searchCatalog.aspx>]. The services/purposes for which the funds are to be used are included in the Contract scope of services/work. Any match required by the Grantee is clearly indicated in the Contract.

Blue Springs Road Sewer Phase 3A

Work Authorization

Amendment 2

To

Professional Services Agreement Between the Jackson County,
a political subdivision of the State of Florida and a Florida charter county and

Alday-Howell Engineering, Inc.

A. PURPOSE

The purpose of this Work Authorization Amendment is to revise the Agreement (Work Authorization) between Alday-Howell Engineering, Inc. (AHE) and the Jackson County Board of County Commissioners (JCBOCC) dated 5/14/2024. The agreement between AHE and JCBOCC is being amended to be in line with the Amended Agreement (Grant 17-061 Amendment 8) between Northwest Florida Water Management District (District) and JCBOCC for the proposed Blue Springs Road Sewer Project.

B. SUMMARY OF SERVICES TO BE RENDERED

This work authorization addresses the necessary engineering and design services for *Blue Springs Phase 3A Sewer Extension*. The project will provide wastewater service for approximately 22 lots in the northern central portion of the Blue Springs Road Sewer service area. This Agreement is a continuation of Northwest Florida Water Management District (District) Agreement 20-036 Blue Springs Sewer Extension Project. The project includes the extension of approximately 3,952 lf of gravity sewer main and associated lift station and abandonment of 12 septic systems.

Jackson County's Responsibilities: The project requires that Jackson County (County) shall work with the engineer and be involved in the public involvement process, establishing utility rates, coordinating with property owners, and permitting agencies.

Services of the Engineer: The scope of services associated with this project includes the tasks outlined below.

Task 1: Design and Permitting

Deliverables: Alday-Howell Engineering, Inc. (AHE) will complete the design of the Phase 1, 2, 3A, and 3B sewer extensions and obtain all necessary permits for construction of the project. Activities necessary for design, such as surveys, geotechnical evaluations, pre-design studies, and environmental assessments are eligible under this task.

Documentation: AHE will submit a signed summary of activities completed for the period of work covered in the payment request, including the percentage of design complete and permitting status, using the format provided by the District's Grant Manager.

For the final documentation, AHE will also submit a copy of the design completed with the funding provided for this task, a list of all required permits identifying issue dates and issuing authorities, and copies of any surveys, assessments, or other documents funded under this task. Upon request by the District's Grant Manager, AHE will provide additional supporting documentation relating to this task.

Performance Standard: The District's Grant Manager will review the documentation to verify that

the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, a payment request may be processed.

Payment Request Schedule: AHE and the County may submit a payment request for cost reimbursement no more frequently than monthly.

Task 2: Bidding and Contractor Selection

Deliverables: AHE will prepare a bid package, publish a public notice, solicit bids, conduct pre-bid meetings, and respond to bid questions in accordance with the County's procurement process, to select one or more qualified and licensed contractors to complete construction of Phase 3A sewer extensions.

Documentation: AHE will submit: 1) the public notice of advertisement for the bid; 2) the bid package; and 3) a written notice of selected contractor(s).

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, a payment request may be processed.

Payment Request Schedule: AHE and the County may submit a payment request for cost reimbursement following the conclusion of the task.

Task 3: Project Management

Deliverables: AHE will perform project management related to Blue Springs Road Sewer Project, to include field engineering services, construction observation and inspections, site meetings with construction contractor(s) and design professionals, and overall construction coordination and supervision.

Documentation: AHE will submit a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the District's Grant Manager. Upon request by the District's Grant Manager, AHE will provide additional supporting documentation relating to this task.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, a payment request may be processed.

Payment Request Schedule: AHE and the County may submit a payment request for cost reimbursement no more frequently than monthly.

C. PROJECT COST:

Task	Title	Original Agreement Amount	Net Prior Amendments Amount	This Amendment Amount	Adjusted Agreement Amount
1	Design and Permitting	\$439,868.00	\$0.06	\$0.00	\$439,868.06
2	Bidding and Contractor Selection	\$20,000.00	\$0.00	\$0.00	\$20,000.00
3	Project Management	\$0.00	\$308,421.61	\$227,475.06	\$535,896.67
4*	Construction	\$195,487.36	\$2,818,782.40	\$1,108,661.42	\$4,122,931.18
5*	Connection to Central Sewer	\$0.00	\$0.00	\$342,874.43	\$342,874.43
Work Authorization Total:		\$459,868.00	\$308,421.67	\$227,475.06	\$995,764.73
Total:		\$655,355.42	\$3,127,204.07	\$1,679,010.91	\$5,461,570.34

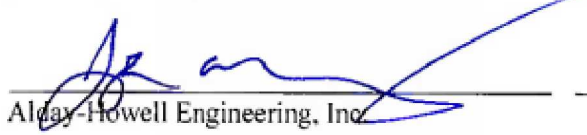
*Tasks and associated costs are for informational purposes only and not to be considered scope or funds associated with this work authorization.

D. PROJECT SCHEDULE:

Task	Title	Start Date	Finish Date
1	Design and Permitting	07/01/2016	09/30/2029
2	Bidding and Contractor Selection	07/01/2016	09/30/2029
3	Project Management	07/01/2016	09/30/2029
4	Construction	07/01/2016	09/30/2029
5	Connection to Central Sewer	07/01/2016	09/30/2029

E. NOTICE/PROJECT MANAGER OF CONSULTANT

APPROVED BY:


Alday-Howell Engineering, Inc.

Chair, Jackson County Board of
County Commissioners

Joseph Alday, President
3017 Hwy. 71 North
Marianna, FL 32446
850-526-2040

Dated this _____ day of _____, 2025.

TO: The Honorable Chairperson and
Board of County Commissioners

FROM: Jim Dean, Administration

SUBJECT: Request: Board approval of a sales contract for the former Jackson Alternative School Building - **Jim Dean**, County Administrator

Background: This sales contract for approximately 9.07 acres and the former Jackson Academy on Technology Circle, off of Penn Avenue in Marianna. The property is one of several County-owned surplus properties being marketed through Chipola Realty as part of the County's ongoing redevelopment efforts at the Endeavor campus. The prospective purchasers plan for a proposed EPIC Challenge Center, a STEM-focused educational facility featuring interactive science exhibits, hands-on workshops, and virtual learning experiences.

