



AGENDA

JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS

December 13, 2022

COMMISSION MEETING ROOM

8:00 AM

CALL TO ORDER

Invocation and Pledge of Allegiance
Approval of Agenda

I. RECOGNITIONS, RESOLUTIONS, & PRESENTATIONS

1. Recognition: Years of Service to Jackson County Plaque to Commissioners Pate and Hill - **Wilanne Daniels**, County Administrator
2. Request: Board discussion of REACH Act Implementation and adoption of accompanying resolution - **Richard Williams**, CareerSource Chipola
3. Request: Board approval of FDOT SCOP Agreement and adoption of accompanying Resolution for Holly Timber Road - **Jeffrey Register**, Road and Bridge Director
4. Request: Board approval of FDOT SCOP Agreement and adoption of accompanying Resolution for Holmes Creek Bridge - **Jeffrey Register**, Road and Bridge Director

II. REPORTS AND REQUESTS

1. Consent Agenda Items
 - a) Request: Pay Bills - Finance
 - b) Request: Approval of a Temporary Ditch Easement for Hudson Road - **Jeffrey Register**, Road and Bridge Director
2. Request: Board discussion of unexpended FY 21-22 funds - **Rebecca Morris-Haid**, Property Appraiser
3. Request: Board approval of Kerigan website contract renewal - **Kelsi Williams**, TDC Director
4. Request: Board review of proposed changes to Bereavement Policy - **Judy Austin**, HR Director
5. Request: Board approval of appointment to Jackson AC QALICB - **Michelle Jordan**, County Attorney
6. Request: Board approval of fee schedule for NextStep at Endeavor Academy's new course focusing on teaching social skills in applied learning settings - **Tammy Dasher**, NextStep at Endeavor Academy Director
7. Request: Board discussion of Fire Rescue Scheduling - **Chief Brunner**, Fire Rescue
8. Request: Board approval of Task Work Order with DHM for the design of Alliance Road under FDOT Grant - **Jeffrey Register**, Road and Bridge Director
9. Request: Board approval of Task Work Order to AHE for CEI Services on FDOT Browntown Road Paving Improvements Project - **Jeffrey Register**, Road and Bridge Director
10. Request: Board approval of Task Work Order with HMB for the design of Old Spanish Trail - **Jeffrey Register**, Road and Bridge Director
11. Request: Board approval of Change Order #4 D2 Chip Seal (2122-ENG-04) - **Jeffrey Register**, Road and Bridge Director
12. Request: Board approval of SSMC proposal - **Jeffrey Register**, Road and Bridge Director

13. Request: Board approval to rescind RFP RB-2223-01 (Rushin Rd) - Jeffrey Register, Road and Bridge Director
14. Request: Board approval to rescind the award of RFP RB-2223-02 (Bayberry Rd) - Jeffrey Register, Road and Bridge Director
15. Request: Board approval to award RFP RB-2223-01 (Rushin Rd) - Jeffrey Register, Road and Bridge Director
16. Request: Board approval to rescind RFP RB-2223-05 (Sand Basin Rd) - Jeffrey Register, Road and Bridge Director
17. Request: Board approval to rescind RFP RB-2223-07 (6th Ave) - Jeffrey Register, Road and Bridge Director
18. Request: Board approval to set public hearing in January to adopt Spring Creek Litter ordinance proposal - Rett Daniels, DCA
19. Request: Board approval of final change order, certificate of completion and final pay app for Indian Springs Phase 1 - Rett Daniels, DCA
20. Request: Board approval of work authorization with AHE for engineering and design of Indian Springs 2C - Rett Daniels, DCA
21. Request: Board approval to renew the Endeavor Redevelopment contract (1920-02) with David H. Melvin - Hunter Potts, Administrative Services Director
22. Request: Board approval of renewal of the Structural Engineering Professional Services Contract with David H. Melvin, Inc. (1819-01) - Hunter Potts, Administrative Services Director
23. Request: Board approval of Change Order No. 2 for Project Glad - Hunter Potts, Administrative Services Director
24. Request: Board approval of Engineering/Design Task Work Order with DHM for Project TAP (DEO RIF Grant) - Hunter Potts, Administrative Services Director
25. Request: Board approval of Jail Management Software Implementation Contract with SmartCOP under HGAC Buy Contract ECO7-20 - Hunter Potts, Administrative Services Director
26. Request: Board approval to award Project 2223-01 CDBG-CV Grant Administration Services to the sole response firm - Hunter Potts, Administrative Services Director
27. Request: Board approval to award Project 2223-02 CDBG-CV Grant Engineering Services to the sole response firm - Hunter Potts, Administrative Services Director
28. Request: Board approval to award Project 2223-04 Annual Fuel Contract to best value bidder - Hunter Potts, Administrative Services Director
29. Request: Board adoption of ADA Transition Plan for County Rights of Way - Hunter Potts, Administrative Services Director
30. Request: Board approval of Internal Controls Policy for CDBG Grants - Hunter Potts, Administrative Services Director
31. Request: Board approval of FDACS rental space agreement - Sarah Sun, Budget Director
32. Request: Board approval to go out to RFQ for strategic planning services - Wilanne Daniels, County Administrator
33. Request: Board appointment of County Commissioner to FACT Board of Trustees - Wilanne Daniels, County Administrator

III. PUBLIC HEARING

1. Request Board approval of the Capital Improvements Element of the Five-Year Schedule Update for fiscal years 2022 through 2027 for the Jackson County Comprehensive Plan - Wendy Schlesinger, Director
2. Request: Board review and approval of General Development Order for Kirkland Borrow Pit #2 - Amber Barnes, Community Development

3. Request: Board review and approval for Spring Hill Mobile Home Park - Amber Barnes, Community Development
4. Request: Board approval of a petition for Road Abandonment for Blount Road - Amber Barnes, Community Development

IV. COMMUNITY DEVELOPMENT

1. Request: Set a public hearing for Northside Storage - Amber Barnes, Community Development
2. Request: Board approval of an exception to the Hurricane Housing Recovery Program (HHRP) project at 1945 Church St., Marianna - Wendy Schlesinger, Director
3. Request: Board approval of an exception to the SHIP Program project at 1911 Gloster Ave., Sneads - Wendy Schlesinger, Director
4. Request: Present the Affordable Housing Advisory Committee Annual Report - Wendy Schlesinger, Director
5. Request: Board Review and Approval of AHAC recommendations for changes to Technical Revision #2 of the 2021-2024 Local Housing Assistance Plan to certify and adopt by resolution - Wendy Schlesinger, Director

V. OTHER MATTERS/MATTERS OF THE PUBLIC