Strategic Plan Goal: Vibrant & Growing Economy

Previous Action: Following the Board discussion on this matter at the 07/07/2026 meeting, Commissioners requested additional time to evaluate the proposal and gather input from Jackson County School District regarding potential opportunities for coordination and collaboration. This item was tabled at the 7/7/2026 meeting.

**Amount of Funds to Be
Expended or Requested:**

Source of Funds:

Originating Office: Administration

Reviewed By:
Jennifer Collins
Lynsey Darragh
Jim Dean

Recommendation: Accept

Potential Motion: I move to approve the sales contract and authorize the Chairman to sign.

Commercial Contract



1. **PARTIES AND PROPERTY:** Charles W Shults & Lyda Elizabeth Shults ("Buyer")

agrees to buy and Jackson County ("Seller")

agrees to sell the property at:

Street Address: TBD Technology Circle, Marianna, FL 32448

Legal Description: TBD: a portion of parcel #07-4N-10-0000-0010-0000; approximately 9.07 acres and 2 buildings as shown in exhibit A (attached) & 2 sheds (no value given)

and the following Personal Property: 2 desks in offices

(all collectively referred to as the "Property") on the terms and conditions set forth below.

2. PURCHASE PRICE: \$ 590,000.00

(a) Deposit held in escrow by: Florida Land Title & Trust; Andrea Baldwin \$ _____
("Escrow Agent") (checks are subject to actual and final collection)

Escrow Agent's address: 2870 Madison Street, Marianna, FL Phone: 850-482-2323

(b) Additional deposit to be made to Escrow Agent

☐ within ____ days (3 days, if left blank) after completion of Due Diligence Period or
☒ within 15 days after Effective Date \$ 5,700.00

(c) Additional deposit to be made to Escrow Agent

☐ within ____ days (3 days, if left blank) after completion of Due Diligence Period or
☐ within ____ days after Effective Date \$ _____

(d) Total financing (see Paragraph 5) \$ 150,000.00

(e) Other \$ _____

(f) All deposits will be credited to the purchase price at closing.

Balance to close, subject to adjustments and prorations, to be paid
via wire transfer. \$ 434,300.00

For the purposes of this paragraph, "completion" means the end of the Due Diligence Period or upon delivery of Buyer's written notice of acceptability.

3. TIME FOR ACCEPTANCE; EFFECTIVE DATE; COMPUTATION OF TIME: Unless this offer is signed by Seller and Buyer and an executed copy delivered to all parties on or before July 10, 2026, this offer will be withdrawn and the Buyer's deposit, if any, will be returned. The time for acceptance of any counter offer will be 3 days from the date the counter offer is delivered. **The "Effective Date" of this Contract is the date on which the last one of the Seller and Buyer has signed or initialed and delivered this offer or the final counter offer or** _____. Calendar days, based on where the Property is located, will be used when computing all time periods. Other than time for acceptance and Effective Date as set forth above, any time periods provided for or dates specified in this Contract, whether preprinted, handwritten, typewritten or inserted herein, ending or occurring on a Saturday, Sunday, national legal holiday, or a day on which a national legal holiday is observed will extend to the next calendar day which is not a Saturday, Sunday, national legal holiday, or a day on which a national legal holiday is observed. **Time is of the essence in this Contract.**

4. CLOSING DATE AND LOCATION:

Buyer (CWS) (LED) and Seller (____) (____) acknowledge receipt of a copy of this page, which is Page 1 of 8 Pages.

(a) **Closing Date:** This transaction will be closed on November 10, 2026 (Closing Date), unless specifically extended by other provisions of this Contract. The Closing Date will prevail over all other time periods including, but not limited to, Financing and Due Diligence periods. In the event insurance underwriting is suspended on Closing Date and **Buyer** is unable to obtain property insurance, **Buyer** may postpone closing up to 5 days after the insurance underwriting suspension is lifted.

(b) **Location:** Closing will take place in Jackson County, Florida. (If left blank, closing will take place in the county where the property is located.) Closing may be conducted by mail or electronic means.

5. THIRD PARTY FINANCING:

BUYER'S OBLIGATION: On or before ____ days (5 days if left blank) after Effective Date, **Buyer** will apply for third party financing in an amount not to exceed ____% of the purchase price or \$_____, with a fixed interest rate not to exceed ____% per year with an initial variable interest rate not to exceed ____%, with points or commitment or loan fees not to exceed ____% of the principal amount, for a term of ____ years, and amortized over ____ years, with additional terms as follows:

Buyer will timely provide any and all credit, employment, financial and other information reasonably required by any lender. **Buyer** will use good faith and reasonable diligence to (i) obtain Loan Approval within ____ days (45 days if left blank) from Effective Date (Loan Approval Date), (ii) satisfy terms and conditions of the Loan Approval, and (iii) close the loan. **Buyer** will keep **Seller** and Broker fully informed about loan application status and authorizes the mortgage broker and lender to disclose all such information to **Seller** and Broker. **Buyer** will notify **Seller** immediately upon obtaining financing or being rejected by a lender. **CANCELLATION:** If **Buyer**, after using good faith and reasonable diligence, fails to obtain Loan Approval by Loan Approval Date, **Buyer** may within ____ days (3 days if left blank) deliver written notice to **Seller** stating **Buyer** either waives this financing contingency or cancels this Contract. If **Buyer** does neither, then **Seller** may cancel this Contract by delivering written notice to **Buyer** at any time thereafter. Unless this financing contingency has been waived, this Contract shall remain subject to the satisfaction, by closing, of those conditions of Loan Approval related to the Property. **DEPOSIT(S) (for purposes of Paragraph 5 only):** If **Buyer** has used good faith and reasonable diligence but does not obtain Loan Approval by Loan Approval Date and thereafter either party elects to cancel this Contract as set forth above or the lender fails or refuses to close on or before the Closing Date without fault on **Buyer's** part, the Deposit(s) shall be returned to **Buyer**, whereupon both parties will be released from all further obligations under this Contract, except for obligations stated herein as surviving the termination of this Contract. If neither party elects to terminate this Contract as set forth above or **Buyer** fails to use good faith or reasonable diligence as set forth above, **Seller** will be entitled to retain the Deposit(s) if the transaction does not close. For purposes of this Contract, "Loan Approval" means a statement by the lender setting forth the terms and conditions upon which the lender is willing to make a particular mortgage loan to a particular buyer. Neither a pre-approval letter nor a prequalification letter shall be deemed a Loan Approval for purposes of this Contract.

6. TITLE: **Seller** has the legal capacity to and will convey marketable title to the Property by ☒ statutory warranty deed ☐ special warranty deed ☐ other _____, free of liens, easements and encumbrances of record or known to **Seller**, but subject to property taxes for the year of closing; covenants, restrictions and public utility easements of record; existing zoning and governmental regulations; and (list any other matters to which title will be subject) _____

provided there exists at closing no violation of the foregoing and none of them prevents **Buyer's** intended use of the Property as Mixed Use

(a) **Evidence of Title:** The party who pays the premium for the title insurance policy will select the closing agent and pay for the title search and closing services. **Seller** will, at (check one) ☐ **Seller's** ☒ **Buyer's** expense and within ____ days after Effective Date or at least ____ days before Closing Date deliver to **Buyer** (check one) ☒ (i) a title insurance commitment by a Florida licensed title insurer setting forth those matters to be discharged by **Seller** at or before Closing and, upon **Buyer** recording the deed, an owner's policy in the amount of the purchase price for fee simple title subject only to exceptions stated above. If **Buyer** is paying for the evidence of title and **Seller** has an owner's policy, **Seller** will deliver a copy to **Buyer** within 15 days after Effective Date. ☐ (ii.) an abstract of title, prepared or brought current by an existing abstract firm or certified as correct by an existing firm. However, if such an abstract is not available to **Seller**, then a prior owner's title policy acceptable to the proposed

Buyer (CWE) (LED) and **Seller** (____) (____) acknowledge receipt of a copy of this page, which is Page 2 of 8 Pages.

insurer as a base for reissuance of coverage may be used. The prior policy will include copies of all policy exceptions and an update in a format acceptable to **Buyer** from the policy effective date and certified to **Buyer** or **Buyer's** closing agent together with copies of all documents recited in the prior policy and in the update. If such an abstract or prior policy is not available to **Seller** then (i.) above will be the evidence of title.

(b) Title Examination: **Buyer** will, within 15 days from receipt of the evidence of title deliver written notice to **Seller** of title defects. Title will be deemed acceptable to **Buyer** if (1) **Buyer** fails to deliver proper notice of defects or (2) **Buyer** delivers proper written notice and **Seller** cures the defects within _____ days from receipt of the notice ("Curative Period"). **Seller** shall use good faith efforts to cure the defects. If the defects are cured within the Curative Period, closing will occur on the latter of 10 days after receipt by **Buyer** of notice of such curing or the scheduled Closing Date. **Seller** may elect not to cure defects if **Seller** reasonably believes any defect cannot be cured within the Curative Period. If the defects are not cured within the Curative Period, **Buyer** will have 10 days from receipt of notice of **Seller's** inability to cure the defects to elect whether to terminate this Contract or accept title subject to existing defects and close the transaction without reduction in purchase price.

(c) Survey: (check applicable provisions below)

☒ **Seller** will, within 10 days from Effective Date, deliver to **Buyer** copies of prior surveys, plans, specifications, and engineering documents, if any, and the following documents relevant to this transaction:

any environmental or structural reports available
prepared for **Seller** or in **Seller's** possession, which show all currently existing structures. In the event this transaction does not close, all documents provided by **Seller** will be returned to **Seller** within 10 days from the date this Contract is terminated.

☐ **Buyer** will, at ☒ **Seller's** ☐ **Buyer's** expense and within the time period allowed to deliver and examine title evidence, obtain a current certified survey of the Property from a registered surveyor. If the survey reveals encroachments on the Property or that the improvements encroach on the lands of another, ☐ **Buyer** will accept the Property with existing encroachments ☒ such encroachments will constitute a title defect to be cured within the Curative Period.

(d) Ingress and Egress: **Seller** warrants that the Property presently has ingress and egress.

7. PROPERTY CONDITION: **Seller** will deliver the Property to **Buyer** at the time agreed in its present "as is" condition, ordinary wear and tear excepted, and will maintain the landscaping and grounds in a comparable condition. **Seller** makes no warranties other than marketability of title. In the event that the condition of the Property has materially changed since the expiration of the Due Diligence Period, **Buyer** may elect to terminate the Contract and receive a refund of any and all deposits paid, plus interest, if applicable, or require **Seller** to return the Property to the required condition existing as of the end of Due Diligence period, the cost of which is not to exceed \$0.00 (1.5% of the purchase price, if left blank). By accepting the Property "as is", **Buyer** waives all claims against **Seller** for any defects in the Property. (Check (a) or (b))

☐ **(a) As Is:** **Buyer** has inspected the Property or waives any right to inspect and accepts the Property in its "as is" condition.

☒ **(b) Due Diligence Period:** **Buyer** will, at **Buyer's** expense and within 45 days from Effective Date ("Due Diligence Period"), determine whether the Property is suitable, in **Buyer's** sole and absolute discretion. During the term of this Contract, **Buyer** may conduct any tests, analyses, surveys and investigations ("Inspections") which **Buyer** deems necessary to determine to **Buyer's** satisfaction the Property's engineering, architectural, environmental properties; zoning and zoning restrictions; flood zone designation and restrictions; subdivision regulations; soil and grade; availability of access to public roads, water, and other utilities; consistency with local, state and regional growth management and comprehensive land use plans; availability of permits, government approvals and licenses; compliance with American with Disabilities Act; absence of asbestos, soil and ground water contamination; and other inspections that **Buyer** deems appropriate. **Buyer** will deliver written notice to **Seller** prior to the expiration of the Due Diligence Period of **Buyer's** determination of whether or not the Property is acceptable. **Buyer's** failure to comply with this notice requirement will constitute acceptance of the Property in its present "as is" condition. **Seller** grants to **Buyer**, its agents, contractors and assigns, the right to enter the Property at any time during the term of this Contract for the purpose of conducting Inspections, upon reasonable notice, at a mutually agreed upon time; provided, however, that **Buyer**, its agents, contractors and assigns enter the Property and conduct Inspections at their own risk. **Buyer** will indemnify and hold **Seller** harmless from losses, damages, costs, claims and expenses of any nature, including attorneys' fees at all levels, and from liability to any person, arising from the conduct of any and all inspections or any work authorized by **Buyer**. **Buyer**

Buyer (CWS) (LEA) and **Seller** (____) (____) acknowledge receipt of a copy of this page, which is Page 3 of 8 Pages.

will not engage in any activity that could result in a mechanic's lien being filed against the Property without **Seller's** prior written consent. In the event this transaction does not close, (1) **Buyer** will repair all damages to the Property resulting from the Inspections and return the Property to the condition it was in prior to conduct of the Inspections, and (2) **Buyer** will, at **Buyer's** expense release to **Seller** all reports and other work generated as a result of the Inspections. Should **Buyer** deliver timely notice that the Property is not acceptable, **Seller** agrees that **Buyer's** deposit will be immediately returned to **Buyer** and the Contract terminated.

(c) **Walk-through Inspection:** **Buyer** may, on the day prior to closing or any other time mutually agreeable to the parties, conduct a final "walk-through" inspection of the Property to determine compliance with this paragraph and to ensure that all Property is on the premises.

8. OPERATION OF PROPERTY DURING CONTRACT PERIOD: **Seller** will continue to operate the Property and any business conducted on the Property in the manner operated prior to Contract and will take no action that would adversely impact the Property after closing, as to tenants, lenders or business, if any. Any changes, such as renting vacant space, that materially affect the Property or **Buyer's** intended use of the Property will be permitted ☒ only with **Buyer's** consent ☐ without **Buyer's** consent.

9. CLOSING PROCEDURE: Unless otherwise agreed or stated herein, closing procedure shall be in accordance with the norms where the Property is located.

(a) **Possession and Occupancy:** **Seller** will deliver possession and occupancy of the Property to **Buyer** at closing. **Seller** will provide keys, remote controls, and any security/access codes necessary to operate all locks, mailboxes, and security systems.

(b) **Costs:** **Buyer** will pay **Buyer's** attorneys' fees, taxes and recording fees on notes, mortgages and financing statements and recording fees for the deed. **Seller** will pay **Seller's** attorneys' fees, taxes on the deed and recording fees for documents needed to cure title defects. If **Seller** is obligated to discharge any encumbrance at or prior to closing and fails to do so, **Buyer** may use purchase proceeds to satisfy the encumbrances.

(c) **Documents:** **Seller** will provide the deed; bill of sale; mechanic's lien affidavit; originals of those assignable service and maintenance contracts that will be assumed by **Buyer** after the Closing Date and letters to each service contractor from **Seller** advising each of them of the sale of the Property and, if applicable, the transfer of its contract, and any assignable warranties or guarantees received or held by **Seller** from any manufacturer, contractor, subcontractor, or material supplier in connection with the Property; current copies of the condominium documents, if applicable; assignments of leases, updated rent roll; tenant and lender estoppels letters (if applicable); tenant subordination, non-disturbance and attornment agreements (SNDAs) required by the **Buyer** or **Buyer's** lender; assignments of permits and licenses; corrective instruments; and letters notifying tenants of the change in ownership/rental agent. If any tenant refuses to execute an estoppels letter, **Seller**, if requested by the **Buyer** in writing, will certify that information regarding the tenant's lease is correct. If **Seller** is an entity, **Seller** will deliver a resolution of its governing authority authorizing the sale and delivery of the deed and certification by the appropriate party certifying the resolution and setting forth facts showing the conveyance conforms to the requirements of local law. **Seller** will transfer security deposits to **Buyer**. **Buyer** will provide the closing statement, mortgages and notes, security agreements, and financing statements.

(d) **Taxes and Prorations:** Real estate taxes, personal property taxes on any tangible personal property, bond payments assumed by **Buyer**, interest, rents (based on actual collected rents), association dues, insurance premiums acceptable to **Buyer**, and operating expenses will be prorated through the day before closing. If the amount of taxes for the current year cannot be ascertained, rates for the previous year will be used with due allowance being made for improvements and exemptions. Any tax proration based on an estimate will, at request of either party, be readjusted upon receipt of current year's tax bill; this provision will survive closing.

(e) **Special Assessment Liens:** Certified, confirmed, and ratified special assessment liens as of the Closing Date will be paid by **Seller**. If a certified, confirmed, and ratified special assessment is payable in installments, **Seller** will pay all installments due and payable on or before the Closing Date, with any installment for any period extending beyond the Closing Date prorated, and **Buyer** will assume all installments that become due and payable after the Closing Date. **Buyer** will be responsible for all assessments of any kind which become due and owing after Closing Date, unless an improvement is substantially completed as of Closing Date. If an improvement is substantially completed as of the Closing Date but has not resulted in a lien before closing, **Seller** will pay the amount of the last estimate of the assessment. This subsection applies to special assessment liens imposed by a public body and does not apply to condominium association special assessments.

Buyer (CWS) (LED) and Seller () () acknowledge receipt of a copy of this page, which is Page 4 of 8 Pages.

(f) **Foreign Investment in Real Property Tax Act (FIRPTA):** If **Seller** is a "foreign person" as defined by FIRPTA, **Seller** and **Buyer** agree to comply with Section 1445 of the Internal Revenue Code. **Seller** and **Buyer** will complete, execute, and deliver as directed any instrument, affidavit, or statement reasonably necessary to comply with the FIRPTA requirements, including delivery of their respective federal taxpayer identification numbers or Social Security Numbers to the closing agent. If **Buyer** does not pay sufficient cash at closing to meet the withholding requirement, **Seller** will deliver to **Buyer** at closing the additional cash necessary to satisfy the requirement.

10. ESCROW AGENT: **Seller** and **Buyer** authorize Escrow Agent or Closing Agent (collectively "Agent") to receive, deposit, and hold funds and other property in escrow and, subject to collection, disburse them in accordance with the terms of this Contract. The parties agree that Agent will not be liable to any person for misdelivery of escrowed items to **Seller** or **Buyer**, unless the misdelivery is due to Agent's willful breach of this Contract or gross negligence. If Agent has doubt as to Agent's duties or obligations under this Contract, Agent may, at Agent's option, (a) hold the escrowed items until the parties mutually agree to its disbursement or until a court of competent jurisdiction or arbitrator determines the rights of the parties or (b) deposit the escrowed items with the clerk of the court having jurisdiction over the matter and file an action in interpleader. Upon notifying the parties of such action, Agent will be released from all liability except for the duty to account for items previously delivered out of escrow. If Agent is a licensed real estate broker, Agent will comply with Chapter 475, Florida Statutes. In any suit in which Agent interpleads the escrowed items or is made a party because of acting as Agent hereunder, Agent will recover reasonable attorney's fees and costs incurred, with these amounts to be paid from and out of the escrowed items and charged and awarded as court costs in favor of the prevailing party.

11. CURE PERIOD: Prior to any claim for default being made, a party will have an opportunity to cure any alleged default. If a party fails to comply with any provision of this Contract, the other party will deliver written notice to the non-complying party specifying the non-compliance. The non-complying party will have _____ days (5 days if left blank) after delivery of such notice to cure the non-compliance. Notice and cure shall not apply to failure to close.

12. FORCE MAJEURE: **Buyer** or **Seller** shall not be required to perform any obligation under this Contract or be liable to each other for damages so long as performance or non-performance of the obligation, or the availability of services, insurance, or required approvals essential to Closing, is disrupted, delayed, caused or prevented by Force Majeure. "Force Majeure" means: hurricanes, floods, extreme weather, earthquakes, fire, or other acts of God, unusual transportation delays, or wars, insurrections, or acts of terrorism, which, by exercise of reasonable diligent effort, the non-performing party is unable in whole or in part to prevent or overcome. All time periods, including Closing Date, will be extended a reasonable time up to 7 days after the Force Majeure no longer prevents performance under this Contract, provided, however, if such Force Majeure continues to prevent performance under this Contract more than 30 days beyond Closing Date, then either party may terminate this Contract by delivering written notice to the other and the Deposit shall be refunded to **Buyer**, thereby releasing **Buyer** and **Seller** from all further obligations under this Contract.

13. RETURN OF DEPOSIT: Unless otherwise specified in the Contract, in the event any condition of this Contract is not met and **Buyer** has timely given any required notice regarding the condition having not been met, **Buyer's** deposit will be returned in accordance with applicable Florida Laws and regulations.

14. DEFAULT:

(a) In the event the sale is not closed due to any default or failure on the part of **Seller** other than failure to make the title marketable after diligent effort, **Buyer** may elect to receive return of Buyer's deposit without thereby waiving any action for damages resulting from Seller's breach and may seek to recover such damages or seek specific performance. If Buyer elects a deposit refund, Seller may be liable to Broker for the full amount of the brokerage fee.

(b) In the event the sale is not closed due to any default or failure on the part of **Buyer**, **Seller** may either (1) retain all deposit(s) paid or agreed to be paid by **Buyer** as agreed upon liquidated damages, consideration for the execution of this Contract, and in full settlement of any claims, upon which this Contract will terminate or (2) seek specific performance. If **Buyer** fails to timely place a deposit as required by this Contract, **Seller** may either (1) terminate the Contract and seek the remedy outlined in this subparagraph or (2) proceed with the Contract without waiving any remedy for **Buyer's** default.

15. ATTORNEY'S FEES AND COSTS: In any claim or controversy arising out of or relating to this Contract, the prevailing party, which for purposes of this provision will include **Buyer**, **Seller** and Broker, will be awarded reasonable attorneys' fees, costs, and expenses.

16. NOTICES: All notices will be in writing and may be delivered by mail, overnight courier, personal delivery, or electronic means. Parties agree to send all notices to addresses specified on the signature page(s). Any notice,

Buyer (CLB) (LEO) and Seller (____) (____) acknowledge receipt of a copy of this page, which is Page 5 of 8 Pages.

document, or item given by or delivered to an attorney or real estate licensee (including a transaction broker) representing a party will be as effective as if given by or delivered to that party

17. DISCLOSURES:

(a) Commercial Real Estate Sales Commission Lien Act: The Florida Commercial Real Estate Sales Commission Lien Act provides that a broker has a lien upon the owner's net proceeds from the sale of commercial real estate for any commission earned by the broker under a brokerage agreement. The lien upon the owner's net proceeds is a lien upon personal property which attaches to the owner's net proceeds and does not attach to any interest in real property. This lien right cannot be waived before the commission is earned.

(b) Special Assessment Liens Imposed by Public Body: The Property may be subject to unpaid special assessment lien(s) imposed by a public body. (A public body includes a Community Development District.) Such liens, if any, shall be paid as set forth in Paragraph 9(e).

(c) Radon Gas: Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your county public health unit.

(d) Energy-Efficiency Rating Information: Buyer acknowledges receipt of the information brochure required by Section 553.996, Florida Statutes.

18. RISK OF LOSS:

(a) If, after the Effective Date and before closing, the Property is damaged by fire or other casualty, Seller will bear the risk of loss and Buyer may cancel this Contract without liability and the deposit(s) will be returned to Buyer. Alternatively, Buyer will have the option of purchasing the Property at the agreed upon purchase price and Seller will credit the deductible, if any and transfer to Buyer at closing any insurance proceeds, or Seller's claim to any insurance proceeds payable for the damage. Seller will cooperate with and assist Buyer in collecting any such proceeds. Seller shall not settle any insurance claim for damage caused by casualty without the consent of the Buyer.

(b) If, after the Effective Date and before closing, any part of the Property is taken in condemnation or under the right of eminent domain, or proceedings for such taking will be pending or threatened, Buyer may cancel this Contract without liability and the deposit(s) will be returned to Buyer. Alternatively, Buyer will have the option of purchasing what is left of the Property at the agreed upon purchase price and Seller will transfer to the Buyer at closing the proceeds of any award, or Seller's claim to any award payable for the taking. Seller will cooperate with and assist Buyer in collecting any such award.

19. ASSIGNABILITY; PERSONS BOUND: This Contract may be assigned to a related entity, and otherwise ☐ is not assignable ☒ is assignable. If this Contract may be assigned, Buyer shall deliver a copy of the assignment agreement to the Seller at least 5 days prior to Closing. The terms "Buyer," "Seller" and "Broker" may be singular or plural. This Contract is binding upon Buyer, Seller and their heirs, personal representatives, successors and assigns (if assignment is permitted).

20. MISCELLANEOUS: The terms of this Contract constitute the entire agreement between Buyer and Seller. Modifications of this Contract will not be binding unless in writing, signed and delivered by the party to be bound. Signatures, initials, documents referenced in this Contract, counterparts and written modifications communicated electronically or on paper will be acceptable for all purposes, including delivery, and will be binding. Handwritten or typewritten terms inserted in or attached to this Contract prevail over preprinted terms. If any provision of this Contract is or becomes invalid or unenforceable, all remaining provisions will continue to be fully effective. This Contract will be construed under Florida law and will not be recorded in any public records.

21. BROKERS: Neither Seller nor Buyer has used the services of, or for any other reason owes compensation to, a licensed real estate Broker other than:

(a) Seller's Broker: Chipola Realty Lauren Lyons/ Kathy Milton
(Company Name) (Licensee)
4325-B Lafayette Street, Marianna, FL 32406 8502095710 lauren@chipola.com
(Address, Telephone, Fax, E-mail)

who ☐ is a single agent ☒ is a transaction broker ☐ has no brokerage relationship and who will be compensated by ☒ Seller ☐ Buyer ☐ both parties pursuant to ☒ a listing agreement ☐ other (specify) _____

(b) Buyer's Broker: Anchor Realty Elizabeth Shults

Buyer (WS) (LEA) and Seller (_____) (_____) acknowledge receipt of a copy of this page, which is Page 6 of 8 Pages.

(Company Name)

(Licensee)

131 Franklin Blvd, St George Island, FL 850-771-4574

lydaelizabeth@gmail.com

(Address, Telephone, Fax, E-mail)

who ☐ is a single agent ☒ is a transaction broker ☐ has no brokerage relationship and who will be compensated by
☒ Seller's Broker ☐ Seller ☐ Buyer ☐ both parties pursuant to ☐ other (specify)

(collectively referred to as "Broker") in connection with any act relating to the Property, including but not limited to inquiries, introductions, consultations, and negotiations resulting in this transaction. **Seller** and **Buyer** agree to indemnify and hold Broker harmless from and against losses, damages, costs and expenses of any kind, including reasonable attorneys' fees at all levels, and from liability to any person, arising from (1) compensation claimed which is inconsistent with the representation in this Paragraph, (2) enforcement action to collect a brokerage fee pursuant to Paragraph 10, (3) any duty accepted by Broker at the request of **Seller** or **Buyer**, which is beyond the scope of services regulated by Chapter 475, Florida Statutes, as amended, or (4) recommendations of or services provided and expenses incurred by any third party whom Broker refers, recommends, or retains for or on behalf of **Seller** or **Buyer**.

22. OPTIONAL CLAUSES: (Check if any of the following clauses are applicable and are attached as an addendum to this Contract):

- | | | |
|---|--|--|
| ☐ (A) Arbitration | ☐ (E) Seller Warranty | ☐ (I) Existing Mortgage |
| ☐ (B) Section 1031 Exchange | ☐ (F) Coastal Construction Control Line | ☐ (J) Buyer's Attorney Approval |
| ☐ (C) Property Inspection and Repair | ☐ (G) Flood Area Hazard Zone | ☐ (K) Seller's Attorney Approval |
| ☐ (D) Seller Representations | ☐ (H) Seller Financing | ☒ Other <u>Sketch of Property Aerial</u> |

23. ADDITIONAL TERMS:

Buyer's obligation to close is expressly contingent upon: (a) obtaining any zoning amendment, rezoning, special exception, variance, conditional use approval, or other governmental entitlement necessary to permit Buyer's proposed mixed-use school and residential development of the Property no later than ten (10) days prior to Closing; and (b) the sale and closing of Buyer's properties located at 4686 Dunaway Road, Bascom, FL and 2390 Oak Street, Carrabelle, FL on or before the Closing Date; and (c) Buyer obtaining all governmental permits, approvals, and variances necessary to install a private well on the Property, including any required approvals from the applicable Water Management District and the City of Marianna. If any contingency is not satisfied, Buyer may terminate this Contract and receive a full refund of the earnest money deposit, and neither party shall have any further obligation under this Contract.

THIS IS INTENDED TO BE A LEGALLY BINDING CONTRACT. IF NOT FULLY UNDERSTOOD, SEEK THE ADVICE OF AN ATTORNEY PRIOR TO SIGNING. BROKER ADVISES BUYER AND SELLER TO VERIFY ALL FACTS AND REPRESENTATIONS THAT ARE IMPORTANT TO THEM AND TO CONSULT AN APPROPRIATE PROFESSIONAL FOR LEGAL ADVICE (FOR EXAMPLE, INTERPRETING CONTRACTS, DETERMINING THE EFFECT OF LAWS ON THE PROPERTY AND TRANSACTION, STATUS OF TITLE, FOREIGN INVESTOR REPORTING REQUIREMENTS, ETC.) AND FOR TAX, PROPERTY CONDITION, ENVIRONMENTAL AND OTHER ADVICE. BUYER ACKNOWLEDGES THAT BROKER DOES NOT OCCUPY THE PROPERTY AND THAT ALL REPRESENTATIONS (ORAL, WRITTEN OR OTHERWISE) BY BROKER ARE BASED ON SELLER REPRESENTATIONS OR PUBLIC RECORDS UNLESS BROKER INDICATES PERSONAL VERIFICATION OF THE REPRESENTATION. BUYER AGREES TO RELY SOLELY ON SELLER, PROFESSIONAL INSPECTORS AND GOVERNMENTAL AGENCIES FOR VERIFICATION OF THE PROPERTY CONDITION, SQUARE FOOTAGE AND FACTS THAT MATERIALLY AFFECT PROPERTY VALUE.

Buyer (CWS) (LEA) and Seller (_____) (_____) acknowledge receipt of a copy of this page, which is Page 7 of 8 Pages.

Each person signing this Contract on behalf of a party that is a business entity represents and warrants to the other party that such signatory has full power and authority to enter into and perform this Contract in accordance with its terms and each person executing this Contract and other documents on behalf of such party has been duly authorized to do so.

ATTENTION: SELLER AND BUYER

CONVEYANCES TO FOREIGN BUYERS: Part III of Chapter 692, Sections 692.201 - 692.205, Florida Statutes, 2023 (the "Act"), in part, limits and regulates the sale, purchase and ownership of certain Florida properties by certain buyers who are associated with a "foreign country of concern", namely: the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic. **It is a crime to buy or knowingly sell property in violation of the Act.**

At time of purchase, Buyer must provide a signed Affidavit which complies with the requirements of the Act. Seller and Buyer are advised to seek legal counsel regarding their respective obligations and liabilities under the Act.


(Signature of Buyer)

Date: 29-JUN-2026

CHARLES W. SHULTZ III
(Typed or Printed Name of Buyer)

Tax ID No.: _____

Title: _____

Telephone: _____


(Signature of Buyer)

Date: 29-June-2026

Lyda Elizabeth Shultz
(Typed or Printed Name of Buyer)

Tax ID No.: _____

Title: _____

Telephone: _____

Buyer's Address for purpose of notice _____

Facsimile: _____

Email: _____

(Signature of Seller)

Date: _____

(Typed or Printed Name of Seller)

Tax ID No.: _____

Title: _____

Telephone: _____

(Signature of Seller)

Date: _____

(Typed or Printed Name of Seller)

Tax ID No.: _____

Title: _____

Telephone: _____

Seller's Address for purpose of notice: _____

Facsimile: _____

Email: _____

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407.4

633.4

64.15

7.144 acres

326

84.37

6.074

548.9

210.7

UNN08292011 DRIVEWAY

UNN202 DRIVEWAY

TECHNOLOGY CIRCLE

PENN AVENUE

MAINTENANCE DRIVE

EPIC Science Center Proposal

An interactive real-world and virtual learning environment

Concept:

Creating a science center for education that employs real-world exhibits and displays for hands-on and tactile experiences, but is also a virtual world presence that allows more in-depth learning with situations and circumstances that appeal directly and in a very engaging manner.

Description:

This project uses two distinct facilities to create the greatest engagement for students. The first is a physical science center similar to many existing facilities that shows first principles in science, physics, astronomy, electronics, and robotics. The second facility is a complete virtual world containing more in-depth exhibits and demonstrations that combines learning with the addictive properties of gaming.

This virtual facility is available worldwide online and will contain not only exhibits and demonstrations, but also challenges that draw the student in with fundamental principles and then quest-like problems that require them to apply what they have learned.

This facility can also host classrooms in realtime from literally any learning institute or school regardless of their location on Earth. In this way we can draw in many thousands of students and educators.

Physical facilities:

We are interested in the 100 Technology Circle facility in Marianna, Florida which was a school in times past. This facility has the proper layout and space to allow students controlled areas with targeted science exhibits that demonstrate first principles, but also to securely house the computing systems that support the virtual world site as well.

Converting this facility would be straightforward and would allow school groups as well as private groups to experience the exhibits, their principles, and to see live demonstration and participate in classes as well.



Program Name:

This is the EPIC Challenge Center, where EPIC is an acronym for Every Person Is Capable. Our goal is to provide competence and ability to the students as well as the required ethics that will ensure that our students understand not only the science and skills behind a task, but also how it affects the world and people around them.

This program is strongly STEM based and will give students a clear understanding of how the real world works and how their personal knowledge and skills can help influence and shape the world they are in.

What is unique about our approach?

We will employ a system that tracks each student in realtime and interacts with them personally with each and every exhibit. In this way we can judge just how much their understanding has increased on a moment-by-moment basis.

On entering the facility, each student receives a name tag with a QR code (or an equivalent) that will allow the exhibits to identify them. Each exhibit will not only show a principle but will then pose a question that makes the student think about what they have seen or experienced.

Other science centers do not have this ability. Here, we will directly engage each student as they go from exhibit to exhibit. This allows our system to gauge their understanding and even target questions or responses for each student.

The same information dynamically follows the student through a lecture or class, allowing us to see how effective the process is. What is most engaging? What is most helpful?

**Gratification-driven learning:**

In most learning systems, the interest of the student can be difficult to gauge. But we have learned from watching how children play and the deeper connection to how they learn. Video games are extremely engaging because they yield gratification on a constant basis. Side challenges and "games within the game" are the key here.

By providing novel and challenging scenarios, we will engage them in a manner that is driven by each student.

Our goal is to create that somewhat unreal environment in the real world, creating that sense of expectation that something surprising could be just around the corner at any moment. The

facility we are interested in does not have the huge "open air" appearance of other science centers. Instead, we are creating smaller, controlled areas with numerous similar themes overlaid with a dose of virtual worlds and unexpected visual and audio effects.

What is our basis for teaching?

The academic alignment specifics are based on the Florida science, CPALMS and STEMS criteria and practices. All guidelines and standards are from Florida state criteria, NASA models, and the National Science Foundation.

Measureable goals:

For other science centers and organizations, the ability to track and quantify student learning is often greatly at the mercy of the educators and their observations and opinions. Our system will use an interactive, automated approach where each student is conversing with the system and getting immediate feedback in the track of learning from each exhibit they operate or observe.

Our first year goals are to serve 250 students and adult learners. For short term visitors we expect thousands .

What are we providing?

Not only do we provide the structure of physical, interactive exhibits and online virtual learning, but we also will host workshops on such skills as:

- Aeronautical-style soldering and technical assembly
- Basic automation skills for industrial and agricultural applications
- Programming in Python, JavaScript, HTML5, and other primary languages
- Robotics skills in design, theory, and function
- Basic electrical theory and hands-on troubleshooting



Community effects:

We are observing the growth of the area and see projections about the incoming businesses. Basic hands-on skills are required to provide the working skills that these businesses will need. There is a lack of basic trade skills today and our task is to fill the gap, and provide not just competence but also confidence.

Our goal is to produce students that can confidently perform and see how these skills give

them the power to perform in the real world. We also will be providing a projected 50 or so scholarships or free-access for underserved learners on an annual basis.

Local schools will be able to bring students for day trips that should inspire and drive them to learn more about the world around them and how it works. We also will provide access to home schooling groups that will give those students hands-on experiences with material that may otherwise be difficult to experience.



Charles W. Shults III

Scientist - Inventor - Author

Cell: 803-402-1616

Office: 850-370-0205

thorargent@gmail.com

cshults@shultslaboratories.com

4686 Dunaway Road

Bascom, FL 32423

HIGHLIGHTS: Ten years as Movie Stunt Coordinator/Performer, received 4 stunt awards/nomination. Spent five years researching artificial intelligence and robotics under grant; recipient of the Ying Genius Award, programmed and maintained robotic assembly, welding, and cutting tools. Experience with numerous industrial robots from pick-and-place devices to 6-axis CNC, complex ride control systems with Universal Studios. Built custom robots for EPCOT and Disney World.

SKILLS: Creating, integrating, troubleshooting. Excellent technical writing skills, ability to explain complex ideas clearly and concisely. Technical machining skills using lathe, milling machines. Use of Python, HTML, C++, AutoCAD, DOS, some Linux and Unix, Microsoft Visual Suite, PLC ladder logic, others. Years of experience with Allen-Bradley PLCs, PanelView, and VFD systems. Design of PIC and Arduino-based systems.

WORK EXPERIENCE:

JANUARY 2015 TO PRESENT: Movie stunt coordinator/performer. Specialist in wire work and winch operations. Worked on two X-Men movies (Apocalypse and Dark Phoenix), Doctor Strange, Captain Marvel, The Predator, First Man, Venom 2, Venom 3, The Adam Project, Wendy, My Spy II, others. See IMDB listing for details. Watch the making of the "Quicksilver Extraction Scene" from X-Men: Apocalypse here: <https://www.youtube.com/watch?v=kT6MWr7XeJ4>

JUNE 2010 to OCTOBER 2011: GUARDIAN FIBERGLASS, Winnsboro, SC
Electrical Technician. Responsible for maintenance, repair, and design of industrial automation for the production of fiberglass insulation products. Was top technician for the plant, a 768,000 square foot facility. Upgraded 2.3 megawatt glass melters, fiberglass spinner systems, packaging machinery, etc. Systems based on Allen Bradley PLCs and various variable frequency drive systems such as PowerFlex 40, 70, and 700 systems.

JANUARY 2010 to PRESENT - SHULTS LABORATORIES, LLC, a research and contracting company. Developing hardware and software systems for research, industrial automation, and energy applications.

OCTOBER 2000 to DECEMBER 2009: XENOTECH RESEARCH, Orlando, Florida
Scientist. Performed research under grant on artificial intelligence and robotics, building prototype robots that monitor water pollution, extinguish fires, and sweep minefields with ground penetrating radar. Taught robotics courses, designed solar energy systems.

DECEMBER 1994 to OCTOBER 2000: UNIVERSAL STUDIOS ORLANDO
Lead Technician for Back To The Future and Hanna Barbera, The Ride. Performed 3rd shift animation control - inspection, maintenance, and repair of ride systems, including ride control software. Responsible for as many as 14 technicians at a time for special projects,

occasionally functioned as Ride Supervisor when needed. Also supported numerous other rides such as Jaws, Kong, Men in Black, E.T., et al.

SEPTEMBER 1993 to DECEMBER 1994: XENOTECH RESEARCH, Orlando, Florida

A scientific research and technical prototyping company. **Scientist** Designed and built robots for EPCOT, maintained white light laser systems for planetariums, performed nuclear physics research on grant from Quantum Nucleonics Corporation. Wrote software for controlling complex hardware prototypes, mostly in C.

JUNE 1991 TO AUGUST 1993: ORLANDO SCIENCE CENTER, Orlando, Florida

Museum institution showing science displays and demonstrations **Chief Engineer** of John Young Planetarium - designed and built special effects and electronic devices. Laser and optical effects predominated. Constructed many exhibits for the Science Center, including Van de Graaff generators, digital displays, 2.8 million volt Tesla coil. Made numerous radio and television appearances, including regular appearances on "Stump the Scientist" on WDBO radio.

FEBRUARY 1989 TO JUNE 1993: SYNTHETIC INTELLIGENCE, INC., Orlando, Florida

President - owned and operated an AI consulting firm. Special experience in virtual reality as part of an R&D project with the Institute for Simulation in Training at UCF.

SEPTEMBER 1978 TO FEBRUARY 1989: MARTIN MARIETTA AEROSPACE (now Lockheed-Martin), Orlando, Florida - A manufacturer of weapons, aerospace systems, and defense related systems.

Quality Control Technician - inspection, test, and certification of missile systems and flight hardware systems. Maintained blueprints to current update levels. Repaired and calibrated bench test equipment for the Metrology Labs. Supervisor was Gordon Marshall.

Computer Repair Technician - maintained production line test systems and built automated test systems. Wrote diagnostics and repaired failed hardware to the component level. Also wrote the Nuclear EMP test software used for Pershing II. Held CNWDI access and secret clearance. (CNWDI is Critical Nuclear Weapons Design information.) Supervisor was Richard Drews.

Component Engineer - component engineer in the CRIC (Component Reliability Improvement Center). Headed an engineering group writing test programs for microcircuits. Responsible for 7 mainframe computers and their network. All programs were to Mil Spec M38510 or other. Created test fixturing and protocols for NDTL (Nuclear Design and Test Laboratory). Supervisor was Dean Bloxham.

EDUCATION:

Doctor of Science (ScD, Honorary) 2014 from USAT (University of Science, Arts, and Technology)

Bachelors in Earth and Atmospheric Science, magna cum laude (USAT) 2014

Bachelors in Biomedical Science, cum laude (USAT) 2014

Publications:

BOOKS:

- "A Fossil Hunter's Guide to Mars", 2008 ISBN 978-1-4507-2063-2, 400+ pages, an in-depth technical look at data from NASA, ESA, and other agencies. Five years of research to gather

the information. Foreword by Barry DiGregorio, Research Assistant at the Cardiff Centre for Astrobiology in Wales.

- “A Fossil Hunter's Guide to Mars, 2nd Edition”, 2024 540 pages, revised and expanded using later rovers and spacecraft data
- “The Living Galaxy”, ISBN 978-1-4507-3083-9, December 2009, 294 pages, a fact-based speculative treatise on biospheres and potential life in our galaxy
- “Oneiros”, ISBN 978-1-4507-2249-1, a science fiction novel written September 2009 (258 pages)

ARTICLES:

- “A Formation Theory for the Martian Spherules”, Cambridge.org 7-Jul-2021 at this link: [10.33774/coe-2021-rgj3s](https://doi.org/10.33774/coe-2021-rgj3s)
- “The digital nature of human epigenetics”, presented at the Boston Conference of Experimental Biology, 2014. Available here: <https://link.lens.org/wLJq9Gudc1>
- “Sky Temperature and Life”, July 2013, Shults Laboratories, online
- “Snowflake Numbers - The Collatz Conjecture”, June 2009, Xenotech Research
- “More Evidence of Water on Mars Today”, 19 pages, January 2009, Xenotech Research
- Was a presenter at the Tesla ExtraOrdinary Technology Conference in Albuquerque, NM on August 2, 2008.
- “Deflecting an Earth-Impactor”, April 1998, Xenotech Research
- “Insolation Control for Effecting Climatic Modification”, March 1998, Xenotech Research
- “Engineering Considerations for Space-Based Human Habitats”, January 1998, Xenotech Research
- “Structural Changes in Palladium Metal due to Hydrogen Isotope Number”, analyzing the surface structural changes in the metal due to light hydrogen versus deuterium, November 1996

(complete list of publications available on request)

Robotics Workshops



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Carrabelle Florida

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